



Navneet Education Society's

# **NAVNEET COLLEGE**

## **OF COMMERCE & SCIENCE**

*Recognised under Section 2 (f) of the UGC Act, 1956*

*(Affiliated to the University of Mumbai, Mumbai)*

## **ADMISSION POLICY**

**Prepared by**

**ADMISSION COMMITTEE**

**Navneet College of Commerce and Science,  
Mumbai**

## Objective

- To ensure a hassle-free process of admission for students coming from all backgrounds.
- To ensure transparency in the admissions and grant admission strictly on merit basis.
- To make the process of admission easy for the person with disability.

## Programmes Offered:

### Undergraduate Programmes:

- (1) Bachelor of Science (Information Technology) (B.S.c – IT)
- (2) Bachelor of Commerce (B.Com.)
- (3) Bachelor of Management Studies (BMS)
- (4) Bachelor of Commerce (Accounting and Finance) (BAF)
- (5) Bachelor of Arts (Multimedia and Mass Communication) (BAMMC)
- (6) Bachelor of Arts (Psychology)

### Postgraduate Programmes:

- (1) Master of Science (Information Technology) (M.S.c – IT)
- (2) Master of Commerce (Accountancy) (M.Com. – Accountancy)
- (3) Master of Commerce (Business Management) (M.Com. – Business Management)

## Admission Committee:

The principal appoint committees in accordance with the regulations, every year. The following are the duties and tasks of the admissions committee:

- (1) Conduct meetings and keep accurate records
- (2) Adherence to government and university admission requirements
- (3) Admission to optional subjects will be based on merit and student preference
- (4) Relevant documents will be collected from the learners, verified and validated at the time of admission.
- (5) Daily reports of admission must be given to the principal. A final report in accordance with the provided format must be sent to the university or Joint Director at the end.

## Reserved Policy

Sr. No	Category	Percentage of Seats Reserved
1	Scheduled Castes and Schedule Caste converted to Buddhism (SC)	13.00 %
2	Schedule Tribes (ST)	7.00 %
3	Vimukta Jati (VJ)/ De Notified Tribes (DT) (NT-A)	3.00 %
4	Nomadic Tribes 1 (NT-B)	2.5%
5	Nomadic Tribes 2 (NT-C)	2.5%
6	Nomadic Tribes 3 (NT-D)	2.0

## Admission Procedure:

1. Mumbai University issues Admission schedule every year for the admission to all first year courses.
  2. In accordance with the timetable, the college distributes application forms for admission, which potential students who wish to enrol in the institution must properly complete, either offline or online, depending on the situation.
  3. After carefully reviewing each application, the admissions committee compiles a merit list of the students they have decided to accept.
  4. Applications and merit are taken into consideration while filling open positions.
  5. The admission committee is engaged in the whole admissions process and makes sure that everything goes smoothly, fairly, and in accordance with the norms.
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