

ADMISSION TO SY B.Com (A&F) (FOR NAVNEET COLLEGE IN-HOUSE STUDENTS ONLY) A.Y. 2021-22

Admissions to SY B. Com (A&F) will commence from 25th June, 2021 with the filling up of the Admission Forms Online. Students are required to click on the following link to fill the Online Admission Form for SY B. Com (A&F): <u>Admission</u> Form Link

ADMISSION SCHEDULE

Particulars	From Date	To Date
Filling up of Online Admission Form through Online Portal	Friday June 25, 2021	Sunday June 27, 2021
Payment of Fees	Monday	Wednesday
Online	June 28, 2021	June 30, 2021

Please Note:

- 1. The admission to the said course will be confirmed only after the Academic Fee is paid (the schedule for which is mentioned above).
- 2. The Admission Process will be completely Online, and the admission forms are available on the college website. The students must follow the instructions carefully and submit a duly completed form according to the timeline/schedule as mentioned above.
- 3. Please refer a Step by Step guideline annexed herewith for the Online Form Filling Process.
- 4. In case of any query with regards to the Online Admission Form the students can write to us at admissions.dc@nesedu.in

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STEP BY STEP GUIDELINE TO COMPLETE YOUR ADMISSIONS FOR SY & TY (INHOUSE STUDENTS)

STEP 1:

Go to the College Online Admission Form Link i.e Admission Form Link

STEP 2:

Scroll Down the page you will see a Tab titled "Apply here if existing student" (Enter any of the following UNIQUE ID/ MOBILE NO. / AADHAR CARD NO. and click on "Submit")

STEP 3:

After processing the system will redirect you to a page where you will get your Form No. and Password which will be used for further process.

STEP 4

Click on "Save and Continue" you will be redirected to a page where you can choose the Academic Year i.e SY / TY (Second / Third Year) and choose the subjects accordingly.

STEP 5:

Click on "Save and Continue" you will see your Prefilled Personal Details (which were filled earlier while enrolling for FY / SY).

STEP 6:

The **"Save and Continue"** button is disabled as all the details are prefilled. Click on the Three Lines that you will see on top of your screen (left side) if filling the form from a Mobile.

STEP 7:

Click on the Education Detail Section. Enter your CGPA as mentioned in the form and click on "Save and Continue".

STEP 8:

Check the **Family Information Section and** Click on the Three Lines that you will see on top of your screen (left side) navigate yourself to the next section.

STEP 9:

In the upload document section, you will see your photo, signature, etc. already uploaded if you wish to change any of those please upload a new image file of the said document.

STEP 10:

Make the necessary form fee payment. Online Admission Form will be generated once the payment is successful.

**Post this the student will receive a mail on the mail id mentioned in the form for Academic Fee Payment.

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