



Navneet Education Society's

NAVNEET COLLEGE **OF COMMERCE & SCIENCE**

Recognised under Section 2(f) of the UGC Act, 1956

Preparation of Academic Calendar



NAVNEET EDUCATION SOCIETY'S
NAVNEET COLLEGE OF COMMERCE & SCIENCE

Academic Calendar

2022-2023

Schedule for First Term:

- 13th June 2022- 22nd October 2022 (both dates Inclusive).
- Mid-term Break 31st August 2022 to 4th September 2022 (Ganpati vocation)
- Diwali Vacation from 23rd October 2022 to 6th November 2022.

Month	Curriculum	Co-curriculum
June 2022	<ul style="list-style-type: none">• Commencement of Lectures for SY & TY• Staff meeting• First Year Admissions per University Circular	<ul style="list-style-type: none">• Marathi Wangmay Mandal• Environment Day• Vachan Diwas• Yoga Diwas
July 2022	<ul style="list-style-type: none">• Regular Lecture of SY and TY.	<ul style="list-style-type: none">• Guru Purnima Celebration
Aug. 2022	<ul style="list-style-type: none">• Orientation Program for F.Y.• Regular Lecture for FY Classes started.	<ul style="list-style-type: none">• Independence Day Celebration• DLLE• First term training meeting
Sept. 2022	<ul style="list-style-type: none">• Commencement of Lectures for FY• Project for Students of BMS• Pending ATKTE Examination• Tutorials & Practical for FY, SY & TY	<ul style="list-style-type: none">• Parents Teachers Meeting• Activities conducted by Career Guidance Cell
Oct. 2022	<ul style="list-style-type: none">• Regular Examination of SY.• Practical Exam of SYIT.	<ul style="list-style-type: none">• Online enrollment of DLLE• Webinar for students
Nov. 2022	<ul style="list-style-type: none">• Regular Examination of FY.• Regular Exam of TY Semester V	<ul style="list-style-type: none">• Online Activities by Cultural Committee
Dec. 2022	<ul style="list-style-type: none">• Practical exam of FYBSc-IT	<ul style="list-style-type: none">• Teachers Feedback• Orientation of Cultural Association• A Session on Financial Literacy for Staff and Students.





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Schedule for Second Term:

- 7th November 2022 to 1st May 2023 (both dates Inclusive)
- Christmas Vacation 25th December to 31st December 2022.
- Summer Vacation from 2nd May 2023 12th June 2023

Month	Curriculum	Co-curriculum
Jan. 2023	<ul style="list-style-type: none">• M.Com. Regular Exam• M.Sc.IT Regular & ATKT Exams• BMS and BAF - Visit to Reserve Bank of India.	<ul style="list-style-type: none">• DLLE Activities• Online culturalactivities• Job Fair• Republic DayCelebrations
Feb. 2023	<ul style="list-style-type: none">• Seminar by Commerce Department• Guest Lecture• M.Com. Department Research Project Session	<ul style="list-style-type: none">• Activities conducted by Career Guidance Cell
March 2023	<ul style="list-style-type: none">• Semester-IV Regular Examination and ATKT Eexams• Guest Lecture for TYBMS• Guest Lecture for TYBAF	<ul style="list-style-type: none">• Feedback oncurriculum• Celebration of World Book Day• Activities by WDC & OtherActivities• Alumni Feedback
April 2023	<ul style="list-style-type: none">• Semester-II Regular Examination and ATKT exams	<ul style="list-style-type: none">• Webinar forstudents
May 2023	<ul style="list-style-type: none">• Declaration of Regular & ATKT Result	<ul style="list-style-type: none">• Certificate Courses





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List of Holidays

Holidays	Date
Id ul Fitr	16 th June 2018
Independence Day	15 th August 2018
Parsi New Year	17 th August 2018
Bakri Id	22 nd August 2018
Janmashtami	3 rd September 2018
Ganesh Chaturthi	13 th September 2018
Moharram	21 st September 2018
Mahatma Gandhi Jayanti	2 nd October 2018
Dussehra	19 th October 2018
Diwali	7 th November 2018
Guru Nanak's Jayanti	23 rd November 2018
Christmas	25 th December 2018
Republic day	26 th January 2019
Shivaji Jayanti	19 th February 2019
Maha Shiv Ratri	4 th March 2019
Holi	21 st March 2019
Ram Ravami	13 th April 2019
Mahavir Jayanti	17 th April 2019
Good Friday	19 th April 2019
Maharashtra Day	1 st May 2019

Please Note:

The above calendar is tentative and subject to change and due to a change in Government Holidays, Govt/UGC Directives or in any eventuality as per the Government notifications.




Dr. Anjankumar L. Sahay
Principal



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Training for Preparing Lecture Plans



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ACADEMIC TEACHING PLAN FOR SEMESTER I/ III / V FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Amit T. Tiwari

Class: TY B. Com (Sem – V)

Subject: Cost Accounting

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
June College reopens on 15/06/2018	20.06 to 25.06	Introduction to Cost Accounting
	27.06 to 30.06	Basic Practice
July	<i>Week Dates (Mon. to Sat)</i>	
No Holiday	01.07 to 02.07	Introduction of Material Cost
	04.07 to 9.07	Practical questions
	11.07 to 16.07	Practical questions
	18.07. to 23.07	Practical questions
	25.07 to 30.07	Test and doubts sessions
August	<i>Week Dates (Mon. to Sat)</i>	
August: 9 - Muharram ,11- Raksha Bandhan, 15- Independence Day, 16-Parsi New Year, 19- Janmashtami	01.08 to 06.08	Introduction of Labour Cost
	08.08 to 13.08	Practical questions
	15.08 to 20.08	Practical questions
	22.08 to 27.08	Practical questions
	29.08 to 31.08	Test and doubts sessions
September	<i>Week Dates (Mon. to Sat)</i>	
September: 31 Aug to 5 Sep, 9- Anant Chaturthi 5- Sep Teacher Day	01.09 to 03.09	Introduction on Classification of Costs and Cost Sheet
	05.09 to 10.09	Practical questions
	12.09 to 17.09	Practical questions
	19.09 to 24.09	Practical questions
	26.02 to 30.02	Introduction of Overheads
October	<i>Week Dates (Mon. to Sat)</i>	
2-October: - Gandhi Jayanti, 5- Dussehra, 23 Oct to 10 Nov - Diwali	01.10 to 01.10	Practical questions
	03.10 to 08.10	Practical questions
	10.10 to 15.10	Test and doubts sessions
	17.10 to 22.10	Introduction of Reconciliation of cost and financial accounts
	24.10 to 29.10	Practical questions
	31.10 to 31.10	Test and doubts sessions

H. B. Dholakia

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ACADEMIC TEACHING PLAN FOR SEMESTER I/ III / V FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Smruti R. Vasavada

Class: FY BMS (Sem – I)

Subject: Principles of Marketing

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
June College reopens on 15/06/2022	20.06 to 25.06	
	27.06 to 30.06	
July	Week Dates (Mon. to Sat)	
No Holiday	01.07 to 02.07	
	04.07 to 9.07	
	11.07 to 16.07	
	18.07. to 23.07	
	25.07 to 30.07	
August	Week Dates (Mon. to Sat)	
August: 9 - Muharram ,11- Rakshabandhan 15- Independence Day, 16-Parsi New Year, 19- Janmastami	01.08 to 06.08	
	08.08 to 13.08	Introduction to Marketing: Definition, features, advantages and scope of marketing
	15.08 to 20.08	The 4P's and 4C's of marketing. Marketing v/s Selling,
	22.08 to 27.08	Concepts of Marketing: Needs, wants and demands, transactions, transfer and exchanges.
	29.08 to 31.08	Production concept; Product concept;
September	Week Dates (Mon. to Sat)	
September: 31 Aug to 5 Sep, 9- Anant Chaturthi 5- Sep Teacher Day	01.09 to 03.09	selling concept & marketing concept, social relationship, Holistic marketing.
	05.09 to 10.09	Management structure; Marketing Channels, competitors and stakeholders
	12.09 to 17.09	Meaning, features, Importance of marketing research. Types of marketing research
	19.09 to 24.09	features, Importance Types of marketing research
	26.09 to 30.09	INTERNAL EXAM
October	Week Dates (Mon. to Sat)	
2-October: - Gandhi Jayanti, 5- Dussehra, 23 Oct to 10 Nov - Gawali	01.10 to 01.10	MIS: Meaning, features and Importance, feature, importance, factors affecting Consumer Behavior

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	03.10 to 08.10	Meaning –elements of Marketing Mix. Product-product mix-product line lifecycle
	10.10 to 15.10	Branding –Packing and packaging, role and importance, Pricing – objectives- factors influencing pricing
	17.10 to 22.10	Physical distribution – meaning – factor affecting channel types
	24.10 to 29.10	HOLIDAY
	31.10 to 31.10	HOLIDAY
November	Week Dates (Mon. to Sat)	
	01/11 to 04/11	HOLIDAY
	06/11 to 11/11	HOLIDAY
10 Nov to 19 Nov - Diwali	13/11 to 18/11	Social marketing/ Relationship marketing, Positioning-meaning, strategies new trends in marketing
	20/11 to 25/11	REVISION
	28/11 to 30/11	EXTERNAL EXAM

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Manasi A. Bhagat

Class: FY B. Com (Sem – I)

Subject: Foundation Course - I

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
June College reopens on 15/06/2022	20.06 to 25.06	
	27.06 to 30.06	
July	Week Dates (Mon. to Sat)	
No Holiday	01.07 to 02.07	
	04.07 to 9.07	
	11.07 to 16.07	
	18.07. to 23.07	
	25.07 to 30.07	
August	Week Dates (Mon. to Sat)	
August: 9 - Muharram ,11- Raksha Bandhan 15- Independence Day, 16-Parsi New Year, 19- Janmashtami	01.08 to 06.08	
	08.08 to 13.08	
	15.08 to 20.08	Multi-cultural society, demographic composition, linguistic diversity
	22.08 to 27.08	Multi-cultural society, demographic composition, linguistic diversity, Rural, Urban, Tribal characteristics, Concept of diversity
	29.08 to 31.08	Stratification & inequality, violence against women, declining gender ratio
September	Week Dates (Mon. to Sat)	
September: 31 Aug to 5 Sep, 9- Anant Chaturthi 5- Sep Teacher Day	01.09 to 03.09	
	05.09 to 10.09	Inequalities by disabilities, Understanding the issues of physical & mental disabilities
	12.09 to 17.09	Inequalities due to caste system, inter group conflict, Communalism,
	19.09 to 24.09	Regionalism, linguistic differences
	26.09 to 30.09	Structure of the constitution
October	Week Dates (Mon. to Sat)	
2-October: - Gandhi Jayanti, 5- Dussehra, 23 Oct to 10 Nov - Diwali	01.10 to 01.10	
	03.10 to 08.10	Fundamental duties of the Indian citizen, tolerance, peace & communal harmony

Manasi A. Bhagat

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	10.10 to 15.10	Features of political parties, local self-government
	17.10 to 22.10	Local self-government, 73rd Amendment & its implications
	24.10 to 29.10	DIWALI VACATION
	31.10 to 31.10	DIWALI VACATION
November	Week Dates (Mon. to Sat)	
23 Oct to 10 Nov - Diwali	01.11 to 05.11	College reopens on 08/11/2022 after Diwali
	07.11 to 12.11	74th amendment & its implications
	14.11 to 19.11	Role & importance of women in politics
	21.11 to 26.11	Revision
	26.11 to 30.11	Revision

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Manasi A. Bhagat

Class: FY B. Com (Sem – II)

Subject: Foundation Course - II

December	Week Dates (Mon. to Sat)	
26 Dec to 1 Jan – Christmas	01.09 to 03.09	Lecture started from 15 December
	05.09 to 10.09	
	12.09 to 17.09	
	19.09 to 24.09	Understanding the concepts of liberalization, privatization and globalization; Growth of information technology and communication
	26.02 to 31.02	
January	Week Dates (Mon. to Sat)	
14 – Makar Sankranti, 26 – Republic Day	02.01 to 07.01	information technology and communication and its impact manifested in everyday life; information technology and communication and its impact manifested in everyday life;
	09.01 to 14.23	Changes in agrarian sector due to globalization; rise in corporate farming and increase in farmers' suicides, Concept of Human Rights; origin, The Universal Declaration of Human Rights;
	16.01 to 21.01	Human Rights constituents with special reference to Fundamental Rights stated in the Constitution, importance of Environment Studies in the current developmental context
	23.01 to 28.01	Understanding Concepts of Environment, Ecology and their inter-connectedness, Environment as natural capital and connection to quality of human life;
	30.01 to 31.01	Environmental Degradation – Causes and Impact on human life;
February	Week Dates (Mon. to Sat)	
18- Maha Shivaratri	01.02 to 04.02	Sustainable Development – Concept and components; poverty and environment
	06.02 to 11.02	Causes of stress and conflict in individuals and society; Agents of socialization and the

Manasi A. Bhagat

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		role played by them in developing the individual;
	13.02 to 18.02	Significance of values, ethics and prejudices in developing the individual;
	20.02 to 25.02	Stereotyping and prejudice as significant factors in causing conflicts in society.
	27.02 to 28.02	Aggression and violence as the public expression of conflict.
March	Week Dates (Mon. to Sat)	
9=Holi, Gudi Padwa, 30- Rama Navami	01.02 to 04.02	Types of conflicts and use of coping mechanisms for managing individual stress;
	06.02 to 11.02	Maslow's theory of self-actualization; Different methods of responding to conflicts in society;
	13.02 to 18.02	Conflict-resolution and efforts towards building peace and harmony in society.
	20.02 to 25.02	
	27.03 to 31.03	

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Sumandevi S. Yadav

Class: FY B. Com / BMS / BAF (Sem – II)

Subject: Business Communication – II

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
January	Week Dates (Mon. to Sat)	
College Reopens - 2nd January 2023, 27 – 30 Jan – Internal Exam, 26 Jan – Republic Day	01.01 to 07.01	Content knowledge, Presentations: 4 Principles of Effective Presentation, Effective use of OHP
	09 .01 to 14.01	Effective use of Transparencies, how to make a Power-Point Presentation
	16.01 to 21.01	Interviews: Group Discussion Preparing for an Interview, Types of Interviews – Selection, Appraisal, Grievance, Exit
	23.01 to 28.01	Meetings: Need and Importance of Meetings, Conduct of Meeting and Group Dynamics Role of the Chairperson
	30.01 to 31.01	Role of the Participants, Drafting of Notice, Agenda and Resolutions
February	Week Dates (Mon. to Sat)	
	01.02 to 04.02	Conference: Meaning and Importance of Conference Organizing a Conference Modern Methods: Video and Tele – Conferencing
	06.02 to 11.02	Public Relations: Meaning, Functions of PR Department, External and Internal Measures of PR
	13.02 to 18.02	Trade Letters: Order, Credit and Status Enquiry, Collection (just a brief introduction to be given)
	20.02 to 25.02	Letters of Inquiry, Letters of Complaints, Claims, Adjustments Sales Letters
	27.02 to 28.02	promotional leaflets and fliers Consumer Grievance Letters, Letters under Right to Information (RTI) Act
March	Week Dates (Mon. to Sat)	
30 march – Ram Navami	01.03 to 04.03	Reports: Parts, Types, Feasibility Reports, Investigative Reports
	06.03 to 11.03	Summarization: Identification of main and supporting/sub points Presenting these in a cohesive manner

Sumandevi S. Yadav

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	13.03 to 18.03	Paper solving
	20.03 to 25.03	Paper solving
	27.03 to 31.03	Paper solving
April	Week Dates (Mon. to Sat)	
7th – Good Friday, 22 - Ramzan Eid	01.04 to 01.04	Revision
	03.04 to 08.04	Revision
	10.04 to 15.04	Revision
	17.04 to 22.04	Revision
	24.04 to 29.04	Sem-2 external exam
	30.04 to end	Sem-2 external exam

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Name of the Teacher: Sumandevi S. Yadav

Class: SY BAF (Sem – IV)

Subject: Research Methodology in Accounting & Finance

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
January	Week Dates (Mon. to Sat)	
College Reopens - 2nd January 2023, 27 – 30 Jan – Internal Exam, 26 Jan – Republic Day	01.01 to 07.01	Content knowledge, introduction and meaning of research, Objectives of research, Features
	09 .01 to 14.01	Importance of research in Accounting and Finance, Objectives and Types of research - Basic, Applied, Descriptive, Analytical and Empirical Research.
	16.01 to 21.01	Formulation of research problem: Meaning and Selection Review of Literature
	23.01 to 28.01	Meaning of Introduction, Need, and good research design.
	30.01 to 31.01	Hypothesis: Formulation, Sources, Importance and Types Different Research designs
February	Week Dates (Mon. to Sat)	
	01.02 to 04.02	Data Collection: Introduction and meaning, types of data Primary data: Observation, Experimentation, Interview, Schedules, Survey
	06.02 to 11.02	Questionnaires, Limitations of Primary data Secondary data: Sources and Limitations
	13.02 to 18.02	Factors affecting the choice of method of data collection. Sampling: Significance, Methods, Factors determining sample size
	20.02 to 25.02	Data Presentation: Significance in Research, Stages in Data Processing: Editing, Coding, Classification, Tabulation, Graphic Presentation
	27.02 to 28.02	Statistical Analysis: Tools and Techniques, Measures of Central Tendency, Measures of Dispersion, Correlation Analysis and Regression Analysis.

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March	Week Dates (Mon. to Sat)	
30 march – Ram Navami	01.03 to 04.03	Use of computer and internet in data collection and processing
	06.03 to 11.03	Meaning and techniques of interpretation, Research Report Writing: Importance, Essentials, Structure/ layout, Types
	13.03 to 18.03	Sums solving
	20.03 to 25.03	Sum solving
	27.03 to 31.03	Sum solving
April	Week Dates (Mon. to Sat)	
7th – Good Friday, 22 – Ramzan Eid	01.04 to 01.04	Revision
	03.04 to 08.04	Revision
	10.04 to 15.04	Paper solving
	17.04 to 22.04	Sem-4 external exam
	24.04 to 29.04	Sem-4 external exam
	30.04 to end	Sem-4 external exam

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Sumandevi S. Yadav

Class: SY BMS (Marketing) (Sem – IV)

Subject: Event Management

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
January	Week Dates (Mon. to Sat)	
College Reopens - 2nd January 2023, 27 – 30 Jan – Internal Exam, 26 Jan – Republic Day	01.01 to 07.01	Definition and Meaning of Event Marketing; The Evolution of Event Marketing, Advantages of Event Marketing
	09 .01 to 14.01	5 C's of Events- Conceptualization, costing, canvassing, customization, carrying-out; Event Designing; Reach
	16.01 to 21.01	Interaction Points, Direct Interaction, Indirect Interaction, Interaction Catalysts or Enablers.
	23.01 to 28.01	Importance of Events as a Marketing Communication Tool; Events as a Marketing Tool:
	30.01 to 31.01	The Varied Marketing Needs Addressed by Events: Brand Building, Focus on Target Market, Implementation of Marketing Plan
February	Week Dates (Mon. to Sat)	
	01.02 to 04.02	Marketing Research, Relationship Building, Creating opportunities for better deals with different media
	06.02 to 11.02	Events and their Economic implications, Concept of Event Creativity, Key Elements of Events: Event Infrastructure
	13.02 to 18.02	Customer Groups; Clients; Event Organizers; Venue; Media
	20.02 to 25.02	Concept of Market in Events; Segmentation and targeting of the Market for events; Positioning of events- Event Property.
	27.02 to 28.02	Concept of Product in Events: Benefit Levels-Core, generic, expected, augmented
March	Week Dates (Mon. to Sat)	
30 march - Ram Navami	01.03 to 04.03	Categories of Events: Competitive Events, Artistic Expression, Cultural

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		Celebrations, Exhibition Events, Charitable Events
	06.03 to 11.03	Special Business Events, Retail Events, Event Variations- Time Frame Based, Concept Based, Artist Based, Client Industry Based
	13.03 to 18.03	Risk Rating, Setting Pricing Objectives, Understanding local legislations and tax laws
	20.03 to 25.03	Feedback about events from the market, skills required for negotiating the best price
	27.03 to 31.03	validation against pricing objectives, pricing decisions, Event Charges: Percentage of the total Event Cost
April	Week Dates (Mon. to Sat)	
7th – Good Friday, 22 – Ramzan Eid	01.04 to 01.04	Networking Components, Event Sponsorship
	03.04 to 08.04	e-event marketing, Virtual Events, Societal Event Marketing, Green Event
	10.04 to 15.04	Cause-Related Event Marketing, Sports Event Marketing, Safety and Security of Event, Event Crisis Management
	17.04 to 22.04	Sem-4 external exam
	24.04 to 29.04	Sem-4 external exam
	30.04 to end	Sem-4 external exam

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Sumandevi S. Yadav

Class: SY BMS (HRM) (Sem – IV)

Subject: Training & Development in HRM

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
January	Week Dates (Mon. to Sat)	
College Reopens - 2nd January 2023, 27 – 30 Jan – Internal Exam, 26 Jan – Republic Day	01.01 to 07.01	Overview of training– concept, scope, importance, objectives, features, need and assessment of training.
	09 .01 to 14.01	Process of Training–Steps in Training, identification of Job Competencies, criteria for identifying Training Needs
	16.01 to 21.01	Types–On the Job &Off the Job Method. Assessment of Training Needs, Methods & Process of Needs Assessment.
	23.01 to 28.01	Criteria & designing-Implementation– an effective training program.
	30.01 to 31.01	Overview of development– concept, scope, importance & need and features, Human Performance Improvement
February	Week Dates (Mon. to Sat)	
	01.02 to 04.02	Counselling techniques with reference to development employees, society and organization.
	06.02 to 11.02	Career development– Career development cycle, model for planned self-development, succession planning.
	13.02 to 18.02	Concept of Management Development. Process of MDP.
	20.02 to 25.02	Programs & methods, importance, evaluating a MDP.
	27.02 to 28.02	Performance measurements– Appraisals, pitfalls & ethics of appraisal.
March	Week Dates (Mon. to Sat)	
30 march – Ram Navami	01.03 to 04.03	Talent management –Introduction, Measuring Talent Management
	06.03 to 11.03	Integration & future of TM, Global TM & knowledge management
	13.03 to 18.03	OVERVIEW - Introduction: History, Concepts

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	20.03 to 25.03	Knowledge Management: Definitions and the Antecedents of KM Information
	27.03 to 31.03	Management to Knowledge Management
April	Week Dates (Mon. to Sat)	
7th – Good Friday, 22 – Ramzan Eid	01.04 to 01.04	Knowledge Management: What Is and What Is Not? Three stages of KM, KM Life Cycle
	03.04 to 08.04	Revision
	10.04 to 15.04	Revision
	17.04 to 22.04	Sem-4 external exam
	24.04 to 29.04	Sem-4 external exam
	30.04 to end	Sem-4 external exam

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Sumandevi S. Yadav

Class: TY BMS (Sem – VI)

Subject: Operation Research

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
December	Week Dates (Mon. to Sat)	
25 - 30 Dec - Christmas Holiday	19.12 to 24.12	Introduction to Linear Programming
	26.12 to 31.12	Holiday
January	Week Dates (Mon. to Sat)	
College Reopens - 2nd January 2023, 27 – 30 Jan – Internal Exam, 26 Jan – Republic Day	01.01 to 07.01	Applications of LP, Components of LP
	09 .01 to 14.01	Requirements for Formulation of LP Problem, Assumptions Underlying Linear Programming
	16.01 to 21.01	Steps in Solving LP Problems, LPP Formulation (Decision Variables, Objective Function, Constraints, Non-Negativity Constraints)
	23.01 to 28.01	Maximization & Minimization Type Problems. (Max. Z & Min. Z), Two Decision Variables and Maximum Three Constraints Problem
	30.01 to 31.01	Constraints can be "less than or equal to", "greater than or equal to"
February	Week Dates (Mon. to Sat)	
	01.02 to 04.02	Feasible Region of Solution, Unbounded Solution, Redundant, Constraint, Infeasible Solution, Alternative Optima
	06.02 to 11.02	simplex method - maximization, minimization sums
	13.02 to 18.02	simplex method - maximum, minimization sums
	20.02 to 25.02	simplex method - maximum, minimization sums
	27.02 to 28.02	Graphical method - maximization, minimization sums
March	Week Dates (Mon. to Sat)	
30 march – Ram Navami	01.03 to 04.03	Graphical method - maximization, minimization sums
	06.03 to 11.03	Assignment Problem- sums
	13.03 to 18.03	Assignment Problem- sums

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	20.03 to 25.03	Transportation Problems-sums
	27.03 to 31.03	Transportation Problems-sums
April	Week Dates (Mon. to Sat)	
7th – Good Friday, 22 – Ramzan Eid	01.04 to 01.04	Critical Path Method (CPM), Project Crashing
	03.04 to 08.04	Program Evaluation and Review Technique (PERT), Job Sequencing Problem
	10.04 to 15.04	Theory of Games - Introduction, Terminology of Game Theory: Players, Strategies, Play, Payoff, Payoff matrix, Maximin, Maximax, Saddle Point.
	17.04 to 22.04	Paper solution
	24.04 to 29.04	Sem-6 external exam
	30.04 to end	Sem-6 external exam

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Sumandevi S. Yadav

Class: TY BMS (Marketing) (Sem – VI)

Subject: Media Planning & Management

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
December	Week Dates (Mon. to Sat)	
25 - 30 Dec - Christmas Holiday	19.12 to 24.12	Meaning of Media & Features of Media, Meaning of Media Planning, Scope of Media planning
	26.12 to 31.12	Holiday
January	Week Dates (Mon. to Sat)	
College Reopens - 2nd January 2023, 27 – 30 Jan – Internal Exam, 26 Jan – Republic Day	01.01 to 07.01	Media Planning Elements, Role of Media in Business, Media Planning Process
	09 .01 to 14.01	Impact of Marketing Objectives on Media Planning, Factors Influencing Media Planning Decisions
	16.01 to 21.01	Role and Importance of Media in Consumer Buying Decision, Role of Media Planner
	23.01 to 28.01	Challenges of Media Planning, Organization Structure of Media Company, Regulatory Framework and Legal Aspects in Media Planning
	30.01 to 31.01	Meaning, Role and Importance, Sources of Media Research: Audit Bureau of Circulation, Press Audits, National Readership Survey/IRS
February	Week Dates (Mon. to Sat)	
	01.02 to 04.02	Businessmen's Readership Survey, TRP, National Television Study, ADMAR Satellite Cable Network Study, Reach and Coverage Study.
	06.02 to 11.02	Media Mix: Meaning, Need for Media Mix, Identifying Audience for Mass Media, Factors Affecting Media Mix Decision
	13.02 to 18.02	Types of Media Mix Decisions, Media Choices-Print Meaning, Television, Radio, Out of Home Emerging Media: Online, Mobile, Gaming, In flight, In Store, Interactive Media
	20.02 to 25.02	Media Strategy: meaning, need, components, Steps in Formulating Media Strategies

Sumandevi S. Yadav

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	27.02 to 28.02	Media Budget- Meaning, Factors to be considered while Framing a Budget, Importance, method
March	Week Dates (Mon. to Sat)	Media Buying: meaning, Role, process, Media Scheduling- meaning, Importance, Factors, Scheduling
30 march - Ram Navami	01.03 to 04.03	Media Measurement: basic, television, print, radio, OOH, Benchmarking Metrics: Share, Profile, and Selectivity Index
	06.03 to 11.03	Plan Metrics: Gross Rating Points (GRP), Gross Impressions (GI), Share of Voice (SOV).
	13.03 to 18.03	Evaluating Media Buys- Evaluating Television Media Buying, Evaluating Print Media Buying
	20.03 to 25.03	Evaluating Other Media Buys: Radio Buys, Outdoor Buys, Cinema Buys, Internet Buys, and Mobile Buys
	27.03 to 31.03	Paper solution
April	Week Dates (Mon. to Sat)	
7th – Good Friday, 22 – Ramzan Eid	01.04 to 01.04	Paper solution
	03.04 to 08.04	Revision
	10.04 to 15.04	Revision
	17.04 to 22.04	study leave
	24.04 to 29.04	Sem- 6 external exam
	30.04 to end	Sem- 6 external exam

H. B. Badani

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Sumandevi S. Yadav

Class: TY BMS (HRM) (Sem – VI)

Subject: Organisational Development

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
December	Week Dates (Mon. to Sat)	
25 - 30 Dec - Christmas Holiday	19.12 to 24.12	Organisational Development- Meaning, Features, Evolution, Components, Objectives, Principles, Process, Importance
	26.12 to 31.12	Holiday
January	Week Dates (Mon. to Sat)	
College Reopens - 2nd January 2023, 27 – 30 Jan – Internal Exam, 26 Jan – Republic Day	01.01 to 07.01	OD Practitioner – Meaning, Role of OD Practitioner, Competencies of an OD Practitioner
	09 .01 to 14.01	Emerging Trends in OD, OD in Global Setting, Organisational Diagnosis- meaning, need, tools, levels
	16.01 to 21.01	Organizational Renewal, Re-energizing, OD and Business Process Reengineering (BPR), OD and Leadership Development
	23.01 to 28.01	Organisational Change- Meaning, Organisational Life Cycle, Planned Change, Organizational Growth and its Implication for Change
	30.01 to 31.01	Change Agents- Meaning, Features, Types, Role, Skills required,
February	Week Dates (Mon. to Sat)	
	01.02 to 04.02	OD Interventions- Meaning, Features, Factors, Steps, Types of Interventions- Human Resource Intervention, Structural Intervention
	06.02 to 11.02	Traditional: Sensitive Training, Grid Training, Survey Feedback. Modern: Process Consultation, Third Party, Team Building, Transactional
	13.02 to 18.02	Evaluation of OD Interventions: Process, Types, Methods, Importance, Source of Power, Power and Influence Tactics, Politics and OD
	20.02 to 25.02	Issues Faced in OD- Issues Related to Client Relationship, Power-Individual skills

Sumandevi S. Yadav

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	27.02 to 28.02	Source of Power, Power and Influence Tactics, Politics and
March	Week Dates (Mon. to Sat)	
30 march – Ram Navami	01.03 to 04.03	Ethics in OD – Meaning, Factors Influencing Ethical Judgement, Ethical Guidelines for OD Professionals
	06.03 to 11.03	Organisational Effectiveness- Meaning, Effectiveness v/s Efficiency
	13.03 to 18.03	Approaches of Organisational Effectiveness: Goal Approach, System Resource Approach, Strategic Constituency Approach
	20.03 to 25.03	Internal Process Approach; Parameters for Judging Organisational Effectiveness
	27.03 to 31.03	Paper solution
	April	Week Dates (Mon. to Sat)
7th – Good Friday, 22 – Ramzan Eid	01.04 to 01.04	Paper solution
	03.04 to 08.04	Revision
	10.04 to 15.04	Revision
	17.04 to 22.04	study leave
	24.04 to 29.04	Sem- 6 external exam
	30.04 to end	Sem- 6 external exam

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Sumandevi S. Yadav

Class: TY B. Com (Sem – VI)

Subject: Export Marketing

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
December	Week Dates (Mon. to Sat)	
25 - 30 Dec - Christmas Holiday	12.12 TO 17.12	Planning for Export Marketing with regards to Product, Branding, Warehousing
	19.12 to 24.12	Need for Labelling and Marking in Exports, Factors determining Export Price; Objectives of Export Pricing
	26.12 to 31.12	Holiday
January	Week Dates (Mon. to Sat)	
College Reopens - 2nd January 2023, 27 – 30 Jan – Internal Exam, 26 Jan – Republic Day	01.01 to 07.01	International Commercial (INCO) Terms-(EXW, FCA, FAS, CIP, CPT) ; Export Pricing Quotations – Free on Board (FOB),
	09 .01 to 14.01	Cost Insurance and Freight (CIF) and Cost and Freight,(C&F); Problems on FOB quotation
	16.01 to 21.01	Factors influencing Distribution Channels; Direct and Indirect Exporting Channels
	23.01 to 28.01	Distinction between Direct and Indirect Exporting Channels,
	30.01 to 31.01	Components of Logistics in Export marketing; Selection criteria of Modes of Transport
February	Week Dates (Mon. to Sat)	
	01.02 to 04.02	Need for Insurance in Export Marketing, Sales Promotion Techniques used in Export, Marketing; Importance of Trade Fairs
	06.02 to 11.02	Benefits of Personal Selling; Essentials of Advertising in Export Marketing.
	13.02 to 18.02	Methods of Payment In export marketing; Procedure to open Letter of Credit, Types and Benefits of Countertrade
	20.02 to 25.02	Methods of Payment In export marketing; Procedure to open Letter of

Sumandevi S. Yadav

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		Credit, Types and Benefits of Countertrade
	27.02 to 28.02	Distinction between Pre-shipment Finance and Post Shipment Finance
March	Week Dates (Mon. to Sat)	
30 march – Ram Navami	01.03 to 04.03	Role of Commercial Banks, EXIM Bank, SIDBI in financing exporters; Role of ECGC
	06.03 to 11.03	Pre - Shipment Procedure involved in Exports, Procedure of Quality Control and Pre-shipment Inspection
	13.03 to 18.03	Shipping and Custom Stage Formalities; Role of Clearing & Forwarding Agent
	20.03 to 25.03	Shipping and Custom Stage Formalities; Role of Clearing & Forwarding Agent
	27.03 to 31.03	Importance of - Commercial Invoice cum Packing list, Mate's Receipt, Bill of Lading/ Airway Bill,
April	Week Dates (Mon. to Sat)	
7th – Good Friday, 22 – Ramzan Eid	01.04 to 01.04	Shipping Bill/Bill of Export, Consular Invoice, Certificate of Origin
	03.04 to 08.04	Sem- 6 external exam
	10.04 to 15.04	Sem- 6 external exam
	17.04 to 22.04	Sem- 6 external exam
	24.04 to 29.04	Holiday
	30.04 to end	Holiday

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ACADEMIC TEACHING PLAN FOR SEMESTER I/II/III/IV/V/VI FOR ACADEMIC YEAR 2022-23

Name of the Teacher: Harishankar R. Singh

Class: SY B. Com (Sem – III)

Subject: Business Economics - III

Month	Week Dates (Mon. to Sat)	Topic to be covered during the week
June: College reopens on 15/06/2018	20.06 to 25.06	Macroeconomics: Meaning, Scope and Importance
	27.06 to 30.06	Circular flow of aggregate income and expenditure
July	Week Dates (Mon. to Sat)	
No Holiday	01.07 to 02.07	Trade Cycle: Features and Phases
	04.07 to 9.07	Classical Macroeconomics: Say's law of markets
	11.07 to 16.07	The principal of effective demand
	18.07. to 23.07	Investment function and Marginal Efficiency of Capital
	25.07 to 30.07	Investment Multiplier effect on Income and Output
August	Week Dates (Mon. to Sat)	
August: 9 - Muharram ,11- Raksha Bandhan, 15- Independence Day, 16 - Parsi New Year, 19 - Janmashtami	01.08 to 06.08	Liquidity Preference Theory of Interest
	08.08 to 13.08	The IS-LM model
	15.08 to 20.08	Inflation and unemployment: Philips curve
	22.08 to 27.08	Stagflation: meaning, causes and consequences
	29.08 to 31.08	Supply side economics, money supply
September	Week Dates (Mon. to Sat)	
September: 31 Aug to 5 Sep, 9- Anant Chaturthi 5- Sep Teacher Day	01.09 to 03.09	Demand for money
	05.09 to 10.09	Money and prices: Quantity theory of money
	12.09 to 17.09	Money and prices: Fisher's equation Cambridge cash balance approach
	19.09 to 24.09	Inflation: Demand Pull Inflation and Cost Push Inflation
October	Week Dates (Mon. to Sat)	
2 nd October: Gandhi Jayanti, 5 th October - Dussehra, 23 Oct to 10 Nov - Diwali	01.10 to 01.10	Nature of Inflation in a developing economy
	03.10 to 08.10	Monetary policy and Inflation targeting
	10.10 to 15.10	Revision
	17.10 to 22.10	Revision

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Seeking Feedback and Preparing Acton Taken Report



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Action Taken Report on Feedback A.Y. 2018-19



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“Report on Feedback for A.Y. 2018-19”

(Syllabus and Course Content)

Feedback on 'Syllabus and Course Content' is sought from the students and various other stakeholders such as alumni, teachers, parents, and employers, online through Google Form. The feedback link is activated in the month of March/April every year for a period of 15 days. IQAC prepares a notice for all stakeholders and calls upon them to give feedback on Syllabus and Course Contents. Orientation sessions are organised for the student's giving details of the role and importance of feedback and action taken by the College on the responses of the stakeholders.

The students and alumni fill up the questionnaire and get them filled up from their parents and employer, where the students or alumni are employed.

The output of the Feedback is generated online in Excel and analysed by IQAC with the help of teachers and office staff. The reports so generated are shared with the principal and forwarded to the respective Board of Studies i.e. Faculty of Science and Technology, Faculty of Commerce and Management, University of Mumbai.

Action Taken on Feedback on Syllabus and Course Content

Various stakeholders evaluate the Syllabus and Course Contents of each Programme based on the following 15 parameters:

1. Depth of the course content
2. Extent of coverage of course
3. Relevance of course content
4. Project work, if any.
5. Clarity of course
6. Updating of course
7. Learning value
8. Availability of references
9. Availability of teachers
10. National significance





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11. Social orientation
12. Self-development
13. Practical applicability
14. Vocationalisation
15. Overall rating

Likert's Scale is used for the quantifying the qualitative responses. The scale so used is as under with marks assigned to each response:

1. Excellent = 5 marks,
2. Good = 4 marks,
3. Average = 3 marks,
4. Poor = 0 mark

1. Bachelor of Science in Information Technology (B. Sc.IT)

Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	38	79.51
2	Teachers	06	86.13
3	Employer	08	85.33
4	Alumni	23	77.91
	TOTAL	75	82.22

2. Bachelor of Commerce (B.Com.)

Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	73	77.33
2	Teachers	06	81.33
3	Employer	08	81.00
4	Alumni	30	75.56
	TOTAL	117	78.81





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3. Bachelor of Management Studies (B.M.S.)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	18	77.78
2	Teachers	8	84.83
3	Employer	6	77.78
4	Alumni	19	77.54
	TOTAL	51	79.48

According to the feedback sought from students, teachers, employers & alumni the strengths and weaknesses of the course curriculum of all the courses are as under:

1. Bachelor of Science in Information Technology (B.Sc.-IT)	
Strengths	Weaknesses
1. Extent of coverage of course	1. Availability of references
2. Social orientation	2. Depth of course content
3. Availability of teachers	3. Learning value
4. National significance	4. Relevance of course content
5. Self-Development	5. Clarity of course
6. Updating of course	6. Project work, if any
7. Practical applicability	7. Vocationalisation

2. Bachelor of Commerce (B.Com.)	
Strengths	Weaknesses
1. Practical applicability	1. Availability of teachers
2. Extent of coverage of course	2. Availability of references
3. Relevance of course content	3. Learning value
4. Depth of course content	4. Social orientation
5. Self-Development	5. Updating of course





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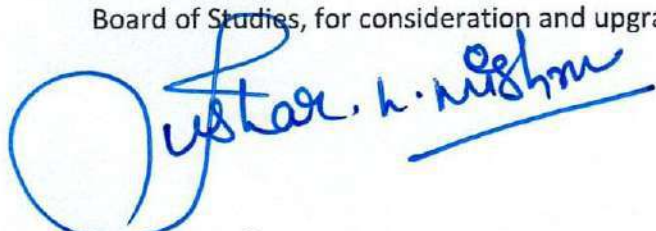
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6. National significance	6. Vocationalisation
7. Project work, if any	7. Clarity of course

3. Bachelor of Management Studies (B.M.S.)	
Strengths	Weaknesses
1. Practical applicability	1. Project work, if any
2. Learning value	2. Clarity of course
3. Availability of references	3. Social orientation
4. Depth of course content	4. Availability of teachers
5. Extent of coverage of course	5. National significance
6. Relevance of course content	6. Self-Development
7. Updating of course	7. Vocationalisation

The detailed report of 'Feedback on Syllabus and Course Contents' is shared with the concerned teacher so that they can share such feedback in the Syllabus Revision Workshops organized by the Board of Studies (BoS).

A copy of the analysed feedback on syllabus and course contents is also sent to the Chairperson, Board of Studies, for consideration and upgradation of the syllabus and course content in future.


IQAC Co-ordinator




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Action Taken Report on Feedback A.Y. 2019-20



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“Report on Feedback for A.Y. 2019-20”

(Syllabus and Course Content)

Feedback on 'Syllabus and Course Content' is sought from the students and various other stakeholders such as alumni, teachers, parents, and employers, online through Google Form. The feedback link is activated in the month of March/April every year for a period of 15 days. IQAC prepares a notice for all stakeholders and calls upon them to give feedback on Syllabus and Course Contents. Orientation sessions are organised for the student's giving details of the role and importance of feedback and action taken by the College on the responses of the stakeholders.

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The output of the Feedback is generated online in Excel and analysed by IQAC with the help of teachers and office staff. The reports so generated are shared with the principal and forwarded to the respective Board of Studies i.e. Faculty of Science and Technology, Faculty of Commerce and Management, University of Mumbai.

Action Taken on Feedback on Syllabus and Course Content

Various stakeholders evaluate the Syllabus and Course Contents of each Programme based on the following 15 parameters:

1. Depth of the course content
2. Extent of coverage of course
3. Relevance of course content
4. Project work, if any.
5. Clarity of course
6. Updating of course
7. Learning value
8. Availability of references
9. Availability of teachers
10. National significance



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11. Social orientation
12. Self-development
13. Practical applicability
14. Vocationalisation
15. Overall rating

Likert's Scale is used for the quantifying the qualitative responses. The scale so used is as under with marks assigned to each response:

1. Excellent = 5 marks,
2. Good = 4 marks,
3. Average = 3 marks,
4. Poor = 0 mark

1. Bachelor of Science in Information Technology (B. Sc.IT)

Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	19	84.07
2	Teachers	06	81.56
3	Employer	06	78.89
4	Alumni	19	84.22
	TOTAL	50	82.19

2. Bachelor of Commerce (B.Com.)

Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	60	76.44
2	Teachers	08	80.50
3	Employer	06	80.00
4	Alumni	20	81.93
	TOTAL	94	79.72



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3. Bachelor of Management Studies (B.M.S.)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	35	80.11
2	Teachers	05	79.20
3	Employer	07	74.48
4	Alumni	20	79.40
	TOTAL	67	78.30

According to the feedback sought from students, teachers, employers & alumni the strengths and weaknesses of the course curriculum of all the courses are as under:

1. Bachelor of Science in Information Technology (B.Sc.-IT)	
Strengths	Weaknesses
1. Practical applicability	1. Availability of teachers
2. National significance	2. Clarity of course
3. Project work, if any	3. Social orientation
4. Availability of references	4. Updating of course
5. Extent of coverage of course	5. Self-Development
6. Learning value	6. Depth of course content
7. Relevance of course content	7. Vocationalisation

2. Bachelor of Commerce (B.Com.)	
Strengths	Weaknesses
1. Extent of coverage of course	1. National significance
2. Relevance of course content	2. Updating of course
3. Project work, if any	3. Learning value
4. Availability of teachers	4. Clarity of course
5. Self Development	5. Vocationalisation



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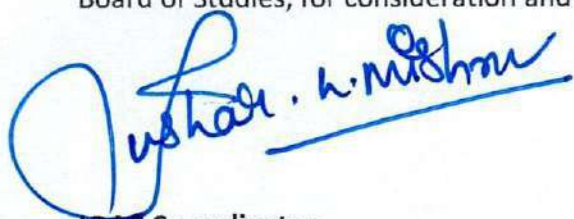
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6. Practical applicability	6. Social orientation
7. Availability of references	7. Depth of course content

3. Bachelor of Management Studies (B.M.S.)	
Strengths	Weaknesses
1. Extent of coverage of course	1. Project work, if any
2. Practical applicability	2. Social orientation
3. National significance	3. Availability of references
4. Availability of teachers	4. Self-Development
5. Clarity of course	5. Vocationalisation
6. Relevance of course content	6. Updating of course
7. Learning value	7. Depth of course content

The detailed report of 'Feedback on Syllabus and Course Contents' is shared with the concerned teacher so that they can share such feedback in the Syllabus Revision Workshops organized by the Board of Studies (BoS).

A copy of the analysed feedback on syllabus and course contents is also sent to the Chairperson, Board of Studies, for consideration and upgradation of the syllabus and course content in future.


IQAC Co-ordinator




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Action Taken Report on Feedback A.Y. 2021-22



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Recognised under Section 2(f) of the UGC Act, 1956

“Report on Feedback for A.Y. 2021-22”

(Syllabus and Course Content)

Feedback on ‘Syllabus and Course Content’ is sought from the students and various other stakeholders such as alumni, teachers, parents, and employers, online through Google Form. The feedback link is activated in the month of March/April every year for a period of 15 days. IQAC prepares a notice for all stakeholders and calls upon them to give feedback on Syllabus and Course Contents. Orientation sessions are organised for the student’s giving details of the role and importance of feedback and action taken by the College on the responses of the stakeholders.

The students and alumni fill up the questionnaire and get them filled up from their parents and employer, where the students or alumni are employed.

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Action Taken on Feedback on Syllabus and Course Content

Various stakeholders evaluate the Syllabus and Course Contents of each Programme based on the following 15 parameters:

1. Depth of the course content
2. Extent of coverage of course
3. Relevance of course content
4. Project work, if any.
5. Clarity of course
6. Updating of course
7. Learning value
8. Availability of references
9. Availability of teachers
10. National significance





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11. Social orientation
12. Self-development
13. Practical applicability
14. Vocationalisation
15. Overall rating

Likert's Scale is used for the quantifying the qualitative responses. The scale so used is as under with marks assigned to each response:

1. Excellent = 5 marks,
2. Good = 4 marks,
3. Average = 3 marks,
4. Poor = 0 mark

1. Bachelor of Science in Information Technology (B. Sc.IT)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	40	77.33
2	Teachers	07	80.57
3	Employer	08	72.33
4	Alumni	20	81.73
	TOTAL	75	77.99

2. Bachelor of Commerce (B.Com.)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	65	73.62
2	Teachers	07	86.10
3	Employer	06	79.11
4	Alumni	20	72.73
	TOTAL	98	77.89





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3. Bachelor of Management Studies (B.M.S.)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	40	80.37
2	Teachers	06	83.33
3	Employer	06	81.33
4	Alumni	20	80.13
	TOTAL	72	81.29

4. Bachelor of Commerce in Accounting & Finance (BAF)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	13	84.31
2	Teachers	06	82.44
3	Employer	05	84.80
	TOTAL	24	83.85

5. Master of Commerce (M. Com)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	10	83.33
2	Teachers	04	74.67
3	Employer	04	85.33
	TOTAL	18	81.11

6. Master of Science in Information & Technology (M. Sc.IT)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	10	80.40
2	Teachers	05	80.00
3	Employer	05	77.60
	TOTAL	20	79.33





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According to the feedback sought from students, teachers, employers & alumni the strengths and weaknesses of the course curriculum of all the courses are as under:

1. Bachelor of Science in Information Technology (B.Sc.-IT)	
Strengths	Weaknesses
1. National significance	1. Availability of teachers
2. Practical applicability	2. Social orientation
3. Depth of course content	3. Availability of references
4. Extent of coverage of course	4. Vocationalisation
5. Learning value	5. Clarity of course
6. Project work, if any	6. Updating of course
7. Self-Development	7. Relevance of course content

2. Bachelor of Commerce (B.Com.)	
Strengths	Weaknesses
1. Practical applicability	1. Learning value
2. Project work, if any	2. Relevance of course content
3. Extent of coverage of course	3. Availability of references
4. National significance	4. Self Development
5. Availability of teachers	5. Updating of course
6. Social orientation	6. Vocationalisation
7. Clarity of course	7. Depth of course content

3. Bachelor of Management Studies (B.M.S.)	
Strengths	Weaknesses
1. Practical applicability	1. Extent of coverage of course
2. National significance	2. Learning value





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3. Availability of references	3. Social orientation
4. Clarity of course	4. Self Development
5. Project work, if any	5. Updating of course
6. Availability of teachers	6. Vocationalisation
7. Relevance of course content	7. Depth of course content

4. Bachelor of Commerce in Accounting & Finance (BAF)

Strengths	Weaknesses
1. Self-Development	1. Availability of teachers
2. Project work, if any	2. Clarity of course
3. Extent of coverage of course	3. Availability of references
4. Relevance of course content	4. National significance
5. Updating of course	5. Social orientation
6. Practical applicability	6. Vocationalisation
7. Learning value	7. Depth of course content

5. Master of Commerce (M. Com)

Strengths	Weaknesses
1. National significance	1. Social orientation
2. Learning value	2. Practical applicability
3. Availability of teachers	3. Extent of coverage of course
4. Relevance of course content	4. Clarity of course
5. Project work, if any	5. Depth of course content
6. Updating of course	6. Self-Development
7. Availability of references	7. Vocationalisation



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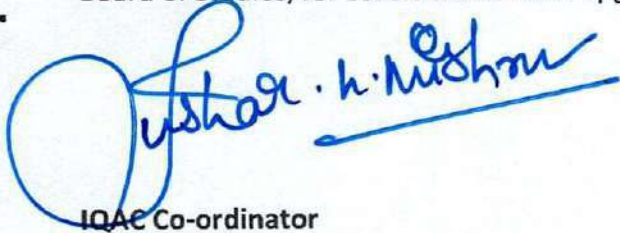
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6. Master of Science in Information & Technology (M.Sc.-IT)	
Strengths	Weaknesses
1. Depth of course content	1. National significance
2. Learning value	2. Updating of course
3. Relevance of course content	3. Availability of teachers
4. Practical applicability	4. Self-Development
5. Project work, if any	5. Clarity of course
6. Extent of coverage of course	6. Vocationalisation
7. Availability of references	7. Social orientation

The detailed report of 'Feedback on Syllabus and Course Contents' is shared with the concerned teacher so that they can share such feedback in the Syllabus Revision Workshops organized by the Board of Studies (BoS).

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Ishar H. Mishra
IQAC Co-ordinator




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Action Taken Report on Feedback A.Y. 2022-23



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4. Project work, if any.
5. Clarity of course
6. Updating of course
7. Learning value
8. Availability of references
9. Availability of teachers
10. National significance





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11. Social orientation
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1. Excellent = 5 marks,
2. Good = 4 marks,
3. Average = 3 marks,
4. Poor = 0 mark

1. Bachelor of Science in Information Technology (B. Sc.IT)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	36	75.41
2	Teachers	05	81.60
3	Employer	08	79.33
4	Alumni	18	76.74
	TOTAL	67	78.27

2. Bachelor of Commerce (B.Com.)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	62	77.14
2	Teachers	07	80.38
3	Employer	07	80.76
4	Alumni	35	79.81
	TOTAL	111	79.52





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3. Bachelor of Management Studies (B.M.S.)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	44	78.39
2	Teachers	05	81.33
3	Employer	07	80.95
4	Alumni	08	79.50
	TOTAL	64	80.04

4. Bachelor of Commerce in Accounting & Finance (BAF)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	16	81.75
2	Teachers	06	77.56
3	Employer	05	87.20
	TOTAL	27	82.10

5. Bachelor of Arts (B.A.)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	05	81.87
2	Teachers	05	79.20
	TOTAL	10	80.53

6. Master of Commerce (M. Com)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	10	80.80
2	Teachers	04	83.00
3	Employer	04	78.00
	TOTAL	18	80.60





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7. Master of Science in Information & Technology (M. Sc.IT)			
Sr.No.	Stakeholder	Feedback Received	Average Percentage Rating
1	Students	15	76.18
2	Teachers	05	81.07
3	Employer	06	79.78
	TOTAL	26	79.01

According to the feedback sought from students, teachers, employers & alumni the strengths and weaknesses of the course curriculum of all the courses are as under:

1. Bachelor of Science in Information Technology (B.Sc.-IT)	
Strengths	Weaknesses
1. Project work, if any	1. Learning value
2. National significance	2. Relevance of course content
3. Clarity of course	3. Availability of teachers
4. Social orientation	4. Self Development
5. Practical applicability	5. Depth of course content
6. Extent of coverage of course	6. Updating of course
7. Availability of references	7. Vocationalisation

2. Bachelor of Commerce (B.Com.)	
Strengths	Weaknesses
1. Project work, if any	1. National significance
2. Extent of coverage of course	2. Vocationalisation
3. Practical applicability	3. Learning value
4. Social orientation	4. Availability of teachers
5. Relevance of course content	5. Clarity of course
6. Self-Development	6. Depth of course content
7. Availability of references	7. Updating of course





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3. Bachelor of Management Studies (B.M.S.)

Strengths	Weaknesses
1. Relevance of course content	1. Project work, if any
2. Availability of references	2. National significance
3. Availability of teachers	3. Practical applicability
4. Social orientation	4. Updating of course
5. Extent of coverage of course	5. Depth of course content
6. Clarity of course	6. Learning value
7. Self-Development	7. Vocationalisation

4. Bachelor of Commerce in Accounting & Finance (BAF)

Strengths	Weaknesses
1. Relevance of course content	1. Availability of references
2. Extent of coverage of course	2. Social orientation
3. Availability of teachers	3. Clarity of course
4. Updating of course	4. Practical applicability
5. Project work, if any	5. Vocationalisation
6. National significance	6. Learning value
7. Self Development	7. Depth of course content

5. Bachelor of Arts (B.A.)

Strengths	Weaknesses
1. Extent of coverage of course	1. Project work, if any
2. Relevance of course content	2. Social orientation
3. Availability of teachers	3. Self-Development
4. Practical applicability	4. Vocationalisation
5. National significance	5. Depth of course content
6. Learning value	6. Clarity of course



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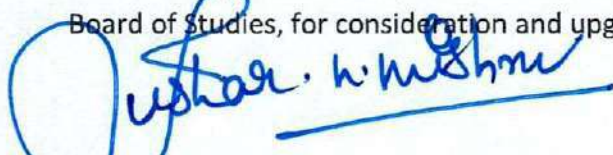
7. Availability of references	7. Updating of course
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6. Master of Commerce (M. Com)	
Strengths	Weaknesses
1. Extent of coverage of course	1. Vocationalisation
2. Availability of references	2. Project work, if any
3. Learning value	3. Depth of course content
4. Practical applicability	4. Availability of teachers
5. Social orientation	5. National significance
6. Relevance of course content	6. Self-Development
7. Clarity of course	7. Updating of course

7. Master of Science in Information & Technology (M.Sc.-IT)	
Strengths	Weaknesses
1. Practical applicability	1. Extent of coverage of course
2. Depth of course content	2. Clarity of course
3. Self-Development	3. Vocationalisation
4. National significance	4. Updating of course
5. Project work, if any	5. Social orientation
6. Availability of teachers	6. Availability of references
7. Learning value	7. Relevance of course content

The detailed report of 'Feedback on Syllabus and Course Contents' is shared with the concerned teacher so that they can share such feedback in the Syllabus Revision Workshops organized by the Board of Studies (BoS).

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IQAC Co-ordinator




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Undertaking and Supervising Mentoring Sessions



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Mentoring Reports

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Navneet College of Commerce & Science
Mumbai Central, Mumbai - 400 008.



Navneet College Of Commerce & Science



Mentoring Report

(Prepared by Internal Quality Assurance Cell)

A.Y. 20²² - 20²³

Name of the Mentor: Khushbu Jain

Designation: Asst. Professor

No. of Mentees Allotted: 40

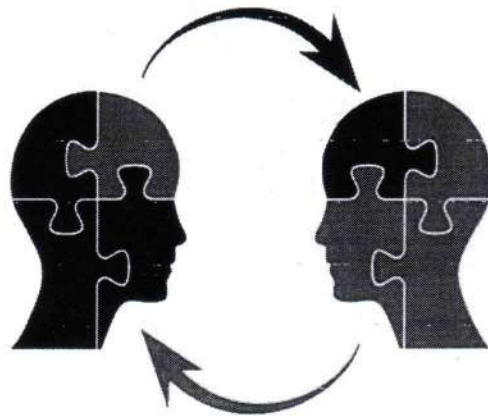
H. B. Dholakia

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Navneet College of Commerce & Science
Mumbai Central, Mumbai - 400 008.

RECORD OF MEETINGS

Sr. No.	Date & Time of Meeting	No. of Mentees Present
1.	25 th November, 2022. 4pm to 5pm	25
2.	20 th December, 2022. 4pm to 5pm	30
3.	27 th January, 2023. 4pm to 5pm	25
4.	17 th February, 2023. 4pm to 5pm.	32
5.		



The Main thing at first was just gaining trust – that trust that he would confide to me. That was important first. I had to let her know that no matter what, she could tell me anything and I'd believe her and trust her and I'd support her. I think that's what these kids need I think it just takes a long time to build up a trust. "





SPECIFIC ISSUES/PROBLEMS IDENTIFIED

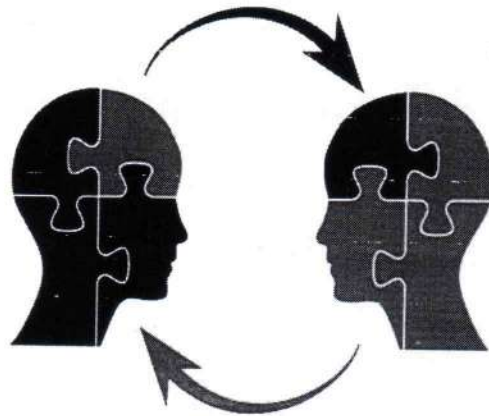
Sr. No.	Major Issues/Problems Identified	Resolved/Unresolved
1.	Technical issues related to online classes	Resolved
2.	Selection of career & confusion due to it.	Resolved
3.	There is no LCR for personal	Resolved
4.	Lack of attendance due to family issues	Resolved
5.	Placement issues	Resolved
6.	How to boost low self esteem?	Resolved
7.	How to deal with stress?	Resolved
8.	Time management issues due to job	Resolved
9.	How can one improve communication skills	Resolved
10.	Adjusting to online learning	Resolved
11.	Concentration towards studies	Resolved
12.	Studying hard but performance is low	Resolved
13.	Troubles in budgeting the finance	Resolved
14.	Is there anything he can do other the academic	
15.	for careers	Resolved
16.	15 How can she've 2 income source?	Resolved
17.		
18.		
19.		
20.		
21.		
22.		

H. B. Dalvi



RECORD OF MEETINGS

Sr. No.	Date & Time of Meeting	No. of Mentees Present
1.	19 th Sept. 2022 - 11:00AM To 12:00PM	10
2.	25 th Nov. 2022 - 9:30AM To 10:30AM	12
3.	10 th Dec. 2022 - 9:30AM To 10:30AM	10
4.		
5.		



The Main thing at first was just gaining trust – that trust that he would confide to me. That was important first. I had to let her know that no matter what, she could tell me anything and I'd believe her and trust her and I'd support her. I think that's what these kids need I think it just takes a long time to build up a trust. ”

H. B. Dholakia

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Mumbai Central, Mumbai - 400 008.



SPECIFIC ISSUES/PROBLEMS IDENTIFIED

Sr. No.	Major Issues/Problems Identified	Resolved/Unresolved
1.	Lack of confidence	Resolved
2.	Struggles with time management	Resolved
3.	Dealing with depression	Resolved
4.	Lack of focus issue	Resolved
5.	Career selection problem	Resolved
6.	Facing test anxiety	Resolved
7.	Not able to focus in studies	Resolved
8.	Addiction Problem	Resolved
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H. B. Dalvi



Navneet College Of Commerce & Science



Mentoring Report

(Prepared by Internal Quality Assurance Cell)

A.Y. 2022 - 2023

Name of the Mentor: Suman P. Yeduv

Designation: Assistance Professor

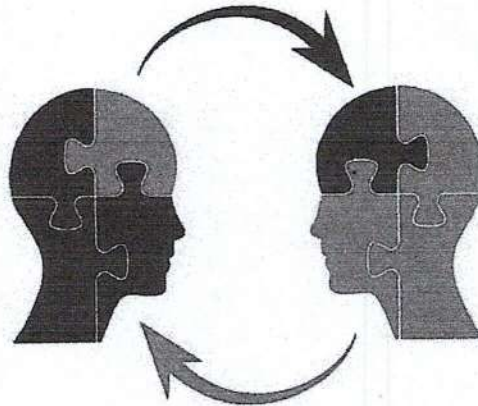
No. of Mentees Allotted: 12

A handwritten signature in blue ink, appearing to read 'H. B. Adhikari'.



RECORD OF MEETINGS

Sr. No.	Date & Time of Meeting	No. of Mentees Present
1.	18 th august, 2022 - 11 am - 12:30 pm	15
2.	27 th september 2022, 9-40 am - 10:40 am	20
3.	7 th october, 2022 - 10:30 am - 11:30 am	10
4.	21 st November, 2022, 11 am - 12:30 pm	10
5.		



The Main thing at first was just gaining trust – that trust that he would confide to me. That was important first. I had to let her know that no matter what, she could tell me anything and I'd believe her and trust her and I'd support her. I think that's what these kids need I think it just takes a long time to build up a trust. ”



SPECIFIC ISSUES/PROBLEMS IDENTIFIED

Sr. No.	Major Issues/Problems Identified	Resolved/Unresolved
1.	Lack of right resources	Resolved
2.	There are too many distractions	Resolved
3.	Dealing with depression	Resolved
4.	Financial Problems for student	Resolved
5.	Technology related issues	Resolved
6.	Lack of interest	Resolved
7.	Problem in managing study well	Resolved
8.	Low motivation	Resolved
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H. B. Dholakia

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Navneet College Of Commerce & Science



Mentoring Report

(Prepared by Internal Quality Assurance Cell)

A.Y. 2022 - 2023

Name of the Mentor: Krishnakumar Ashoram Sharma
Designation: Assistant Professor
No. of Mentees Allotted: 20

H. B. Dholakia

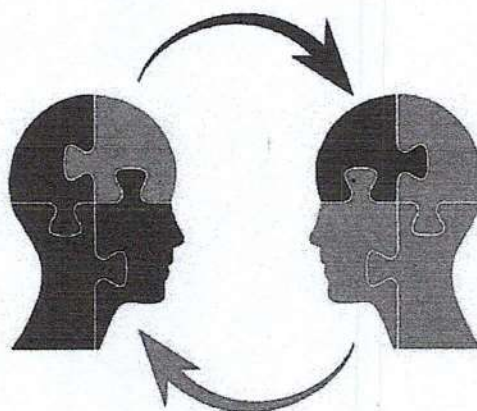
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Mumbai Central, Mumbai - 400 008.



RECORD OF MEETINGS

Sr. No.	Date & Time of Meeting	No. of Mentees Present
1.	18 th August 2022	07
2.	7 th October 2022	08
3.	14 th December 2022	09
4.	17 th January 2023	06
5.	10 February 2023	05



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SPECIFIC ISSUES/PROBLEMS IDENTIFIED

Sr. No.	Major Issues/Problems Identified	Resolved/Unresolved
1.	Depression related issue	Resolve
2.	Low confidence,	Resolve
3.	Lack of Self Esteem,	Resolve
4.	Time Management	Resolve
5.	Home sick,	Resolve
6.	Exam related issue	Resolve
7.	Communication Problem	Resolve
8.	Smoking addiction	Unresolve
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H. B. Dholakia

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Mentoring Report

(Prepared by Internal Quality Assurance Cell)

A.Y. 2022 - 2023

Name of the Mentor: MR. Harishankar R. Singh

Designation: Assistant-Prof

No. of Mentees Allotted: 43

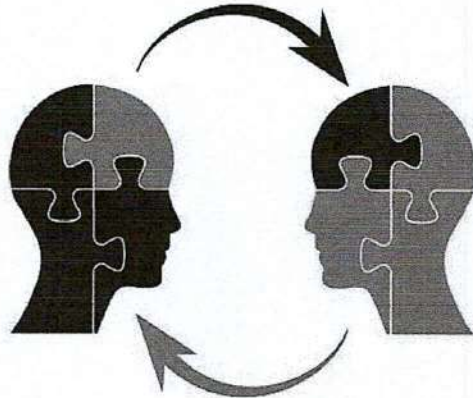
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RECORD OF MEETINGS

Sr. No.	Date & Time of Meeting	No. of Mentees Present
1.	12-09-22 — 10.00 to 11.30 Am	06
2.	24-09-22 — 9.00 to 10.30 Am	08
3.	08-10-22 — 8.00 to 9.30 Am	07
4.	30-11-22 — 9.00 to 10.30 Am	09
5.	27-01-23 — 9.00 to 10.30 Am	07



The Main thing at first was just gaining trust – that trust that he would confide to me. That was important first. I had to let her know that no matter what, she could tell me anything and I'd believe her and trust her and I'd support her. I think that's what these kids need I think it just takes a long time to build up a trust. ”



SPECIFIC ISSUES/PROBLEMS IDENTIFIED

Sr. No.	Major Issues/Problems Identified	Resolved/Unresolved
1.	Lack of confidence	Resolved
2.	Struggles with time management	Resolved
3.	Lack of focus on issues	Resolved
4.	career selection problem	Resolved
5.	Exam related tension	Resolved
6.	Stress regarding economics subject	Resolved
7.	Not understanding concepts	Resolved
8.	Time management issues	Resolved
9.	low confidence	Resolved
10.	Family separation	Resolved
11.	Lack of stability	Resolved.
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H. B. Dholakia



Navneet Education Society's

NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Introduction of University Approved Certificate Courses for Students

Gilderlane Mun. School Bldg. Belasis Bridge, Opp. Rly. Stn. Mumbai Central, Mumbai 400 008
Tel.: 022-23082017-18, 022-23012671 **Email:** degreecollege@nesedu.in **Website:** www.nesedu.in

College Code: 979 | Affiliated to University of Mumbai



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Year 1 (2018-19)			
Name of Add on /Certificate /Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. programs offered	Duration of course	No. of Students Enrolled	No. of Students Completed the Course
Diploma in Mass Communication and Journalism	One Year	2	1
Year 2 (2019-20)			
Name of Add on /Certificate /Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. programs offered	Duration of course	No. of Students Enrolled	No. of Students Completed the Course
Diploma in Mass Communication and Journalism	One Year	14	9
Certificate Course in Management of Retail Business	30 Hours	20	20
Certificate Course in Stock Market Operations	30 Hours	20	20
Certificate Course in Advertising, Sales Promotion & Sales Management	30 Hours	20	20
Certificate Course in Web Designing and Office Automation	30 Hours	20	20
Year 3 (2020-21)			
Name of Add on /Certificate /Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. programs offered	Duration of course	No. of Students Enrolled	No. of Students Completed the Course
Diploma in Mass Communication and Journalism	One Year	14	13
Year 4 (2021-22)			
Name of Add on /Certificate /Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. programs offered	Duration of course	No. of Students Enrolled	No. of Students Completed the Course
Diploma in Mass Communication and Journalism	One Year	10	7
Year 5 (2022-23)			
Name of Add on /Certificate /Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. programs offered	Duration of course	No. of Students Enrolled	No. of Students Completed the Course
Diploma in Mass Communication and Journalism	One Year	3	0
Certificate Course in Management of Retail Business	30 Hours	20	20
Certificate Course in Web Designing and Office Automation	30 Hours	20	20

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Drafting of POs and COs and Assessment of their Achievements



Programme Outcomes and Course Outcomes
Bachelor of Science (Information Technology)
(B.Sc. – IT)

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OF COMMERCE & SCIENCE

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Bachelor of Science in Information Technology (B.Sc. – IT)

Program Outcomes

PO1: Students will be able to think analytically, creatively and critically for developing robust, extensive and highly technological software.

PO2: They will be able to manage complex IT projects with consideration of the human, financial and environmental factors.

PO3: They will work as a part of a team to achieve a common goal.

PO4: They adhere to the highest standards of ethics, including relevant industry and organizational codes of conduct.

Course Outcomes

F.Y.B.Sc. IT – SEMESTER - I

COURSE TITLE: IMPERATIVE PROGRAMMING

CO1: Students understand the basics structure of Programming Language (C language).

CO2: Students learn to draw flowcharts and write Algorithms which helps them to develop logic.

COURSE TITLE: DIGITAL ELECTRONICS

CO1:-Students get knowledge of study of different types of number systems, their conversions and their use in electronics world.

CO2:-They gain knowledge of logic gates.

COURSE TITLE: OPERATING SYSTEMS

CO1: Students learn about operating system and gain knowledge regarding hardware use in computer and details of virtualization and cloud concept.

CO2: Students gain knowledge of logic gates.

COURSE TITLE: DISCRETE MATHEMATICS

CO1:-Students formulate the problems in language of sets and apply fundamental principle of counting.

CO2:-Students learn to read and interpret the information given, graphically

COURSE TITLE: COMMUNICATION SKILLS

CO1: Students develop the skill to communicate verbally or through formal letters. reports, memos and emails and presentations.

CO2: Students also learn to write reports, memos and emails and presentations.

F.Y.B.Sc. IT – SEMESTER - II

COURSE TITLE: OBJECT ORIENTED PROGRAMMING

CO1: Students understand the basic concepts of object oriented programming, use of inheritance and functions.

CO2: They learn to read and interpret the information given, graphically.

COURSE TITLE: MICROPROCESSOR ARCHITECTURE

CO1:-Students understand the concept of Assembly language and learn different types of instructions with respect to 8085 microprocessor and execute assembly language program.

CO2:- The basic programming logic is developed in students.

COURSE TITLE: WEB PROGRAMMING

CO1:-Students understand basic working of Internet and World Wide Web and develop ability to design web pages using Hyper Text Mark-up Language (HTML) and JavaScript and PHP.

CO2:- They also are made aware of the basics of PHP, databases etc.

COURSE TITLE: NUMERICAL AND STATISTICAL METHODS

CO1:-Students are able to approximate the solution of differential equations, which is clearly used in almost every field of science like control systems and are able to forecast future opportunities.

CO2:- Students learn the risks which is the most prominent application of regression analysis in business.

COURSE TITLE: GREEN COMPUTING

CO1:-Students gain knowledge objective and standard for green computing and understand the importance of minimizing power use and cooling along with concept of recycling and reuse.

CO2:- Awareness regarding Environmental friendly ways is developed in students.

S.Y.B.Sc. IT – SEMESTER - III

COURSE TITLE: PYTHON PROGRAMMING

CO1:-Students understand the basic structure of Python Programming Language and learn to implement object oriented concepts in Python.

CO2:- Students are able to design GUI Applications using Python widgets

COURSE TITLE: DATA STRUCTURES

CO1:-Students understand the data structure and programs related to arrays, Linked List, Stacks and Queues.

CO2:- This knowledge helps students in optimizing their programs.

COURSE TITLE: COMPUTER NETWORKS

CO1:-Students understand how data communication work and gain knowledge of wireless LAN and MAC system.

CO2:- This helps them in understanding network Security.

COURSE TITLE: DATABASE MANAGEMENT SYSTEMS

CO1:-Students understand the concept of database architecture, data Models and database and also learn to develop PL/SQL programs.

CO2:- This helps them in making their projects.

COURSE TITLE: APPLIED MATHEMATICS

CO1:-Students understand the complex numbers and matrices and are able to solve the sums using integration.

CO2:- This helps in understanding the concept of Artificial Intelligence.

S.Y.B.Sc.IT – SEMESTER - IV

COURSE TITLE: CORE JAVA

CO1:-Students gain knowledge of Java platform and language, followed by instructions for setting up a development environment consisting of a Java Development Kit (JDK). Students are able to design windows-based application using AWT (Abstract Windows Toolkit).

CO2:-This gives them knowledge of actual software being used in market.

COURSE TITLE: INTRODUCTION TO EMBEDDED SYSTEMS

CO1:-Students gain knowledge about embedded system and are able to design program for embedded system.

CO2:-Students understand to develop the real time embedded system.

COURSE TITLE: COMPUTER ORIENTED STATISTICAL TECHNIQUES

CO1:-Students are able to analyze numerical data using different types of averages and measures of dispersion and learn to use sampling theory to establish relationship existing between population and samples. Also they become aware of hypothesis testing.

CO2:- This course helps them in Data Analysis.

COURSE TITLE: SOFTWARE ENGINEERING

CO1:-Students understand the basics of Software design, SDLC and become aware of quality standards.

CO2:- They get an idea of actual project management and software development environment.

COURSE TITLE: COMPUTER GRAPHICS AND ANIMATION

CO1 -Students understand Working of a Cathode Ray Tube Monitor and learn to implement Line Drawing Algorithms and are able to apply transformations on 2D and 3D objects in real world. And understand how animation works using graphics.

CO2: They get an idea on how to develop animations.

T.Y.B.Sc.IT – SEMESTER - V

COURSE TITLE: SOFTWARE PROJECT MANAGEMENT

CO1:-Students get an idea of project management and project planning.

CO2:- They come to know about various risks and understand the importance of software quality.

COURSE TITLE: INTERNET OF THINGS

CO1:-Students understand Internet of Things, Arduino and Raspberry Pi and learn to develop IOT based applications.

CO2:- This technology helps students learn how advanced embedded systems work.

COURSE TITLE: ADVANCED WEB PROGRAMMING

CO1:-Students learn to use the principles of object oriented programming techniques using C# and to create a Web Application with Visual Studio.NET. Students learn to develop web application using Ajax.

CO2:- This technology helps them develop their own standard website applications.

COURSE TITLE: ENTERPRISE JAVA

CO1:-This helps them get an idea of actual real life java systems developed.

CO2:- Students learn to develop large-scale, multi-tiered, scalable, reliable, and secure network applications. A shorthand name for such applications is “enterprise applications,” so called because these applications are designed to solve the problems encountered by large enterprises.

COURSE TITLE: LINUX SYSTEM ADMINISTRATION

CO1:-Linux is superior to other Unix-like operating systems in several respects. It is free both in a monetary sense (i.e., that it can be obtained by anybody at no cost) and in the sense that anyone is permitted to use it for any purpose.

CO2:-Another advantage of Linux is that it can operate on a much wider range of hardware than most other operating systems.

T.Y.B.Sc. IT – SEMESTER - VI

COURSE TITLE: SOFTWARE QUALITY ASSURANCE

CO1:-Students understand basic concepts of software quality and essentials of testing and skills required by a tester

CO2:- This course content helps them

COURSE TITLE: SECURITY IN COMPUTING

CO1:-Students learn the best practices for network defence and the process of Encryption/Decryption. Students also learn to use of intrusion detection systems.

CO2:- This helps in understanding algorithms related to Network Security.

COURSE TITLE: BUSINESS INTELLIGENCE

CO1:-Students learn the working of Decision Support System and are able to demonstrate Mathematical models for decision making. They also learn Data Mining techniques.

CO2:- This course gives students an idea on how Artificial Intelligence in Business analytics.

COURSE TITLE: GEOGRAPHICAL INFORMATION SYSTEM

CO1:-Students learn the concept of GPS (Global Positioning System).

CO2:-After this, students can develop maps to show geographical location of a particular address.

COURSE TITLE: CYBER LAWS

CO1:-Students learn the “Information Technology Act, 2000” in detail.

CO2:-Sections under the Act, how they are applicable in real world, learn about its adjudication and penalties. Students gain knowledge of Case Studies on how do various cyber-crimes happen like Hacking, Cyber Fraud.

COURSE TITLE: ADVANCED MOBILE PROGRAMMING

CO1:- Students gain knowledge of Android Studio IDE and features available on android which enable them to develop android app.

CO2:- Using this, student can develop applications using Android.



Programme Outcomes and Course Outcomes
Bachelor of Commerce (B.Com.)

Navneet Education Society's

NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Bachelor of Commerce (B.Com.)

Program Outcomes

- PO1: Learners will gain knowledge in the fundamentals of commerce and a deep understanding of all the courses undertaken.
- PO2: Learners will be equipped to join the industry or setup own entities, pursue further professional and other courses.
- PO3: Learners will be equipped to face upcoming challenges in the industry and business as the specializations offered expose them to practical aspects.
- PO4: Learners will be responsible citizens as various academic and co-curricular courses imbibe sensitivity, moral and ethical values among them.

Course Outcomes

FYBCOM– SEMESTER – I

COURSE TITLE: BUSINESS COMMUNICATION I

- CO1:- To provide students with equal opportunity to understand how important it is to have right approach towards communication.
- CO2:- To balance the delivery of oral and written components of communication skills.

COURSE TITLE: FOUNDATION COURSE I

- CO1:- To broaden the mind of students on a wide range of topics like communalism, regionalism, linguist and castes.
- CO2:- To provide general understanding of our constitution and Indian political system. Group discussions, presentations and debates on social issues like female feticide, violence against women, women in media and people with physical and mental disabilities.

COURSE TITLE: BUSINESS ECONOMICS – I

- CO1:-To acquaint the students with concepts and scope of Business Economics and basic economic relations.
- CO2:- To understand various economic functions and their applications.

COURSE TITLE: COMMERCE -I

- CO1:-To develop understanding and provide knowledge about business environment to the management students.
- CO2:-To promote basic understanding on the concepts of Business Environment and to enable

COURSE TITLE: MATHEMATICAL AND STATISTICAL TECHNIQUES

CO1:- To help managers to know “How Much” profit they would earn, whether it is cumulative or no.

CO2:- It also helps managers to understand the co-relation of different variables of his business.

COURSE TITLE: ACCOUNTANCY AND FINANCIAL MANAGEMENT

CO1:-This subject enables the students to combine practical and theoretical knowledge of financial accounting.

CO2:- To report firm’s performance to external parties such as creditors and tax authorities.

Financial records maintain in a systematic manner helps to fetch data at any time.

FYBCOM– SEMESTER – II

COURSE TITLE: BUSINESS COMMUNICATION - II

CO1:-To explain effective ways of presentations.

CO2:-To enlighten various concepts of communications such as interview, meeting, conference and public relations.

COURSE TITLE: FOUNDATION COURSE – II

CO1:- To understand the concept of liberalization, globalization and privatization; their onset in India and their day to day manifestation.

CO2:-To understand human rights and its constituents with special reference to Fundamental Rights stated in the Constitution.

COURSE TITLE: BUSINESS ECONOMICS

CO1:-To understand a wide range of topics like communalism, regionalism, linguism and casteism.

CO2:-To understand in detail our constitution and Indian political system.

COURSE TITLE: COMMERCE -II

CO1:-To guide the students to know the need of regulations to administer to the Banking as well as Insurance industry.

CO2:- To get insight to various Acts like the Banking Regulation Act 1949, RBI Act 1934 and the role of IRDA and the proper applications will enable to accelerate economic development of the country.

COURSE TITLE: MATHEMATICS AND STATISTICAL TECHNIQUES -II

CO1:-To explain and have a good working practice of mathematical tools for taking appropriate decisions in managerial situations.

CO2:-To provide primary knowledge regarding some mathematical techniques to be used in managerial decision making.

COURSE TITLE: ACCOUNTANCY AND FINANCIAL MANAGEMENT- II

CO1:-To understand and apply the theoretical aspects of accounting methods used for collecting, recording and reporting financial information.

CO2:-To analyse and interpret the financial environment in which accounting information is used managing a business.

SYBCOM– SEMESTER – III

COURSE TITLE: FOUNDATION COURSE - III

CO1:-To sensitize the students about the importance of environment and maintaining harmony with the environment for the continued growth & development of mankind.

CO2:-To create awareness among the student community who are the future stakeholders of the world, about the negative actions of human race which are intruding and upsetting the natural balancing equilibrium of nature.

COURSE TITLE: ADVERTISING- I

CO1:-To understand and examine the growing importance of advertising.

CO2:-To understand the construction of an effective advertisement.

COURSE TITLE: BUSINESS ECONOMICS- III

CO1:-To understand Macro Economics factors.

CO2:-To understand money supply, inflation and monetary policy.

COURSE TITLE: BUSINESS LAW -I

CO1:-To demonstrate an informed understanding of the law and social responsibility relevant to managing an organization domestically and internationally.

CO2:-To understand the corporate governance system, including laws related to agency.

COURSE TITLE: ACCOUNTANCY AND FINANCIAL MANAGEMENT - III

CO1:-To acquaint management learners with basic accounting fundamentals.

CO2:-To develop financial analysis skills among learners.

COURSE TITLE: COMPUTER PROGRAMMING -I

CO1:-To learn basic concepts of Information Technology, its support and role in Management, for managers

CO2:-Module II comprises of practical hands on training required for office automation. It is expected to have practical sessions of latest MS-Office software.

COURSE TITLE: COMMERCE -III

CO1:-Entrepreneurship is one of the major focus areas of the discipline of Management. This course introduces Entrepreneurship to budding managers.

CO2:-To develop entrepreneurs &to prepare students to take the responsibility of full line of management function of a company with special reference to SME sector.

SYBCOM– SEMESTER – IV

COURSE TITLE: FOUNDATION COURSE -IV

CO1:-To understand significance of ethics and ethical practices in businesses which are indispensable for progress of a country.

CO2:-To learn the applicability of ethics in functional areas like marketing, finance and human resource management.

COURSE TITLE: ADVERTISING- I

CO1:-To equip the students with knowledge about the nature, purpose and complex construction in the planning and execution of an effective Integrated Marketing Communication (IMC) Program.

CO2:-To understand the various tools of IMC and the importance of co-ordinating them for an effective marketing communication program.

COURSE TITLE: BUSINESS ECONOMICS- IV

CO1:-To understand a wide range of topics like communalism, regionalism, linguist and castes.

CO2:-To understand in detail our constitution and Indian political system.

COURSE TITLE: BUSINESS LAW –II

CO1:- To understand the concepts keeping in mind that students will be the part of industry therefore the emphasis should be on the practical aspect and uses of Industrial Law by the organization.

CO2:-To sensitize the students to the tasks of industrial relations.

COURSE TITLE: COMPUTER PROGRAMMING –II

CO1:-To understand managerial decision-making and to develop perceptive of major functional area of MIS.

CO2:-To provide conceptual study of Enterprise Resource Planning, Supply Chain Management, Customer Relationship Management, Key issues in implementation. This module provides understanding about emerging MIS technologies like ERP, CRM, SCM and trends in enterprise applications.

COURSE TITLE: COMMERCE –IV

CO1:-To acquaint learners with the basic management decisions with respect to production and quality management

CO2:-To make the learners understand the designing aspect of production systems.

TYBCOM– SEMESTER – V

COURSE TITLE: FINANCIAL ACCOUNTING

CO1:-To enable the student to combine practical and theoretical knowledge of financial accounting.

CO2:-To understand the concept of amalgamation and mergers and the situations, when to opt for external and internal reconstruction.

COURSE TITLE: COST ACCOUNTING

CO1:-To understand the process of understanding and implementing uniform costing and inter firm comparison.

CO2:- To provide practical knowledge of integrated and Non-integrated system. Students are able to calculate cost of various individual products manufactured to charge appropriate selling price.

COURSE TITLE: MANAGEMENT ACCOUNTING

CO1:-To understand the importance of marketing management, strategies, product development to develop a better understanding.

CO2:- To understand human resource its nature and methods to develop HR. Students understand the Financial Management its various function, the various financial requirements and how to avoid.

COURSE TITLE: COMMERCE –V

CO1:-To understand distinctive features of services and key elements in services marketing.

CO2:-To provide insight into ways to improve service quality and productivity.

COURSE TITLE: BUSINESS ECONOMICS - V

CO1:-The syllabus is divided into four units covering all major aspects of MACRO-ECONOMICS.

CO2:-It helps to understand the functioning of the economic system and the role of institutions, groups and region within that system.

COURSE TITLE: DIRECT AND INDIRECT TAXATION

CO1:- Learners are acquainted with provision of GST law, an indirect tax – both theory and examples case studies and problems.

CO2:- Learner will be able to develop grip on the legal as well as the practical aspects of the tax.

TYBCOM– SEMESTER – VI**COURSE TITLE: FINANCIAL ACCOUNTING**

CO1:-Financial accounting is the process of recording, summarizing and reporting the myriad of transactions resulting from business operations over a period of time.

CO2:-These transactions are summarized in the preparation of financial statements, including the balance sheet, income statement and cash flow statement that record the company's operating performance over a specified period.

COURSE TITLE: COST ACCOUNTING

CO1:-To enable the students to understand the different cost control systems efficiently by distinguishing cost accounting and financial accounting in two separate forms and to assess the price of different kinds of services such as transport, hospital etc.

CO2:- To prove to be a helping hand for the students in their career to be more independent and challenging in the field of costing and to assess the required properties and system of costing effectively incorporates and industries.

COURSE TITLE: AUDITING

CO1:- Student learn the basic concepts of Auditing, principles of audit integrity, types of Audit etc. Students study audit planning procedures and documentation.

CO2:- Students learn auditing techniques such as audit sampling, test check, internal control. Students learn the objectives and basic principles of internal audit.

COURSE TITLE: DIRECT AND INDIRECT TAXATION

CO1:-Students gain knowledge of various deductions or tax saving opportunities. Students learn the rate at which the income will be chargeable to tax under different heading.

CO2:- Learner are acquainted with provision of GST law, an indirect –both theory and examples. With the help of Case studies and problems the students have firm grip on the legal as well as the practical aspects of Tax.

COURSE TITLE: BUSINESS ECONOMICS - V

CO1:-The syllabus is divided into four units covering all major aspects of Macro-economics.

CO2:-It helps to understand the functioning of the economic system and the role of institutions, groups and region within that system.

COURSE TITLE: COMMERCE –V

CO1:-Students understand the need and objectives for human resource management with respect to the banking sector.

CO2:-Students gain knowledge of various aspects of Human Resource management and make them acquainted with practical aspect of the subject.



Programme Outcomes and Course Outcomes
Bachelor of Management Studies (BMS)

Navneet Education Society's
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Bachelor of Management Studies (BMS)

Program Outcomes

PO1: To provide comprehensive management training to students by way of interactions, projects, presentations, industrial visits, practical training, job orientations and placements.

PO2: To create additional avenues of self-employment and to benefit industry by providing them with suitability trained person in the field of management and finance.

PO3: To provide adequate basic understanding about management and finance education to the students.

PO4: To provide adequate exposure to the operational environment and to inculcate training and practical approach by using modern technology in the field of management and finance.

Course Outcomes

FYBMS – SEMESTER – I

COURSE TITLE: INTRODUCTION TO FINANCIAL ACCOUNTS

CO1:-To understand and apply the theoretical aspects of accounting methods used for collecting, recording and reporting financial information.

CO2:-To analyse and interpret the financial environment in which accounting information is used managing a business.

COURSE TITLE: BUSINESS LAW

CO1:-To demonstrate an informed understanding of the law and social responsibility relevant to managing an organization domestically and internationally.

CO2:-To understand the corporate governance system, including laws related to agency.

COURSE TITLE: BUSINESS STATISTICS

CO1:-To help managers to know “How Much” profit they would earn, whether it is cumulative or no.

CO2:-To help managers to understand the co-relation of different variables of his business.

COURSE TITLE: BUSINESS COMMUNICATION I

CO1:-To provide students with equal opportunity to understand how important it is to have right approach towards communication.

CO2:-To balance the delivery of oral and written components of communication skills.

COURSE TITLE: FOUNDATION OF HUMAN SKILLS

CO1:-To understand the basic behaviour pattern of human, the most important resource of a business and to deal with them in an apt manner.

CO2:-It helps in dealing and negotiating with different kinds of human nature and greater awareness of the human behaviour.

COURSE TITLE: BUSINESS ECONOMICS

CO1:-To acquaint the students with concepts and scope of Business Economics and basic economic relations.

CO2:-To understand various economic functions and their applications.

COURSE TITLE: BUSINESS ECONOMICS

CO1:-To understand a wide range of topics like communalism, regionalism, linguism and casteism.

CO2:-To understand in detail our constitution and Indian political system.

FYBMS – SEMESTER – II

COURSE TITLE: PRINCIPLES OF MARKETING

CO1:-To understand basic marketing concept and clear the difference between marketing and selling.

CO2:-To understand various elements of business environment that have an impact on company's marketing efforts.

COURSE TITLE: INDUSTRIAL LAW

CO1:-To understand the concepts keeping in mind that students will be the part of industry therefore the emphasis should be on the practical aspect and uses of Industrial Law by the organization.

CO2:-To sensitize the students to the tasks of industrial relations.

COURSE TITLE: BUSINESS MATHEMATICS

CO1:-To explain and have a good working practice of mathematical tools for taking appropriate decisions in managerial situations.

CO2:-To provide primary knowledge regarding some mathematical techniques to be used in managerial decision making.

COURSE TITLE: BUSINESS COMMUNICATION - II

CO1:-To explain effective ways of presentations.

CO2:-To enlighten various concepts of communications such as interview, meeting, conference and public relations.

COURSE TITLE: FOUNDATION COURSE – II

CO1:-To understand the concept of liberalization, globalization and privatization; their onset in India and their day to day manifestation.

CO2:-To understand human rights and its constituents with special reference to Fundamental Rights stated in the Constitution.

COURSE TITLE: BUSINESS ENVIRONMENT

CO1:-The basic objective of the course is to develop understanding and provide knowledge about business environment to the management students.

CO2:-To promote basic understanding on the concepts of Business Environment.

COURSE TITLE: PRINCIPLES OF MANAGEMENT

CO1:-To provide basic of understanding to the students with reference to working of Business Organizations through the process of Management.

CO2:- To inculcate the management skills of planning, organizing and controlling and to teach how it can be executed in a variety of circumstances and apply concepts of strategic and tactical organizational planning.

SYBMS – SEMESTER III**Specialization: FINANCE ELECTIVE****COURSE TITLE: Basics of Financial Services**

CO1:- To aim at explaining the core concepts of business finance and its importance in managing a business.

CO2:- To develop a conceptual frame work of finance function and to acquaint the participants with the tools, types, instruments of financial system in the realm of Indian Financial Market.

COURSE TITLE: Corporate Finance

CO1:- To develop a conceptual frame work of finance function and to acquaint the participants with the tools techniques and process of financial management in the realm of financial decision making.

CO2:- To aim at explaining the core concepts of corporate finance and its importance in managing a business.

Specialization: MARKETING ELECTIVE**COURSE TITLE: Consumer Behaviour**

CO1:-To develop an understanding about the consumer decision making process and its applications in marketing function of firms

CO2:-To equip undergraduate students with basic knowledge about issues and dimensions of Consumer Behaviour. Students are expected to develop the skill of understanding and analysing consumer information and using it to create consumer- oriented marketing strategies.

COURSE TITLE: Advertising

CO1:-To understand and examine the growing importance of advertising.

CO2:-To understand the construction of an effective advertisement.

COMPULSORY SUBJECTS:

COURSE TITLE: Information Technology in Business Management-I

CO1:-To learn basic concepts of Information Technology, its support and role in Management, for managers.

CO2:-Module II comprises of practical hands on training required for office automation. It is expected to have practical sessions of latest MS-Office software.

COURSE TITLE: Foundation Course –III (Environmental Management)

CO1:-To sensitize the students about the importance of environment and maintaining harmony with the environment for the continued growth & development of mankind.

CO2:-To create awareness among the student community who are the future stakeholders of the world, about the negative actions of human race which are intruding and upsetting the natural balancing equilibrium of nature.

COURSE TITLE: Business Planning & Entrepreneurial Management

CO1:-Entrepreneurship is one of the major focus areas of the discipline of Management. This course introduces Entrepreneurship to budding managers.

CO2:-To develop entrepreneurs &to prepare students to take the responsibility of full line of management function of a company with special reference to SME sector.

COURSE TITLE: Accounting for Managerial Decisions

CO1:-To acquaint management learners with basic accounting fundamentals.

CO2:-To develop financial analysis skills among learners.

COURSE TITLE: Strategic Management

CO1:-The objective of this course is to learn the management policies and strategies at every Level to develop conceptual skills in this area as well as their application in the corporate world. The focus is to critically examine the management of the entire enterprise from the Top Management viewpoints.

CO2:-This course deals with corporate level Policy & Strategy formulation areas. This course aims to developing conceptual skills in this area as well as their application in the corporate world.

SYBMS SEMESTER IV

SPECIALIZATION: FINANCE ELECTIVE

COURSE TITLE: Financial Institutions & Markets

CO1:-The Course aims at providing the students basic knowledge about the structure, functioning of financial institutions and markets in the financial system in India.

CO2:-To inculcate understanding relating to managing of financial system.

COURSE TITLE: Corporate Restructuring

CO1:-To impart knowledge relating to legal, accounting and practical implementation of corporate restructuring.

CO2:-The subject covers the complex facets of corporate restructuring process

SPECIALIZATION: ELECTIVE MARKETING:

COURSE TITLE: Integrated Marketing Communication

CO1:-To equip the students with knowledge about the nature, purpose and complex construction in the planning and execution of an effective Integrated Marketing Communication (IMC) program.

CO2:-To understand the various tools of IMC and the importance of co-ordinating them for an effective marketing communication program.

COURSE TITLE: Rural Marketing

CO1:-To explore the students to the Agriculture and Rural Marketing environment.

CO2:-To understand consumers and marketing characteristics of the same for understanding and contributing to the emerging challenges in the upcoming global economic scenario.

COMPULSORY SUBJECTS:

COURSE TITLE: Information Technology in Business Management-II

CO1:-To understand managerial decision-making and to develop perceptive of major functional area of MIS

CO2:-To provide conceptual study of Enterprise Resource Planning, Supply Chain Management, Customer Relationship Management, Key issues in implementation. This module provides understanding about emerging MIS technologies like ERP, CRM, SCM and trends in enterprise applications.

COURSE TITLE: Foundation Course –IV Ethics & Governance

CO1:-To understand significance of ethics and ethical practices in businesses which are indispensable for progress of a country.

CO2:-To learn the applicability of ethics in functional areas like marketing, finance and human resource management.

COURSE TITLE: Business Economics- II

CO1:-To understand Macro Economics factors.

CO2:-To understand money supply, inflation and monetary policy.

COURSE TITLE: Business Research Methods

CO1:-To inculcate the analytical abilities and research skills among the students.

CO2:-To give hands on experience and learning in Business Research.

COURSE TITLE: Production & Total Quality Management

CO1:-To acquaint learners with the basic management decisions with respect to production and quality management.

CO2:-To make the learners understand the designing aspect of production systems.

TYBMS – SEMESTER V

Group A: Finance Electives

COURSE TITLE: Investment Analysis and Portfolio Management

CO1:-To acquaint the learners with various concepts of finance.

CO2:-To understand the terms which are often confronted while reading newspaper, magazines for better correlation with the practical world.

COURSE TITLE: Financial Accounting

CO1:-To acquaint the learners in preparation of final accounts of companies.

CO2:-To study provisions relating to underwriting of shares and debentures.

COURSE TITLE: Risk Management

CO1:-To familiarize the student with the fundamental aspects of risk management and control.

CO2:-To introduce the basic concepts, functions, process, techniques of risk management.

COURSE TITLE: Direct Taxes

CO1:-To understand the provisions of determining residential status of individual.

CO2:-To study various heads of income.

Group B: Marketing Electives

COURSE TITLE: Service Marketing

CO1:-To understand distinctive features of services and key elements in services marketing.

CO2:-To provide insight into ways to improve service quality and productivity.

COURSE TITLE: E-Commerce and Digital Marketing

CO1:-To understand increasing significance of E-Commerce and its applications in Business and Various Sectors.

CO2:-To provide an insight on Digital Marketing activities on various Social Media platforms and its emerging significance in Business.

COURSE TITLE: Sales and Distribution Management

CO1:-To develop understanding of the sales & distribution processes in organizations.

CO2:-To get familiarized with concepts, approaches and the practical aspects of the key decision making variables in sales management and distribution channel management.

COURSE TITLE: Customer Relationship Management

CO1:-To understand concept of Customer Relationship Management (CRM) and implementation of Customer Relationship Management.

CO2:-To provide insight into CRM marketing initiatives, customer service and designing CRM strategy.

COMPULSORY SUBJECTS:

COURSE TITLE: Logistics and Supply Chain Management

CO1:-To provide students with basic understanding of concepts of logistics and supply chain management.

CO2:-To introduce students to the key activities performed by the logistics function.

COURSE TITLE: Corporate Communication & Public Relations

CO1:-To provide the students with basic understanding of the concepts of corporate communication and public relations.

CO2:-To introduce various elements of corporate communication and consider their roles in managing organizations.

TYBMS – SEMESTER VI

Group A: Finance Electives

COURSE TITLE: International Finance

CO1:-To familiarize student with the fundamental aspects of various issues associated with International Finance.

CO2:-To give a comprehensive overview of International Finance as a separate area in International Business.

COURSE TITLE: Innovative Financial Services

CO1:-To familiarize the learners with the fundamental aspects of various issues associated with various Financial Services.

CO2:-To give a comprehensive overview of emerging financial services in the light of globalization.

COURSE TITLE: Project Management

CO1:-To familiarize the learners with the fundamental aspects of various issues associated with Project Management.

CO2:-To give a comprehensive overview of Project Management as a separate area of Management.

COURSE TITLE: Strategic Financial Management

CO1:-To match the needs of current market scenario and upgrade the learner's skills and knowledge for long term sustainability.

CO2: Changing scenario in Banking Sector and the inclination of learners towards choosing banking as a career option has made study of financial management in banking sector inevitable. To acquaint learners with contemporary issues related to financial management.

COURSE TITLE: Financing Rural Development

CO1:-To acquaint the learners with the concept of rural banking.

CO2:- To give an overview of micro finance and MSME finance.

COURSE TITLE: Indirect Taxes

CO1:-To understand the basics of GST.

CO2:-To study the registration and computation of GST.

Group B: Marketing Electives

COURSE TITLE: Brand Management

CO1:-To understand the meaning and significance of Brand Management.

CO2:-To know how to build, sustain and grow brands.

COURSE TITLE: Retail Management

CO1:-To familiarize the students with retail management concepts and operations.

CO2:-To provide understanding of retail management and types of retailers.

COURSE TITLE: International Marketing

CO1:-To understand International Marketing, its Advantages and Challenges.

CO2:-To provide an insight on the dynamics of International Marketing Environment. To understand the relevance of International Marketing Mix decisions and recent developments in Global Market.

COURSE TITLE: Media Planning and Management

CO1:-To understand Media Planning, Strategy and Management with reference to current business scenario.

CO2:-To know the basic characteristics of all media to ensure most effective use of advertising budget.

COURSE TITLE: Operations Research

CO1:-To help students to understand operations research methodologies.

CO2:-To help students to solve various problems practically.



Programme Outcomes and Course Outcomes
Bachelor of Commerce (Accounting & Finance)
(BAF)

Navneet Education Society's
NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Bachelor of Commerce (Accounting & Finance)

Program Outcomes

PO1: This program offers in-depth knowledge in accounting and financial subjects by different means such as classroom teachings, seminars, and projects industrial visits, expert talks etc.

PO2: This course helps students to acquire knowledge in the field of accounting, taxation, auditing, financial accounting, taxation, managerial economics, and business law and business communications.

PO3: After the completion of BAF course, students have various career options to choose from. Those who are keen to go for further studies can go for MBA in Finance which is one of the most common options after graduation.

PO4: The major advantage of opting BAF is that the students have a better understanding as well as have an in depth understanding in the field as they specialize and emphasize more in accounting and finance to be able to apply the knowledge gained through theory and practical experience in the real business world.

Course Outcomes

FYBAF – SEMESTER – I

COURSE TITLE: FOUNDATION COURSE-1:

CO1:- The objective of this subject is to make the students socially aware of their societal problems.

CO2:-To broaden the mind of students on a wide range of topics like communalism, regionalism, linguist and castes and sensitize them towards Indian society.

COURSE TITLE: COST ACCOUNTING-1:

CO1:-To teach the concept of Material Cost, Stock Valuation, Labour Costs and Overheads calculation.

CO2:-To prove to be a helping hand for the students in their career to be more independent and challenging in the field of costing and to assess the required properties and system of costing effectively incorporates and industries.

COURSE TITLE: FINANCIAL ACCOUNTING: -1

CO1:-To gain knowledge of different accounting standards and its application while preparing Final Accounts, Departmental Accounts, Hire Purchase Accounting and Inventory Valuation.

CO2:-To enable the students to prepare firm's performance to external parties such as creditors and tax authorities.

COURSE TITLE: FINANCIAL MANAGEMENT:

CO1:-To understand the different types of leverages and its practical usage.

CO2:-To acquire practical skills for calculation of different measures of central tendencies.

COURSE TITLE: BUSINESS ECONOMICS:

CO1:-To teach the student how to apply the economic principles in business decision making.

CO2:-To enlighten with topics such as Demand and Supply Analysis, Market structure and Pricing Methods.

COURSE TITLE: BUSINESS COMMUNICATION:

CO1:-To teach the concept and different channels of communication used in the corporate sector and how to communicate effectively.

CO2:- To provide practical skills such as letter writing and resume writing are enhanced.

COURSE TITLE: BUSINESS ENVIRONMENT:

CO1:-To provide the students an insight as to how the external and internal factors affect the business performance and decision making.

CO2:-The students are also taught how to analyse the environment.

FYBAF – SEMESTER – II

COURSE TITLE: FOUNDATION COURSE:

CO1:-To make the students socially aware of their societal problems and they can develop healthy personality by understanding values, ethics and to manage conflicts in the life.

CO2:-The course covered topics of Globalisation, Indian Society, Ecology, Human Rights, Stress and Conflict Management and Contemporary Societal Challenges.

COURSE TITLE: FINANCIAL ACCOUNTING:-2

CO1:-Students are taught Accounting from Incomplete records, Consignment Accounts, Branch Accounts and Fire Insurance Claims.

CO2:- To provide the students a wide range of topics like classification of Income and expenditure, Accounting standard, Issue of shares, stock valuation, Hire purchase And Final Accounts.

COURSE TITLE: BUSINESS LAW:

CO1:-To help understand and appreciate the basic principles of law while dealing with different types of contracts, sale of goods, and consumer protection among others.

CO2:-To lay down the foundation for important legal matters and how a contractual obligation may influence corporate decisions.

COURSE TITLE: BUSINESS COMMUNICATION:

CO1:-To enable to develop the understanding of different presentation skills.

CO2:-The presentation and writing skills are enhanced.

COURSE TITLE: BUSINESS MATHEMATICS:

CO1:-To enhance a person's reasoning, problem solving skills, and in general, the ability to think.

CO2:-Business Mathematics also form an important part of accounting, and many accountancy companies prefer graduates with joint degrees with mathematics rather than just an accountancy qualification.

COURSE TITLE: FINANCIAL SERVICES

CO1:-Financial services are the economic services provided by the finance industry, which encompasses a broad range of businesses.

CO2:- To learn the innovative services available helps in broadening the horizon of our knowledge making us versatile.

COURSE TITLE: AUDITING:

CO1:-With the need of detailed, transparent, informative and accurate financial information in financial sector, the role of auditor is increasing manifold.

CO2:-The subject of auditing exactly caters to this element, as the students will learn how to form a true and fair view on the financial statements using various auditing aspects.

SYBAF – SEMESTER – III

COURSE TITLE: FINANCIAL ACCOUNTING:-

CO1:- To enable the students to combine practical and theoretical knowledge of financial accounting.

CO2:- To prepare firm's performance to external parties such as creditors and tax authorities.

COURSE TITLE: COST ACCOUNTING: -

CO1:-To enable the students to understand the different cost control systems efficiently by distinguishing cost accounting and financial accounting in two separate forms and to assess the price of different kinds of services such as transport and hospitals.

CO2:-To prove to be a helping hand for the students in their career to be more independent and challenging in the field of costing and to assess the required properties and system of costing effectively incorporates and industries.

COURSE TITLE: DIRECT TAX:-

CO1:-To aim to test the student's ability to understand the basic principles underlying in direct Taxation.

CO2:-Direct Taxation is a policy commonly used to generate Tax Revenue.

COURSE TITLE: INFORMATION TECHNOLOGY IN ACCOUNTING-I

CO1:-To help the students to get acquainted with basic concept of Computer along with its storage, hardware and software, and also understand the different types of Networks and their Typologies.

CO2:-To learn the office Automation completely and to make use it in their practical life for making projects to do calculation to solve problems and also to make presentation.

COURSE TITLE: BUSINESS LAW:-

CO1:-To help to demonstrate an understanding of the legal environment of business. It covers INDIAN PARTNERSHIP ACT-1932, LIMITED LIABILITY PARTNERSHIP ACT-2008, and FACTORIES ACT-1948.

CO2:-To understand and appreciate the basic principles of law while dealing with business transactions and also engaging workers in a factory.

COURSE TITLE: FINANCIAL MARKET OPERATION.

CO1:-To provide a large array of financial products, with varying risk and pricing structures as well as maturity, a well-developed financial system offers products to participants that provide borrowers and lenders with a close match for their needs.

CO2:- To identify Individuals, businesses, and governments in need of funds can easily discover which financial institutions or which financial markets may provide funding and what the cost will be for the borrower.

COURSE TITLE: ECONOMICS:-

CO1:-The syllabus is divided into four units covering all major aspects of MACRO-ECONOMICS.

CO2:-To understand the functioning of the economic system and the role of institutions, groups and region within that system.

SYBAF – SEMESTER – IV

COURSE TITLE: INFORMATION TECHNOLOGY IN ACCOUNTANCY

CO1:-To understand Business Processes in the areas of Accounting, Purchase, Sales and Finance, Business Process Management its Principles, life cycle and Theories through Automation.

CO2:-To make students familiar with Use of IT in accountancy and Computerized accounting system with its uses, benefits, role and need.

COURSE TITLE: FINANCIAL ACCOUNTING:-

CO1:-To report the financial result of a company's operations.

CO2:-To get brief information of the preparations of financial statements.

COURSE TITLE: MANAGERIAL ACCOUNTING:-

CO1:-To get quick information and to make quick decisions for the company.

CO2:-To compile data necessary for sound management decisions.

COURSE TITLE: COMPANY LAW

CO1:-To understand and appreciate the basic principles of corporate law, its intricacies, the what and how of company formation and relations between management and Company as well as shareholders.

CO2:-To know by Company law how corporations, investors, stakeholders, Directors, shareholders interact with each other in the practical life.

COURSE TITLE: DIRECT TAXATION

CO1:-To know the basic knowledge of how is tax calculated and get practical knowledge of taxation.

CO2:-To know by Company law how corporations, investors, stakeholders, Directors, shareholders interact with each other in the practical life.

COURSE TITLE: RESEARCH METHODOLOGY

CO1:-To broaden the minds of students on the types, concepts and various stages of research and its implications on accounting and finance.

CO2:- To help the students to analyse the importance of various elements of research like Hypothesis, research design, sampling, data collection, primary data, secondary data, data Processing, data analysis.

COURSE TITLE: FOUNDATION COURSE-2 (INTRODUCTION TO MANAGEMENT)

CO1:- Management is necessary for the successful running of the organization irrespective of the type, form size and nature.

CO2:-This subject provides a comprehensive introduction to the study of management.

TYBAF – SEMESTER – V

COURSE TITLE: FINANCIAL ACCOUNTING V:-

CO1:-To enable the student to combine practical and theoretical knowledge of financial accounting.

CO2:-To understand the concept of amalgamation and mergers and the situations, when to opt for external and internal reconstruction.

COURSE TITLE: FINANCIAL ACCOUNTING VI:-

CO1:-To study in-depth study of non-banking financial companies, banking and non-incurrence companies.

CO2:- To gain knowledge of various acts on financial statements of the concern.

COURSE TITLE: COST ACCOUNTING III:-

CO1:-To understand the process of understanding and implementing uniform costing and inter firm comparison.

CO2:-To provide practical knowledge of integrated and Non-integrated system. Students are able to calculate cost of various individual products manufactured to charge appropriate selling price.

COURSE TITLE: MANAGEMENT APPLICATIONS II:-

CO1:-To understand the importance of marketing management, strategies, product development to develop a better understanding.

CO2:-To understand human resource its nature and methods to develop HR. Students understand the Financial Management its various function, the various financial requirements and how to avoid.

COURSE TITLE: TAXATION III (Indirect tax):-

CO1:-To gain knowledge of various deductions or tax saving opportunities. Students learn the rate at which the income will be chargeable to tax under different heading.

CO2:-To acquaint with provision of GST law, an indirect –both theory and examples.

With the help of Case studies and problems the students have firm grip on the legal as well as the practical aspects of Tax.

COURSE TITLE: FINANCIAL MANAGEMENT II:-

CO1:-Financial management helps in dividend policies and its impact on shareholders.

CO2:-To manage liquidity and holding optimal level of liquid assets. Helps acquire analytical attitude while solving financial issues.

TYBAF – SEMESTER – VI

COURSE TITLE: FINANCIAL ACCOUNTING VII:-

CO1:-Financial accounting is the process of recording, summarizing and reporting the myriad of transactions resulting from business operations over a period of time.

CO2:-These transactions are summarized in the preparation of financial statements, including the balance sheet, income statement and cash flow statement that record the company's operating performance over a specified period.

COURSE TITLE: COST ACCOUNTING:-

CO1:-To enable the students to understand the different cost control systems efficiently by distinguishing cost accounting and financial accounting in two separate forms and to assess the price of different kinds of services such as transport and hospitals.

CO2:- To be a helping hand for the students in their career to be more independent and challenging in the field of costing and to assess the required properties and system of costing effectively incorporates and industries.

COURSE TITLE: FINANCIAL MANAGEMENT:-

CO1:-Financial management refers to planning, organizing, directing and controlling the financial undertakings in an organization.

CO2:- To learn Investment of funds at lower cost, maximizing profits in shorter term, growth of capital value in the long run.

COURSE TITLE: TAXATION – V (INDIRECT TAXES – III)

CO1:-To acquaint with provision of GST law, an indirect tax – both theory and examples case studies and problems. With the help of which they have firm grip on the legal as well as the practical aspects of the tax.

CO2:-An indirect tax is a tax that is imposed on a transaction. Contrast this with a direct tax which is a tax imposed directly on a property, an entity, or a person.

COURSE TITLE: ECONOMICS

CO1:-Economics affects our daily lives in both obvious ways and more subtle ways. From an individual perspective, economics frames many choices we have to make about work, leisure, consumption and how much to save.

CO2:-Our lives are also influenced by broader economic trends, such as inflation, interest rates and economic growth. Force we have little control over but can change our lives.





Programme Outcomes and Course Outcomes
Bachelor of Arts (Psychology)

Navneet Education Society's

NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Bachelor of Arts (Psychology)

Program Outcomes

PO1. Develop a clear understanding of social institutional structures, systems, procedures and policies existing across cultures, and interpret, compare and contrast ideas in diverse social cultural contexts, to engage reasonably with diverse groups.

PO2. Analyse and evaluate theories of individual and social behavior in the familiar contexts and extrapolate to unfamiliar contexts in order to resolve contemporary issues.

PO3. React thoughtfully with emotional moral competence to forms of expressive direct action and apply social strategies toward eradicating threats to a democratic and a healthy planet.

PO4. Effectively and ethically use concepts, vocabularies. Methods and modern technologies in human sciences to make meaningful contribution in creation of information and its effective dissemination.

PO5. Explore critical issues ideas phenomena and debates to define problems or to formulate hypotheses, as well as analyze evidence to formulate an option identify strategies, evaluate outcomes, draw conclusion and /or develop and implement solutions.

Course Outcomes

B.A. (Psychology) SEMESTER – I & II

COS OF COMMUNICATION SKILLS IN ENGLISH (FYBA COMPULSORY PAPER, SEMESTER I & II)

The learners will be able to:

CO1. To enhance the learner's communication skills by giving adequate exposure in reading, writing, listening and speaking skills and the related sub-skills.

CO2. To help the learners recognize and operate in various styles and registers in English.

CO3 To impart better writing skills by sensitizing the learners to the dynamics of effective writing.

CO4 To build up the learners confidence in oral and interpersonal communication by reinforcing the basics of pronunciation.

COURSE TITLE: FOUNDATION COURSE I

CO1:- To broaden the mind of students on a wide range of topics like communalism, regionalism, linguist and castes.

CO2:- To provide general understanding of our constitution and Indian political system. Group discussions, presentations and debates on social issues like female feticide, violence against women, women in media and people with physical and mental disabilities.

COS OF FUNDAMENTALS OF PSYCHOLOGY (FYBA PAPER I, SMEESTER I & II):

The learners will be able to:

- CO1. Define the fundamental concepts of psychology and outline the areas that are covered by specialists in lifespan development.
- CO2. Distinguish between different coping strategies as well as understand the relationship between resilience and coping
- CO 3. Evaluate alternative strategies for resolving cognitive dissonance
- CO 4. Outline the emotional and personality changes that are experienced by individuals in different phases of life.
- CO 5. Analyse how the basic cognitive processes and the ability of perception play an important role in human life.

COS OF INTRODUCTION TO PROSE & FICTION (FYBA ENGLISH PAPER I, SMEESTER I & II)

The learners will be able to:

- CO1. To expose students to the best examples of prose and poetry in English so that they realize the beauty and communicative power of English.
- CO2. To develop the ability to appreciate ideas and think critically
- CO3. To get acquainted with minor forms of literature in English and help them to appreciate the creative use of language in literature
- CO 4 To be introduced to the basics of phonology of English so that they can pronounce better and speak English correctly.

COS OF MICRO ECONOMICS (FYBA ECONOMICS PAPER I, SMEESTER I & II)

The learners will be able to:

- CO1. To introduce the students to elementary concepts in microeconomics.
- CO 2. To use these concepts to understand the relevance of microeconomics to the real world.
- CO 3. To build on these concepts in the future to develop deeper understanding of the Economy.
- CO 4. To get acquainted with the basic concepts of Micro economics and its application.

B.A. (Psychology) SEMESTER – III & IV

COS OF PSYCHOLOGY OF ADJUSTMENT (SYBA APPLIED COMPONENT, SMEESTER III & IV):

- CO 1: Impart knowledge of the basic concepts and modern trends in Psychology of Adjustment.
- CO 2: Foster interest in Psychology of Adjustment as a field of study and research.
- CO3: Make the students aware of the practical applications of the various concepts in Psychology of Adjustment in the Indian context.
- CO4: Apply attribution theory to depression.

COS OF SOCIAL PSYCHOLOGY (SYBA PSYCHOLOGY PAPER II, SMEESTER III & IV):

The learners will be able to:

- CO1. Explain the scientific nature of social psychology and the diverse factors that shape social thought and behavior.
- CO2. Analyse how the five basic nonverbal channels of communication reveal emotional states.
- CO3. Evaluate alternative strategies for resolving cognitive dissonance.
- CO4. Discuss the importance of affiliation in human relationships and express his or her own need for affiliation in interaction.
- CO5. Examine the nature of social skills and strive to develop these skills in oneself.
- CO6. Outline the main types of close relationships formed by people.

COS OF DEVELOPMENTAL PSYCHOLOGY (SYBA PSYCHOLOGY PAPER III, SMEESTER III & IV):

The learners will be able to:

- CO1. Define the field of developmental psychology and outline the areas that are covered by specialists in lifespan development.
- CO2 Outline the physical changes that are experienced by adolescents as puberty is reached.
- CO3. Outline identity formation during adolescence.
- CO4. Outline the nature of family relationships during adolescence.
- CO5. Distinguish between different coping strategies as well as understand the relationship between resilience and coping.
- CO 6. Outline on the nature of post-formal thought.

COS OF INTRODUCTION TO DRAMA (SYBA ENGLISH PAPER II, SMEESTER III & IV)

The learners will be able to:

- CO1. To introduce Drama as a major form of literature.
- CO2. To acquaint and familiarize the students with the minor forms, the elements and the types of drama.
- CO3. To encourage students to make a detailed study of a few sample masterpieces of English Drama from different parts of the world.
- CO4. To develop an interest among the students to appreciate and analyze drama independently.

COS OF INTRODUCTION TO POETRY (SYBA ENGLISH PAPER III, SMEESTER III & IV)

The learners will be able to:

- CO1. To expose students to the best examples of literature in English and to contribute to their emotional quotient as well as independent thinking through Poetry.
- CO2. To instill universal human values through best poems of literature in English.
- CO3. To revise and reinforce the learning of some important areas of poetry for better linguistic competence.
- CO4. To get acquainted with the terminology in poetry criticism.

COS OF MACRO ECONOMICS (SYBA ECONOMICS PAPER II, SMEESTER III & IV)

The learners will be able to:

CO1.To be aware of macroeconomic terminologies.

CO2. To be familiar with macroeconomic terms and concepts in order to understand economics at aggregate level.

CO3. To be aware about recent developments in macroeconomic literature.

CO4. To get acquainted with the basic concepts of Micro economics and its application.

COS OF PUBLIC FINANCE (SYBA ECONOMICS PAPER III, SMEESTER III & IV)

The learners will be able to:

CO1. To know the scope of public finance.

CO2. To understand difference between Public finance and Private finance.

CO3. To know difference between efficiency and equity and to understand the concept of market failure.

CO4. To understand the concept of market failure and the term externality.

CO5. To know the term public goods and private goods.

B.A. (Psychology) SEMESTER – V & IV

COS OF PSYCHOLOGICAL TESTING AND STATISTICS (TYBA PAPER IV, SMEESTER V & VI)

The learners will be able to:

CO1. To impart knowledge and understanding of the nature, uses, technical features, and the process of construction of psychological tests.

CO2. To create awareness about measurement of intelligence and assessment of personality.

CO3. To impart knowledge and understanding of the basic concepts in Statistics and the various measures of Descriptive Statistics - their characteristics, uses, applications and methods of calculation.

CO4. To create a foundation for advanced learning of Psychological Testing, Assessment, and Statistics.

COS OF ABNORMAL PSYCHOLOGY (TYBA PAPER V, SMEESTER V & VI)

The learners will be able to:

CO1.To impart knowledge and understanding of the basic concepts in Abnormal Psychology and the theories about Abnormality.

CO2. To impart knowledge and understanding of the different Psychological Disorders – their symptoms, diagnosis, causes and treatment.

CO3. To create awareness about Mental Health problems in society.

CO4.To create a foundation for higher education and a professional career in Clinical Psychology.

COS OF INDUSTRIAL – ORGANIZATIONAL PSYCHOLOGY (TYBA PAPER VI, SMEESTER V & VI):

The learners will be able to:

CO1.To impart knowledge and understanding of the basic concepts in and various facets of Industrial and Organizational Psychology.

CO2. To create awareness about the role and importance of Psychological factors and processes in the world of work.

CO3. To create a foundation for higher education and a professional career in Industrial Psychology and Organizational Behaviour.

COS OF COGNITIVE PSYCHOLOGY (TYBA PAPER VII, SMEESTER V & VI):

The learners will be able to:

CO1.To impart knowledge and understanding of the fundamental concepts of Cognitive Psychology and the basic Cognitive processes.

CO2.To create awareness about the various applications of Cognitive processes in everyday life and a foundation to enable understanding of their applications in other fields - Social, Educational, Industrial, Abnormal, Counseling, Sports, Health, Education, and Neuro-Psychology.

CO3. To provide the theoretical orientation and background for the courses on Practicals in Cognitive Processes.

CO4. To create a foundation for higher education and a career in the field of Cognitive Psychology.

COS OF PRACTICAL IN COGNITIVE PROCESSES AND PSYCHOLOGICAL TESTING (TYBA PAPER VIII, SMEESTER V & VI):

The learners will be able to:

CO1. To introduce the students to Experimentation through exposure to and experience of experimental designs, methodology and conduct of experiments, statistical analysis, interpretation and discussion of data.

CO2. To introduce the students to Psychological Testing: administration, scoring and interpretation of test scores as well as a procedural understanding of concepts related to psychological testing

CO3. To familiarize the students with computer-based experiments (Coglab) and sensitize them to aspects of control, precision of exposure and measurement

CO4. To stimulate interest in the process of scientific inquiry with an analytical attitude and to create a foundation for advanced Experimentation and Research in Psychology and applications of advanced Statistical techniques.

COS OF COUNSELING PSYCHOLOGY (TYBA PAPER IX, SMEESTER V & VI):

The learners will be able to:

CO 1. To impart knowledge and understanding of the nature, process, goals, techniques, ethical issues and major theories in Counseling Psychology

CO 2. To generate interest in the various applications and fields of counseling

CO 3. To create a foundation for higher education in Counseling

CO 4. To develop a career as a professional counselor



Programme Outcomes and Course Outcomes
Bachelor of Arts (Multimedia & Mass
Communication) (BAMMC)

Navneet Education Society's
NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Bachelor of Arts (Multimedia and Mass Communications)

(BAMMC)

Program Outcomes

PO1: The program considers media industries and their relationship to culture and society, and the understanding of how communication works. The program emphasizes the development of critical thinking, professional writing skills and effective oral communication.

PO2: Learners will understand mass media as a system of interrelated forces, including historical foundations, technological advances, economic dynamics, regulatory constraints, and ethical concerns.

PO3: Students would demonstrate the ability to apply rhetorical principles in a variety of creative, cinematic, organizational, professional and journalistic venues

PO4: This program will equip the learners with professional skills essential for making career in Entertainment industry, Cinema, Television, OTT Platforms, social media platforms etc.

Course Outcomes

FYBAMMC-SEMESTER I

COURSE TITLE: EFFECTIVE COMMUNICATION-I

CO1:-To make the students aware of functional and operational use of language in media.

CO2:-To equip or enhance students with structural and analytical reading, writing and thinking skills.

COURSE TITLE: FOUNDATION COURSE –I

CO1:-To introduce students to the overview of the Indian Society.

CO2:-To help them understand the constitution of India.

COURSE TITLE: VISUAL COMMUNICATION

CO1:-To provide students with tools that would help them visualize and communicate.

CO2:-To understand Visual communication as part of Mass Communication.

COURSE TITLE: FUNDAMENTALS OF MASS COMMUNICATION

CO1:-To introduce students to the history, evolution and the development of Mass Communication in the world with special reference to India.

CO2:-To study the evolution of Mass Media as an important social institution.

COURSE TITLE: CURRENT AFFAIRS

CO1:-To provide learners with overview on current developments in various fields.

CO2:-To generate interest among the learners about burning issues covered in the media.

COURSE TITLE: HISTORY OF MEDIA

CO1:-Learner will be able to understand Media history through key events in the cultural history.

CO2:-To enable the learner to understand the major developments in media history.

FYBAMMC-SEMESTER II

COURSE TITLE: EFFECTIVE COMMUNICATION SKILLS –II

CO1:-To make the students aware of use of language in media and organization.

CO2:-To equip or enhance students with structural and analytical reading, writing and thinking skills.

COURSE TITLE: FOUNDATION COURSE - II

CO1:-To introduce students to the overview of the Indian Society.

CO2:-To help them understand the constitution of India.

COURSE TITLE: CONTENT WRITING

CO1:-To provide students with tools that would help them communicate effectively.

CO2:-Understanding crisp writing as part of Mass Communication.

COURSE TITLE: INTRODUCTION TO ADVERTISING

CO1:-To provide the students with basic understanding of advertising, growth, importance and types.

CO2:-To understand an effective advertisement campaigns, tools, models etc.

COURSE TITLE: INTRODUCTION TO JOURNALISM

CO1:-To help media students to acquaint themselves with an influential medium of journalism that holds the key to opinion formation & to create awareness.

CO2:-To provide students with various advertising trends, and future.

COURSE TITLE: MEDIA GENDER & CULTURE

CO1:-To discuss the significance of culture and the media industry.

CO2:-To understand the association between the media, gender and culture in the society.

SYBAMMC -SEMESTER III

COURSE TITLE: Electronic Media - I

CO1:-To make the students acquainted with working of the two powerful media; i.e. radio and television.

CO2:-To understand the process of creating content in television and radio.

COURSE TITLE: CORPORATE COMMUNICATION and PUBLIC RELATIONS

CO1:- To provide the students with basic understanding of the concepts of corporate communication and public relations.

CO2:-To introduce the various elements of corporate communication and consider their roles in managing media organizations.

COURSE TITLE: Media studies

CO1:-To provide an understanding of media theories.

CO2:-To understand the relationship of media with culture and society.

COURSE TITLE: Introduction to photography

CO1:-To introduce to media learner the ability of image into effective communication.

CO2:-To help the learner understand that media photography is a language of visual communication and is far beyond just point and shoot fun moments.

COURSE TITLE: Film Communication - I

CO1:-To inculcate liking and understanding of good cinema.

CO2:-To make students aware with a brief history of movies; the major cinema movements.

COURSE TITLE: Computer and multimedia - I

CO1:-To help learners make media industry ready. This will help learners to be aware of the minimum requirement of the software when stepping out in the industry.

CO2:-To introduce the media software's to make the learners understand what goes behind the scene and help them choose their stream.

SYBAMMC -SEMESTER IV

COURSE TITLE: Electronic Media - II

CO1:-To help students learn the art of camera and on field reporting.

CO2:-To educate the students about the production process of radio and television.

COURSE TITLE: Writing and editing for media

CO1:-Provide the ability to understand writing styles that fit various media platforms.

CO2:-It would help the learner acquire information gathering skills and techniques.

COURSE TITLE: Media laws and ethics

CO1:-To provide the learners with an understanding of laws that control the media.

CO2:-To sensitize them towards social and ethical responsibility of the law of the land.

COURSE TITLE: Mass Media research

CO1:-To introduce students to debates in Research approaches and equip them with tools to carry on research.

CO2:- To understand the scope and techniques of media research, their utility and limitations.

COURSE TITLE: Film communication - II

CO1:-Awareness of cinema of different regions.

CO2:-Understand the contribution of cinema in society.

COURSE TITLE: Computer and multimedia - II

CO1:-To help learner be media industry ready. This will help learners to be aware of the minimum requirement of the software when stepping in the industry.

CO2:-To introduce the media softwares to make the learner understand what goes behind the scene and help them choose their stream.

TYBAMMC - SEMESTER V – ADVERTISING

COURSE TITLE: Copy writing

CO1:-To familiarize the students with the concept of copywriting as selling through writing.

CO2:- To learn the process of creating original, strategic, compelling copy for various mediums.

COURSE TITLE: Advertising and marketing research

CO1:-The course is designed to inculcate the analytical abilities and research skills among the students.

CO2:-To understand research methodologies – Qualitative Vs. Quantitative.

COURSE TITLE: Direct marketing and E-commerce

CO1:-To understand the awareness and growing importance of Direct Marketing.

CO2:-The objective is to use various direct marketing techniques (traditional and modern) for reaching to ultimate customers and build up customer loyalty and database management.

COURSE TITLE: Agency Management

CO1:-To acquaint the students with concepts, techniques and give experience in the application of concepts for developing an effective advertising campaign.

CO2:-How an ad agency works and what opportunities exist.

COURSE TITLE: Social Media Marketing

CO1:-Students learn real-world skills from leading designers, artists, and entrepreneurs.

CO2:-The primary goal is to create problem solvers who strike a balance between traditional art and technology, and between individual vision and teamwork.

COURSE TITLE: Consumer Behaviour

CO1:-To understand the sociological & psychological perspective of consumer behaviour.

CO2:- To introduce students to the complexities of consumer behaviour, its importance in marketing & advertising.

TYBAMMC - SEMESTER V – JOURNALISM

COURSE TITLE: REPORTING

CO1:-Certain basic principles: Accuracy, Objectivity, Clarity and speed.

CO2:-The need to verify news. On the spot coverage, checking with the sources, double checking for controversial stories.

COURSE TITLE: Investigative Journalism

CO1:-Understand the role of investigative reporting in modern journalism.

CO2:-To learn to conduct investigative research in an ethical manner.

COURSE TITLE: Business and Financial Journalism

CO1:-The overall objective of this course is to provide students with the background, knowledge and skills necessary to be business and financial journalists.

CO2:-To create awareness about the importance of business and financial news and its role in coverage, reporting and editing.

COURSE TITLE: News media management

CO1:-To make students aware about the responsibilities, structure and functioning of responsibilities of an organization.

CO2:-Students will be able to analyse individual media businesses and understand the Economic drivers of the media economy.

COURSE TITLE: Mobile Journalism and news media

CO1:-This course was arranged as a preparation program for Media Students, having an enthusiasm for finding out about the nuts and bolts of versatile news-casting.

CO2:-The subject familiarises the students with the ideas, apparatuses or assets of portable news coverage.

COURSE TITLE: Media laws and ethics

CO1:-To help students understand the laws that impact the media.

CO2:-To develop an understanding of the ethical responsibilities of the media.

TYBAMMC -SEMESTER VI – ADVERTISING

COURSE TITLE: Digital Media

CO1:-To acquaint and prepare student for Digital Global Environment.

CO2:-Develop skills for digital marketing and reach.

COURSE TITLE: Ad design

CO1:-Learner shall understand the process of planning & production of the advertisement.

CO2:-To highlight the importance of visual language as effective way of communication.

COURSE TITLE: Media planning and buying

CO1:-To develop knowledge of major media characteristics.

CO2:-To understand procedures, requirements, and techniques of media planning and buying.

COURSE TITLE: Advertising in contemporary society

CO1:-To understand the environment of Advertising in Contemporary Society.

CO2:-To understand Liberalization and its impact on the economy and other areas of Indian society.

COURSE TITLE: Rural Marketing

CO1:-To introduce to Media students about the concept of Rural Marketing and Rural economy.

CO2:-To make students to understand about Rural Environment and demography of Rural India.

COURSE TITLE: Entertainment and Media Marketing

CO1:- To equip students with an understanding of marketing practices, frameworks, and trends in the Entertainment Sector.

CO2:- Introducing the students to television industry and film industry.

TYBAMMC -SEMESTER VI – JOURNALISM

COURSE TITLE: Digital Media

CO1:-To acquaint and prepare student for Digital Global Environment.

CO2:-Develop skills for digital marketing and reach.

COURSE TITLE: Newspaper and Magazine Design

CO1:-The learner is required to understand the process of print media production since the content. Collection to the final print ready layout.

CO2:-This includes news weightage as well as article relevancy and the visual treatment to the text block. The appearance of the various text blocks matters in layout.

COURSE TITLE: Crime Reporting

CO1:- Indian Journalism has progressed significantly.

CO2:- Despite the fact that print media is still at the bleeding edge of remarkable work in Indian news coverage there are sure faces in the advanced media that motivate you to take up news-casting.

COURSE TITLE: Lifestyle Journalism

CO1:-Acquire a conceptual overview of lifestyle journalism and its function in the media industry.

CO2:-Acquire an ability to report on lifestyle journalism stories or events in a clear, concise, factual and meaningful way.

COURSE TITLE: Fake news and Fact checking

CO1:-To give media students the understanding of the differentiation between real news and fake news.

CO2:-To make media students aware of information disorder.

COURSE TITLE: Sports Journalism

CO1:-To provide learners with tools and techniques of sports writing and analysis.

CO2:-To acquaint learners with importance of different sports tournaments.



Programme Outcomes and Course Outcomes
Master of Commerce (Accountancy)

Navneet Education Society's

NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Master of Commerce (Accountancy)

Program Outcomes

PO1: Compose & develop the research methodology, the analytical tools used and develop entrepreneurial skill with managerial capabilities.

PO2: Acquaint and specialize the practical applicability of the accounting, costing, tax and other concepts, tools and techniques important for managerial decisions.

PO3: Assist in enhancing further studies in specific professional functions, higher studies and research or for doctorate program.

PO4: Ability to apply learned knowledge and managerial skills to day-to-day functional areas of work in any complex environment.

Course Outcomes

MCOM– SEMESTER – I

COURSE TITLE: STRATEGIC MANAGEMENT

CO1: To provide information pertaining to business, corporate and Global reforms.

CO2: To develop learning and analytical skills of the learners to enable them to solve cases and to provide strategic solutions.

COURSE TITLE: ECONOMICS FOR BUSINESS DECISIONS

CO1: To familiarising the students with the understanding of the economic aspects of current affairs and thereby prepares them to analyse the market behaviour with economic way of thinking.

CO2: To equip the students with basic tools of economic theory and its practical applications.

COURSE TITLE: COST AND MANAGEMENT ACCOUNTING

CO1: To enable the learners to understand, develop and apply the techniques of costing in the decision making in the business corporation,

CO2: To enhance the abilities of learners to develop the concept of cost and management accounting and its significance.

COURSE TITLE: BUSINESS ETHICS

CO1: To familiarise the learners with the concept and relevance of business ethics in the modern era.

CO2: To enable learners to understand the scope and completely of Corporate Social Responsibility.

MCOM– SEMESTER –II

COURSE TITLE: Research Methodology for Business

CO1: To enhance the abilities of learners to undertake research in business& social sciences

CO2: To enable the learner to understand, develop and apply the fundamental skills in formulating research problems.

COURSE TITLE: Macro Economics Concepts and Applications

CO1: To enable the learners to grasp fully the theoretical rationale behind policies at the country as well corporate.

CO2: To receive a firm grounding on the basic macroeconomic concepts that strengthen analysis of crucial economic policies.

COURSE TITLE: Corporate Finance

CO1: To enhance the abilities of learner's to develop the objectives of Financial Management.

CO2: To enhance the abilities of learner's to analyse the financial statements.

COURSE TITLE: E-Commerce

CO1: To provide an analytical framework to understand the emerging world of ecommerce.

CO2: To make the learners familiar with current challenges and issues in ecommerce.

MCOM– SEMESTER –III

COURSE TITLE: Advanced Auditing.

CO1:-With the need of detailed, transparent, informative and accurate financial information in financial sector, the role of auditor is increasing manifold.

CO2:-To learn how to Form a true and fair view on the financial statements using various auditing aspects.

COURSE TITLE: Advanced Financial Accounting

CO1:-To enable the student to combine practical and theoretical knowledge of financial accounting.

CO2:-To understand the concept of amalgamation and mergers and the situations, when to opt for external and internal reconstruction.

COURSE TITLE: Direct Tax

CO1:-Student learn clubbing of income.

CO2:-Students learn the treatment for set and carry forward of losses.

MCOM– SEMESTER –IV

COURSE TITLE: Corporate Financial Accounting

CO1:- Learner are acquainted with provision of GST law, an indirect tax – both theory and examples case studies and problems. With the help of which they have firm grip on the legal as well as the practical aspects of the tax.

CO2:-An indirect tax is a tax that is imposed on a transaction. Contrast this with a direct tax which is a tax imposed directly on a property, an entity, or a person.

COURSE TITLE: Indirect tax-Introduction of Goods and Service Tax

CO1:-Learner are acquainted with provision of GST law, an indirect tax – both theory and examples case studies and problems. With the help of which they have firm grip on the legal as well as the practical aspects of the tax.

CO2:-An indirect tax is a tax that is imposed on a transaction. Contrast this with a direct tax which is a tax imposed directly on a property, an entity, or a person.

COURSE TITLE: Financial Management

CO1:-Student learn the concepts like risk and return analysis, annualized returns, types of risk and expected returns.

CO2:-Students study the concept of optimal capital structure and types of leverages.



Programme Outcomes and Course Outcomes Master of Commerce (Business Management)

Navneet Education Society's

NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Master of Commerce (Business Management)

Program Outcomes

PO1: Ability to frame complex problems, analyze data to produce meaningful conclusions and recommendations and to increase awareness of the factors influencing decisions and the risks involved.

PO2: Ability to design and develop solutions that meet specific management related problems within realistic constraints and an ability to apply the knowledge of management to plan, execute and evaluate projects.

PO3: Ability to adopt current technologies and modern IT tools to the various domains of management.

PO4: An ability to understand the impact of management decisions from a sustainability and environmental context and take suitable measures to mitigate the emerging risks.

Course Outcomes

MCOM– SEMESTER – I

COURSE TITLE: STRATEGIC MANAGEMENT

CO1: To provide information pertaining to business, corporate and Global reforms.

CO2: To develop learning and analytical skills of the learners to enable them to solve cases and to provide strategic solutions.

COURSE TITLE: ECONOMICS FOR BUSINESS DECISIONS

CO1: To aim at familiarising the students with the understanding of the economic Aspects of current affairs and thereby prepares them to analyze the market behavior with Economic way of thinking.

CO2: To equip the students with basic tools of economic theory and its practical applications.

COURSE TITLE: COST AND MANAGEMENT ACCOUNTING

CO1: To enable the learners to understand, develop and apply the techniques of costing in decision making in the business corporation.

CO2: To enhance the abilities of learners to develop the concept of cost and management accounting and its significance.

COURSE TITLE: BUSINESS ETHICS

CO1: To familiarize the learners with the concept and relevance of business ethics in the modern era.

CO2: To enable learners to understand the scope and completely of Corporate Social Responsibility.

MCOM– SEMESTER –II

COURSE TITLE: Research Methodology for Business

CO1: To enhance the abilities of learners to undertake research in business & social sciences.

CO2: To enable the learner to understand, develop and apply the fundamental skills in formulating research problems.

COURSE TITLE: Macro Economics Concepts and Applications

CO1: To enable the learners to grasp fully the theoretical rationale behind policies at the country.

CO2: To enable the learners to receive a firm grounding on the basic macroeconomic concepts that strengthen analysis of crucial economic policies.

COURSE TITLE: Corporate Finance

CO1: To enhance the abilities of learner's to develop the objectives of Financial Management.

CO2: To enhance the abilities of learner's to analyse the financial statements.

COURSE TITLE: E-Commerce

CO1: To provide an analytical framework to understand the emerging world of ecommerce.

CO2: To make the learners familiar with current challenges and issues in ecommerce.

MCOM– SEMESTER –III

COURSE TITLE: Rural Marketing

CO1: To understand the importance of Agriculture marketing its problems and initiatives taken by the government.

CO2: To get an insight into recent trends in rural markets, E-commerce, Role of IT and online marketing.

COURSE TITLE: Entrepreneurial Management

CO1: To acquaint the learner with the concept, importance of entrepreneurial, the culture and Theories of Entrepreneurship.

CO2: To familiarize the learner with the assistance and incentives available for promotion and Development of Entrepreneurship.

COURSE TITLE: Marketing Strategies and practices

CO1: To develop Marketing Strategies and plans.

CO2: To develop thorough understanding of the process of environment analysis building customer value and customer loyalty.

MCOM– SEMESTER –IV

COURSE TITLE: Supply chain management and logistics

CO1: To introduce the learners to the concept of supply chain management (SCM), its principles and participants.

CO2: To acquaint the learner with the global, Indian and Customer perspective of SCM.

COURSE TITLE: Advertising and sales management

CO1: To introduce the learners to fundamentals of advertising and various New Media options and Ad agencies.

CO2: To enable the learners to develop and apply creativity and understand social and Regulatory Framework of Advertising.

COURSE TITLE: Retail management

CO1: To introduce and Exhibit the application of various Retail management, marketing and Consumer Strategies.

CO2: To understand the recent trends and career option in this sector and the impact and issue of technology.



Programme Outcomes and Course Outcomes
Master of Science (Information Technology) (M.Sc.–IT)

Navneet Education Society's

NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Master of Science in Information Technology (M.Sc. – IT)

Program Outcomes

- PSO1 Learners are able to enter new problem areas that require an analytic and innovative approach.
- PSO2 Learners are able to gather, assess, and make use of new information.
- PSO3 Learners are able to combine and use knowledge from several topics.
- PSO4 Learners are able to apply advanced theoretical and practical methods gained from various subjects.
- PSO5 Learners are able to develop and renew Information Technology competence.

Course Outcomes

M.Sc. (IT) SEMESTER – I

COURSE (PAPER) NAME AND NO.: P-I, DATA MINING

- CO1 Learners will be able to identify the major framework of data mining and knowledge representation.
- CO2 Learners will be able to become familiar with various data mining tools
- CO3 Learners will be able to become familiar with classification methods.
- CO4 Learners will be able to become familiar with classification methods, clustering methods.
- CO5 Learners will be able to ability to apply various data mining tools.

COURSE (PAPER) NAME AND NO.: P-II, DISTRIBUTED SYSTEM

- CO1 Learners will be able to get the basic principles, design issues and architectural aspects of distributed systems.
- CO2 Learners will be able to Enhance in networking and different communication channels.
- CO3 Learners will be able to learn how to design web services. Analyze the different techniques used for Communication in distributed system.
- CO4 Learners will be able to develop the solutions for Clock synchronization, Mutual exclusion in distributed system.
- CO5 Learners will be able to gain knowledge on Distributed File System and design issues of Distributed Shared Memory.

COURSE (PAPER) NAME AND NO.: P III, DATA ANALYSIS TOOLS

- CO1 Learners will be able to implement C language concepts and SQL queries.
- CO2 Learners will be able to implement matrix, vector concepts as well as graphics commands.
- CO3 Learners will be able to develop understanding about different distribution models.

CO4 Learners will be able to gain expertise in modelling methods and hypothesis testing.

CO5 Learners will be able to learn different likelihood estimation methods and manto carlo methods.

COURSE (PAPER) NAME AND NO.: P-IV, SOFTWARE TESTING

CO1 Learners will be able to implement various test processes for quality improvement.

CO2 Learners will be able to design test planning & manage the test process

CO3 Learners will be able to apply modern software testing processes in relation to software development and project management.

CO4 Learners will be able to create test strategies and plans, design test cases, prioritize and execute them

CO5 Learners will be able to gain expertise in designing, implementation and development of computer based systems and IT processes.

M.Sc. (IT) SEMESTER – II

COURSE (PAPER) NAME AND NO.: P-I, MOBILE COMPUTING

CO1 Learners will be able to introduce to the principles and theories of mobile computing technologies

CO2 Learners will be able to describe infrastructures and technologies of telecom and satellite.

CO3 Learners will be able to get information about broadcast systems and wireless lan.

CO4 Learners will be able to forecast possible future of mobile computing technologies and applications.

CO5 Learners will be able to get Information about MTL and support.

COURSE (PAPER) NAME AND NO.: P-II ADVANCED COMPUTER NETWORKS

CO1 Learners will be able to illustrate the reference models with layers, protocols and interfaces and to compare it with different versions

CO2 Learners will be able to its emphasis on the design, deployment, management, maintenance and security of wired and wireless networks

CO3 Learners will be able to follow the industry-recognised CISCO Certified Network Professional (CCNP) Routing and Switching, Routing algorithms: Routing and addressing and provide the mathematical background of routing protocols.

CO4 Learners will be able to understand optimum design consideration for layer 3 and advanced WAN services.

CO5 Learners will be able to analyze the design consideration of IPsec, SSL VPN, enterprise data center and SAN.

COURSE (PAPER) NAME AND NO.: P-III CLOUD COMPUTING AND UBIQUITOUS SYSTEM

CO1 Learners will be able to understand the key dimensions of the challenge of Cloud Computing

CO2 Learners will be able to have Assessment of own organizations' needs for capacity building and training in cloud computing-related IT areas

CO3 Learners will be able to learn the different cloud platforms to provide web services.

CO4 Learners will be able to understand the Languages to design the web services.

CO5 Learners will be able to assess the financial, technological, and organizational capacity of employer's for actively initiating and installing cloud-based applications.

COURSE (PAPER) NAME AND NO.: P-IV ADVANCED DATABASE SYSTEMS

CO1 Learners will be able to gain expertise over ER model and Object model concepts and understand concepts of Object oriented databases.

CO2 Learners will be able to gain expertise over object relational and extended relational databases concepts.

CO3 Learners will be able to develop skills for parallel and distributed DB.

CO4 Learners will be able to develop skills for databases on web.

CO5 Learners will be able to gain expertise over advanced databases such as temporal, spatial, multimedia DB.

M.Sc. (IT) SEMESTER – III

COURSE (PAPER) NAME AND NO.: P-I, EMBEDDED SYSTEM

CO1 Learners will be able design, describe, validate and optimize embedded electronic systems in different industrial application areas.

CO2 Learners will be able define hardware and software communication and control requirements.

CO3 Learners will be able to acquire knowledge of and be able to use tools for the development and debugging of programs implemented on microcontrollers and DSPs.

CO4 Learners will be able to design electronic circuits for the processing of information in communications and control systems.

CO5 Learners will be able to acquire knowledge of sensor properties and apply these in the design of Electronic systems which integrate measurement and actuation in different industrial production contexts.

COURSE (PAPER) NAME AND NO.: P-II, INFORMATION SECURITY MANAGEMENT

CO1 Learners will be able to identify potential problems before they occur so that risk-handling activities may be planned and invoked as needed across life of product or project to mitigate adverse impacts on achieving objectives with Risk management

CO2 Learners will be able provide a basic level of security, independent of external requirements so they can maintain the uninterrupted operation of the IT organization.

CO3 Learners will be able to be aware of key management which is the process of administering or managing cryptographic keys for a cryptosystem.

CO4 Learners will be aware of the risks or threats to the success of the plan and test the controls in place to determine whether or not those risks are acceptable.

CO5 Learners will be able to know the basic process of identifying, preserving, analyzing and presenting the digital evidence in such a manner that the evidences are legally acceptable.

COURSE (PAPER) NAME AND NO.: P-III, VIRTUALIZATION

CO1 Learners will be aware of to Introduction to virtualization types.

CO2 Learners will understand Virtual machines and Implementation of virtual machines

CO3 Learners will understand virtualization and various ways of using virtualization.

CO4 Learners would be able to understand Implementation of private cloud platform using virtualization.

CO5 Learners would be able to understand Blade servers.

COURSE (PAPER) NAME AND NO.: P-IV, ETHICAL HACKING

CO1 Learners will able to learn about basics of ethical hacking and its phases.

CO2 Learners will able to know how to hack systems & protect systems from Trojans, Backdoors, Virus & worms.

CO3 Learners will able to understand about methods of hacking.

CO4 Learners will able to know how to hack web applications, wireless networks mobile platforms ethically and techniques like SQL injection

CO5 Learners will able to understand about firewalls, Encryption & Decryption methods.

M.Sc. (IT) SEMESTER – IV

COURSE (PAPER) NAME AND NO.: P-I, ARTIFICIAL INTELLIGENCE

CO1 Learners will able to demonstrate knowledge of the building blocks of AI as presented in terms of intelligent agents.

CO2 Learners will able to demonstrate the problem as a state space, graph, design heuristics & select amongst different search or game based techniques to solve them.

CO3 Learners will able to formulate and solve problems with uncertain information using Bayesian approaches.

CO4 Learners will able to attain the capability to represent various real life problem domains using logic based techniques and use this to perform inference or planning. Students will able to understand basics in Prolog Programming.

COURSE (PAPER) NAME AND NO.: P-II, IT INFRASTRUCTURE MANAGEMENT

CO1 Learners will able to will gain knowledge on development of service concepts in preparation for the selection of services to be provided.

CO2 Learners will able to will be able to design profitable services that provide high level of quality to satisfy the business needs.

CO3 Learners will able to will be able to identify any potential risk and provide measures to overcome its impact on other services and business.

CO4 Learners will able to will become familiar with IT service operations used to ensure that the required IT services are delivered efficiently and effectively as per the service level agreements to the business users and customers.

CO5 Learners will able to will learn about continuously improving the service quality after the service the service has been put into operation.

COURSE (PAPER) NAME AND NO.: P-III, COMPUTER FORENSICS

CO1 Learn Basics about Computer Forensics

CO2 Learn about processing crimes and how to use latest technology

CO3 Learn about Macintosh OS and other forensic analysis techniques.

CO4 Learn about Virtual Machines and network forensics

CO5 Learn how to write report and give expert testimony

COURSE (PAPER) NAME AND NO.: P-IV, CLOUD MANAGEMENT

CO1 Learners would be able to understand virtualized data centers.

CO2 Learners would be able to understand storage network designs.

CO3 Learners would be able to understand system centre 2012.

CO4 Learners would be able to understand different components of system centre 2012.

CO5 Learners should be able to understand different cloud management platforms.



Navneet Education Society's

NAVNEET COLLEGE
OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Preparation of Annual Assessment Report (AAR) as per the UGC Guidelines

Navneet College Of Commerce & Science



Annual Assessment Report

(Prepared by Internal Quality Assurance Cell)

A.Y. 20__ -20__

Name of Teacher: _____

Designation: _____

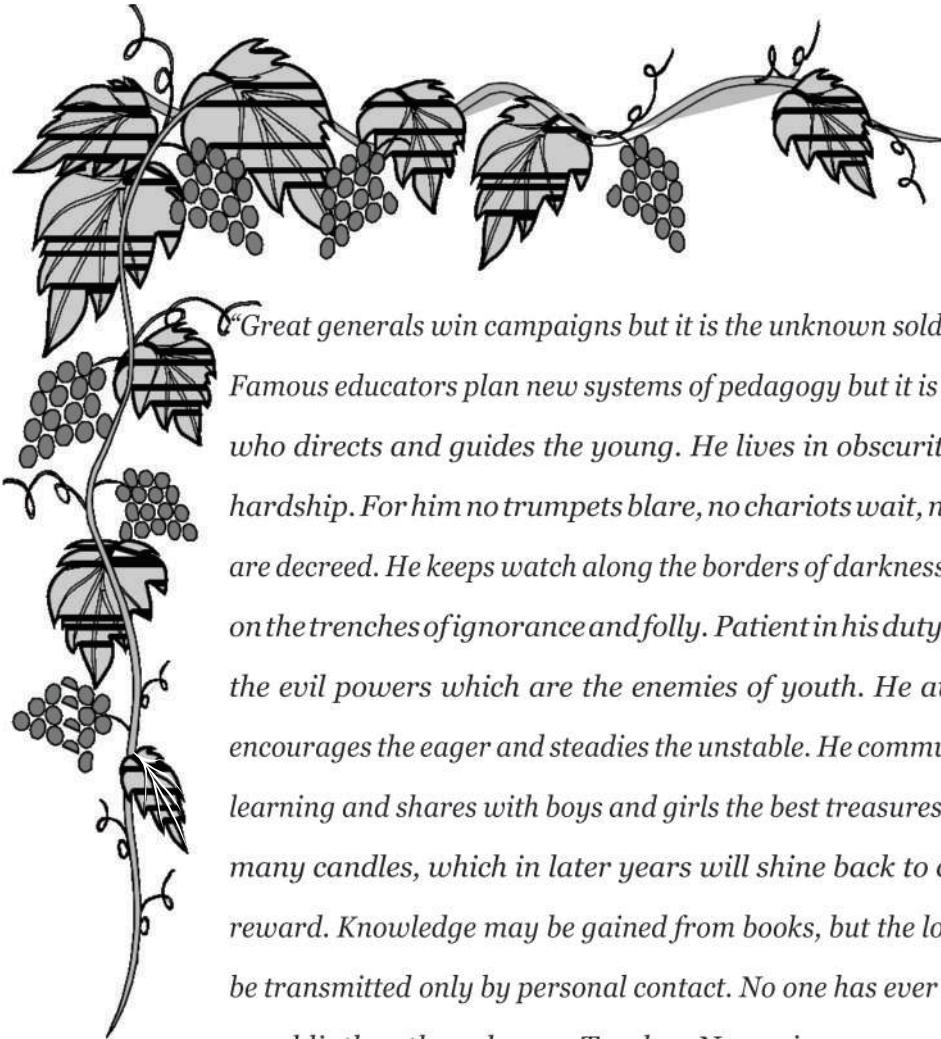
Department: _____

**Gilderlane Mun. School Bldg., Belasis Bridge,
Opp. Rly. Stn. Mumbai Central, Mumbai - 400 008.**

Website: www.nesedu.in

Email: degreecollege@nesedu.in

Dedicated to the Unknown Teacher



“Great generals win campaigns but it is the unknown soldier who wins the war. Famous educators plan new systems of pedagogy but it is the unknown Teacher who directs and guides the young. He lives in obscurity and contends with hardship. For him no trumpets blare, no chariots wait, no golden decorations are decreed. He keeps watch along the borders of darkness and makes the attack on the trenches of ignorance and folly. Patient in his duty, he strives to conquer the evil powers which are the enemies of youth. He awakens the indolent, encourages the eager and steadies the unstable. He communicates his own joy at learning and shares with boys and girls the best treasures of his mind. He lights many candles, which in later years will shine back to cheer him. This is his reward. Knowledge may be gained from books, but the love for knowledge can be transmitted only by personal contact. No one has ever deserved better of the republic than the unknown Teacher. No one is more worthy to be enrolled in a democratic aristocracy, King of himself and Servant of mankind”.

– Henry Van Dyke





PERSONAL INFORMATION

Name of Teacher:	
Qualifications:	
Designation:	
Department:	
Date of Appointment:	
Basic Pay as on 1 st July:	
Date of Last Promotion:	
Residential Address:	
Mobile No.:	
Email Id.:	
Blood Group:	
Languages Known:	
PAN No.:	
Aadhar Card No.	
GPF/NPS A/C No.	



CONTENTS

SR.NO.	PARTICULARS	PG. NO.
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INDIVIDUAL TIME-TABLE

Time		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7.20 to 8.10	Class:						
	Div.:						
	Subject:						
8.10 to 9.00	Class:						
	Div.:						
	Subject:						
9.00 to 9.50	Class:						
	Div.:						
	Subject:						
9.50 to 10.40	Class:						
	Div.:						
	Subject:						
10.40 to 11.30	Class:						
	Div.:						
	Subject:						
11.30 to 12.20	Class:						
	Div.:						
	Subject:						

Signature of the Teacher
5 | Page

Signature of the HOD

PRINCIPAL



TEACHING PLAN - I

Class: _____ Subject: _____

SEMESTER – I

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		

Class: _____ Subject: _____

SEMESTER – II

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		



TEACHING PLAN - I

Class: _____ Subject: _____

SEMESTER – I

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		

Class: _____ Subject: _____

SEMESTER – II

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		



TEACHING PLAN -II

Class: _____ Subject: _____

SEMESTER – I

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		

Class: _____ Subject: _____

SEMESTER – II

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		



TEACHING PLAN -III

Class: _____ Subject: _____

SEMESTER – I

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		

Class: _____ Subject: _____

SEMESTER – IV

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		



TEACHING PLAN -V

Class: _____ Subject: _____

SEMESTER – I

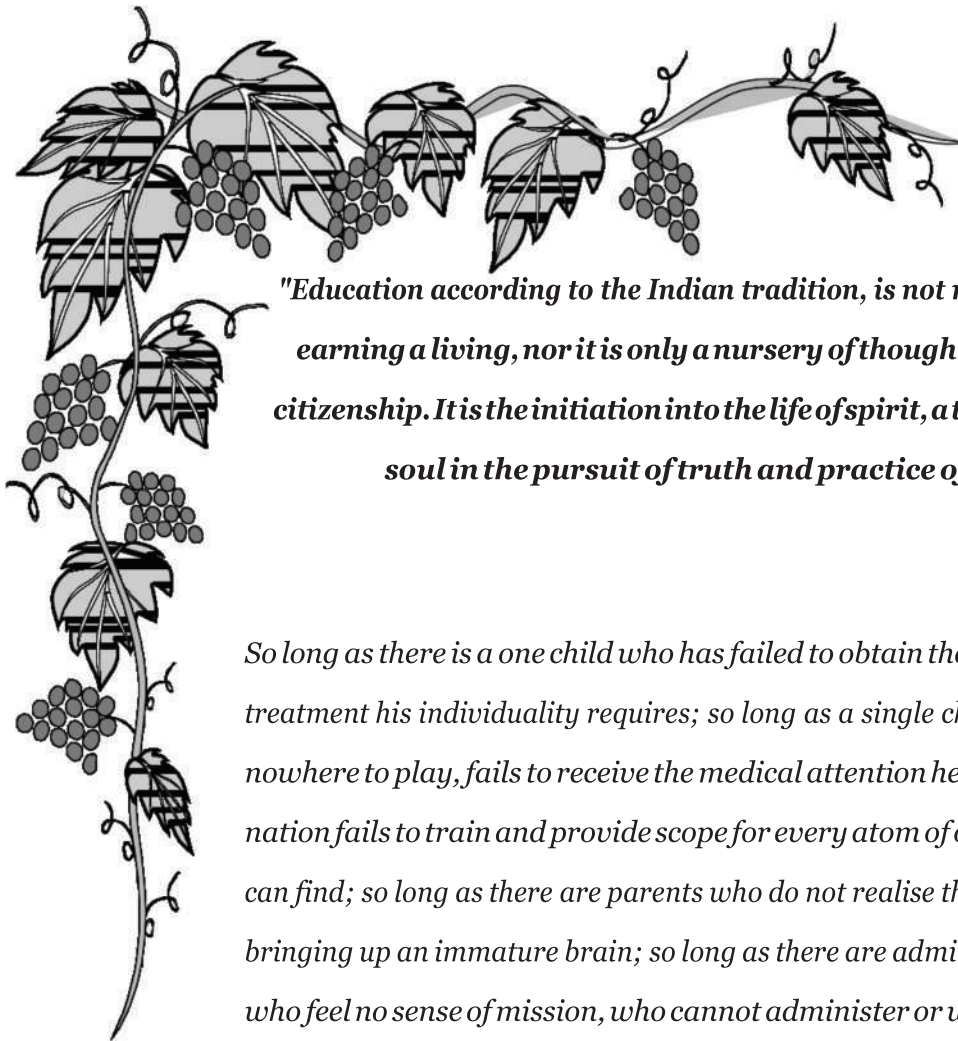
Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		

Class: _____ Subject: _____

SEMESTER – II

Module No.	Topic	No. of Lectures Allotted
I		
II		
III		
IV		
V		
TOTAL LECTURES ASSIGNED		

Education



"Education according to the Indian tradition, is not merely a means of earning a living, nor it is only a nursery of thoughts or a school for citizenship. It is the initiation into the life of spirit, a training of human soul in the pursuit of truth and practice of virtue."

So long as there is a one child who has failed to obtain the precise educational treatment his individuality requires; so long as a single child goes hungry, has nowhere to play, fails to receive the medical attention he needs; so long as the nation fails to train and provide scope for every atom of outstanding ability it can find; so long as there are parents who do not realise their responsibilities of bringing up an immature brain; so long as there are administrators or teachers who feel no sense of mission, who cannot administer or who cannot teach, the system will remain incomplete.





DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
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Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
WEDNESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	



Month:	Date:	In-time:	Out-time:
THURSDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
FRIDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
WEDNESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	



Month:	Date:	In-time:	Out-time:
THURSDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
FRIDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
WEDNESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	



Month:	Date:	In-time:	Out-time:
THURSDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
FRIDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
WEDNESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	



Month:	Date:	In-time:	Out-time:
THURSDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
FRIDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
WEDNESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	



Month:	Date:	In-time:	Out-time:
THURSDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
FRIDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
WEDNESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	



Month:	Date:	In-time:	Out-time:
THURSDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
FRIDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
WEDNESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	



Month:	Date:	In-time:	Out-time:
THURSDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
FRIDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



DAILY RECORD

Month:	Date:	In-time:	Out-time:
MONDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
TUESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	

Month:	Date:	In-time:	Out-time:
WEDNESDAY			
Total Lectures Assigned:		Total Lectures Engaged:	



Month:	Date:	In-time:	Out-time:
THURSDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
FRIDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
Month:	Date:	In-time:	Out-time:
SATURDAY			
Total Lectures Assigned:		Total Lectures Engaged:	
SUNDAY			



ANNUAL ASSESSMENT REPORT

(As per the UGC Guidelines dated 1st July, 2018)



CRITERIA – II

COCURRICULAR & EXTRA-CURRICULAR ACTIVITIES

Sr. No.	Committee	Statutory/ Non-statutory	Designation	Major Contribution
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

CONTRIBUTION TO COCURRICULAR & EXTRA-CURRICULAR ACTIVITIES

Sr. No.	Activity	Yes/No	Description
1.	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.		



Sr.No.	Activity	Yes/No	Description
2.	Examination & evaluation duties assigned by the college/university or attending examination paper evaluation		
3.	Student related co-curricular, extension & field based activities such as student clubs, career counselling, study visits, student seminars & other events, cultural, sports, NCC, NSS & community services		
4.	Organising seminars/ conferences or workshop		



Sr. No.	Activity	Yes/No	Description
5.	Evidence of actively involved in guiding Ph.D. students.		
6.	Conducting minor or major research project sponsored by national or international agencies.		
7.	At least one single or joint publication in peer reviewed or UGC listed Journals		

REMARK:

Guidelines: *Good - Involved in at least 3 activities* *Satisfactory - 1-2 activities*
 Not-satisfactory - Not involved/undertaken any of the activities



OVERALL GRADING (A.Y. 20__-__)
(TO BE ASSIGNED BY IQAC CO-ORDINATOR)

Name of Teacher: _____

Designation: _____ Department: _____

Sr. No.	Criteria	Grade
1.	Teaching (As per overall remark of Criteria – I)	
2.	Co-curricular and Extra-curricular Activities (As per overall remark of Criteria – I)	
Overall Grading		

Name and Signature of the IQAC Co-ordinator

Name and Signature of Teacher

College Seal

PRINCIPAL

Date:

Place:

Guidelines for Overall Grading:

Overall Grade	Teaching	Co-curricular and Extra-curricular Activities
GOOD	'Good'	'Good' or 'Satisfactory'
SATISFACTORY	'Satisfactory'	'Good' or 'Satisfactory'
NOT SATISFACTORY	Not Satisfactory in either of two	
<i>(N.B. - All types of approved leave are exempted for the purpose of grading purpose)</i>		



CRITERIA – III ACADEMIC/RESEARCH SCORE

(1) Research Papers in Peer-Reviewed or UGC listed Journal

Sr. No.	Title with Page Nos.	Title of the Journal	ISSN/ISBN No.	Peer Reviewed/ UGC List No. & Impact Factor	No. of Co-authors	Are you the main author	Self API Score	Verified API Score
1.								
2.								
3.								
4.								
5.								
6.								



Guidelines:

Faculty of Science = 8 marks per paper & Faculty of Social Science & Humanities = 10 marks per paper.

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters List):

- (i) Paper in refereed journals without impact factor - 5 Points
- (ii) Paper with impact factor less than 1 - 10 Points
- (iii) Paper with impact factor between 1 and 2 - 15 Points
- (iv) Paper with impact factor between 2 and 5 - 20 Points
- (v) Paper with impact factor between 5 and 10 - 25 Points
- (vi) Paper with impact factor >10 - 30 Points

Joint Papers

- (a) Two authors: 70% of total value of publication for each author.
- (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.



(2) Publications Other than Research Papers

(a) Books authored which are Published by Publisher

Sr. No.	Title with Page Nos.	Name of Publishers	ISSN/ISBN No.	National/ International Level	No. of Co-authors	Are you the main author	Self API Score	Verified API Score
1.								
2.								
3.								
4.								

Guidelines: For Faculty of Science, Social Science & Humanities:

International Publisher = 12 marks per book, National Publishers = 10 marks per book, Chapter in Edited Book = 05 marks per chapter

Editor of Book by International Publisher = 10 marks per book, Editor of Book by National Publisher = 08 marks per book

Joint Authors = Same as above



(b) Translation works in Indian and Foreign Languages by Qualified Faculties

Sr. No.	Title with Page Nos.	Title of Publication	ISSN/ISBN No.	National/ International Level	No. of Co-translators	Are you the main translator	Self API Score	Verified API Score
1.								
2.								
3.								
4.								

Guidelines:

For Faculty of Science, Social Science & Humanities:

Chapter or Research Paper = 3 marks per chapter or paper.

Book = 8 marks per book

Joint Translators = Same as above



(3) Creation of ICT Mediated Teaching-learning Pedagogy and Content and Development of New and Innovative Courses and Curricula

(a) Development of Innovative pedagogy

Sr. No.	Description of Pedagogy & Content, Development of New/ Innovative Courses	Beneficiary Institution	Academic Level	Self API Score	Verified API Score
1.					
2.					

Guidelines: For Faculty of Science, Social Science & Humanities: 5 marks

(b) Design of New Curricula and Courses

Sr. No.	Description of Pedagogy & Content, Development of New/ Innovative Courses	Beneficiary Institution	Academic Level	Self API Score	Verified API Score
1.					
2.					

Guidelines: For Faculty of Science, Social Science & Humanities: 2 marks per curricula or course



(c) MOOCs

Sr. No.	Description of MOOCs (as described below)	Certification Number & Date	Academic Level	Self API Score	Verified API Score
1.					
2.					
3.					
4.					

Guidelines: For Faculty of Science, Social Science & Humanities

- (a) Development of complete MOOCs in 4 quadrants (4 credit course) = 20 marks (In case of MOOCs of lesser credits = 05 marks/ credit)
- (b) MOOCs (developed in 4 quadrant)= 5 marks per module/ lecture.
- (c) Content writer/subject matter expert for each module of MOOCs (at least one quadrant) = 2 marks
- (d) Course Coordinator for MOOCs (4 credit course) = 8 marks (In case of MOOCs of lesser credits = 02 marks/ credit)



(d) E-content

Sr. No.	Description of E-content (as described below)	Certification Number & Date	Academic Level	Self API Score	Verified API Score
1.					
2.					
3.					
4.					

Guidelines: For Faculty of Science, Social Science & Humanities

- (a) Development of e-Content in 4 quadrants for a complete course/ e-book = 12 marks
- (b) e-Content (developed in 4 quadrants) = 5 marks per module
- (c) Contribution to development of e-content module in complete course/ paper/ e-book (at least one quadrant) = 2 marks
- (d) Editor of e-content for complete course/ paper / e-book = 10 marks



(4) Research Guidance/Consultancy

(a) Research Guidance

Sr. No.		Number of Candidates Enrolled	Dissertation/Thesis submitted	Dissertation/ Degree awarded	Self API Score	Verified API Score
1.	M.Phil. or PG Dissertation		Nil	____X 2 = ____		
2.	Ph. D or equivalent		____X5= ____	____X10= ____		

(b & C) Research Projects Ongoing/Completed

Sr. No.	Title	Funding Agency	Status (Ongoing/ Completed)	Grant Received (Rs. Lakhs)	Period	Self: API Score	Verified API Score
1.							
2.							

Guidelines: For Faculty of Science, Social Science & Humanities

(a) Research Projects Completed: More than 10 lakhs = 10 marks & Less than 10 lakhs = 05 marks

(c) Research Projects Ongoing: More than 10 lakhs = 05 marks & Less than 10 lakhs = 02 marks



(d) Consultancy

Sr. No.	Nature of Consultancy	Sponsoring Agency	Approval Letter & Date	Grant Received (Rs. Lakhs)	Permission Sought (Yes/No)	Self: API Score	Verified API Score
1.							
2.							

Guidelines: For Faculty of Science, Social Science & Humanities = 3 marks per Lakh.

(5) Patents/Policy Documents & Awards & Fellowship

(a) Patent

Sr. No.	Title of Patent	Date & Number of Publication	Patent Awarding Authority	Level	Period of Patent	Self: API Score	Verified API Score
1.							
2.							

Guidelines: For Faculty of Science, Social Science & Humanities

International Level = 10 marks, National Level = 7 marks.



(b) Policy Document (Submitted to an International Organisation like UNO/UNESCO/IBRD/IMF etc. or Central/State Government)

Sr. No.	Title of Policy Documents	Sponsoring/Beneficiary Agency	Level	Date of Submission	Self: API Score	Verified API Score
1.						
2.						

Guidelines: For Faculty of Science, Social Science & Humanities

International Level = 10 marks, National Level = 7 marks, State level = 4 marks.

(c) Award/Fellowship

Sr. No.	Title of Award/Fellowship	Sponsoring Agency	Level	Approval No. & Date	Self: API Score	Verified API Score
1.						
2.						

Guidelines: For Faculty of Science, Social Science & Humanities

International Level = 7 marks, National Level = 5 marks.



(6) Invited lectures, Resource Person, Paper Presentation in Seminars/Conferences & Full Paper in Conference Proceedings

(a) Paper Presentation in Seminars/Conferences or Published in Conference Proceedings (ANY ONE)

Sr. No.	Title of Research Paper	Title of Conference	Date of Conference	Sponsoring Agency	Level	Self: API Score	Verified API Score
1.							
2.							
3.							

(b) Invited Lectures or Resource Person

Sr. No.	Title of Conference	Invited Lectures or Resource Person	Date of Conference	Sponsoring Agency	Level	Self: API Score	Verified API Score
1.							
2.							
3.							

Guidelines: For Faculty of Science, Social Science & Humanities

International Level (Abroad) = 7 marks, International Level(Within Country) = 5 marks, National Level = 3 marks, State/Univer sity Level = 2 marks



Summary of Academic/Research Score:

Name of the Teacher: _____ A.Y. _____

Sr. No.	Particulars	API
(1)	Research Papers in Peer-Reviewed or UGC listed Journal	
(2)	Publications Other than Research Papers	
	(a) Books authored which are Published by Publisher	
	(b) Translation works in Indian and Foreign Languages by Qualified Faculties	
(3)	Creation of ICT Mediated Teaching-learning Pedagogy and Content and Development of New and Innovative Courses and Curricula	
	(a) Development of Innovative pedagogy	
	(b) Design of New Curricula and Courses	
	(c) MOOCs	
	(d) E-Content	



(4)	Research Guidance/Consultancy	
	(a) Research Guidance	
	(b & C) Research Projects Ongoing/Completed	
	(d) Consultancy	
(5)	Patents/Policy Documents & Awards & Fellowship	
	(a) Patent	
	(b) Policy Document	
	(c) Award/Fellowship	
(5)	Invited lectures, Resource Person, Paper Presentation in Seminars/Conferences & Full Paper in Conference Proceedings	
	(a) Paper Presentation in Seminars/Conferences or Published in Conference Proceedings (ANY ONE)	
	(b) Invited Lectures or Resource Person	
	<i>TOTAL ACADEMIC / RESEARCH SCORE DURING THE CURRENT ACADEMIC YEAR 20__ - __</i>	
	<i>ACADEMIC / RESEARCH SCORE BROUGHT FORWARD FROM PRECEDING YEAR 20__ - __</i>	
	<i>TOTAL ACADEMIC / RESEARCH SCORE UPTO 31 MAY 20_____</i>	



Note:

- (1) Paper presented if part of edited book or proceeding then it can be claimed only once.
- (2) For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- (3) For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- (4) The research score shall be from the minimum of three categories out of six categories.

Name and Signature of the IQAC Co-ordinator

Name and Signature of Teacher

PRINCIPAL

Date:

Place:

College Seal

N.B.

- (1) Teachers should submit Annual Assessment Report along with supporting documents in separate file.
- (2) Supporting documents should be numbered serially and the page numbers of supporting documents should be indicated in the Annual Assessment Report, wherever claims have been made.



SALARY RECORD

Salary Statement for the Financial Year (Assessment Year.....)

Full Name: _____ Employee No.: _____ PAN No.: _____

	Basic Pay	D.P.	D.A.	C.L.A.	H.R.A.	T.A.	Total	GPF	GIS	P.T.	IT
Mar. ____											
Apr. ____											
May ____											
Jun. ____											
Jul. ____											
Aug. ____											
Sep. ____											
Oct. ____											
Nov. ____											
Dec. ____											
Jan. ____											
Feb. ____											
Arrears											



INCOME FROM OTHER SOURCES

Sr. No.	Particulars	Amount
1.	Assessment and Evaluation May, 2019 October, 2019 Others	
2.	Honorarium/Payment on Lecture Basis from Self-finance Courses	
3.	Honorarium/Payment on Lecture Basis from M.Com. (Evening)	
4.	Other Income: _____	
	Total Income from Other Sources	

ANY OTHER INFORMATION



INCOME TAX CALCULATION FOR THE FINANCIAL YEAR 20__-20__

Assessment Year: _____

PAN No: _____

Sr. No.	Particulars	Amount
1	Salary as per statement	
2	Other Income (if any):	
	A = (1 + 2)	
3	Less : H.R.A. (as per rule 10 (13) (a))	
	B = (A – 3)	
4	Less: 1) Professional Tax. (as per rule 18 (I) (ii)	
	2) Travelling Allowance	
	3) Donation : Flood relief/ flag day	
	4) Infrastructure Bond/Mediclaim (Max 25000)/	
	(1 + 4)	
	C = (B – 4)	
5	House Building Loan Interest (Max. Rs. 2.0 lakhs)	
	D = (C – 5)	
6	Less: i) G.P.F.(NPS)	
	ii) G.I.S.	
	iii) H.B.A. loan Principal	
	iv) L.I.C.	
	v) P.P.F.	
	vi) Bonds	
	vii) Tut. Fees (max. two children)	
	viii) N.S.C. accrued interest	
	ix) ULIP	
	x) Mutual Fund / DED AD	
	Maximum Rs. One Lakh Fifty Thousand Only (i to xii)	
7	E = (D – 6) (Taxable Income)	
	Tax Rates: 2,50,000 Nil	
	2,50,001 TO 5,00,000 5 %	
	5,00,001 to 10,00,000 Rs.12500 + 20%	
	10,00,001 & above Rs.1,12500 + 30%	
	F – (tax on "E")	
8	Add. 4% Health & Education Cess G – (cal.on F)	
	(F + G)	
9	Tax paid up to November 20__	
10	Tax to be paid in December 20__	
11	Tax to be paid in January 20__	
10	Tax to be paid in February 20__	

Navneet College Of Commerce & Science



Mentoring Report

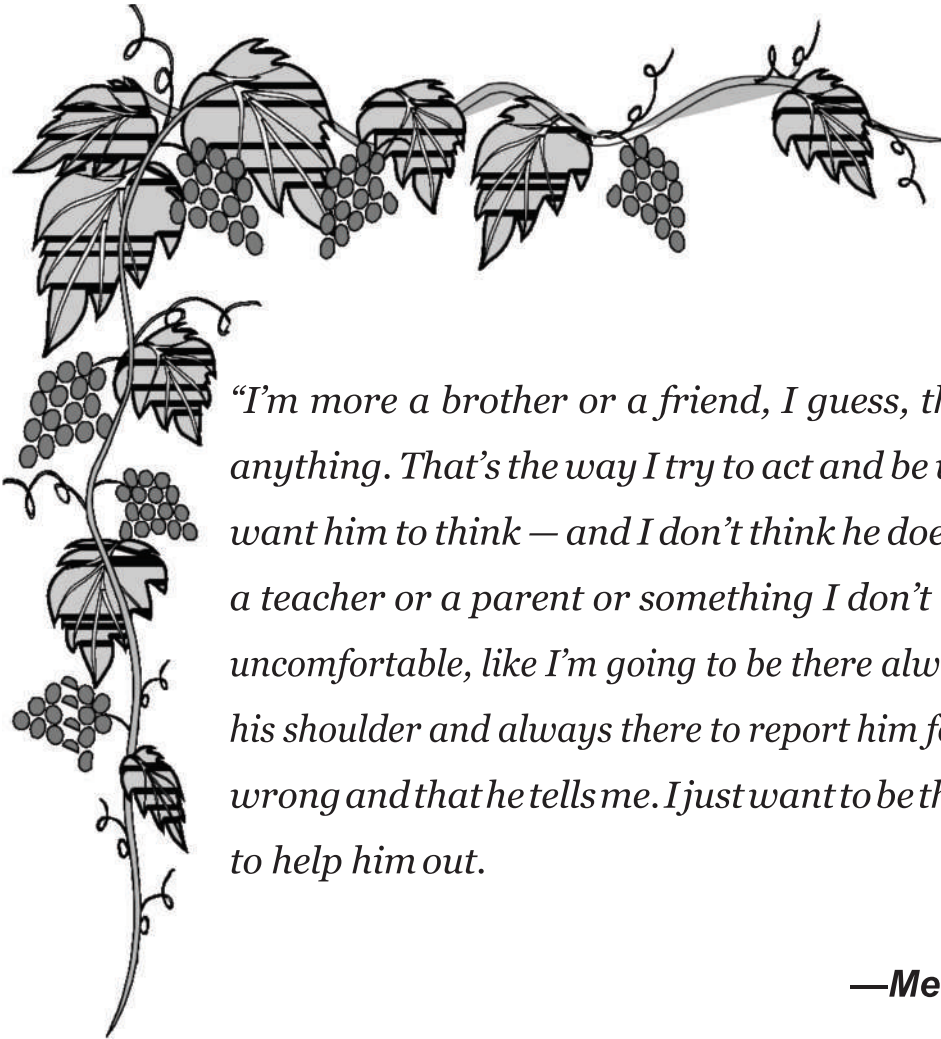
(Prepared by Internal Quality Assurance Cell)

A.Y. 20__ -20__

Name of the Mentor: _____

Designation: _____

No. of Mentees Allotted: _____



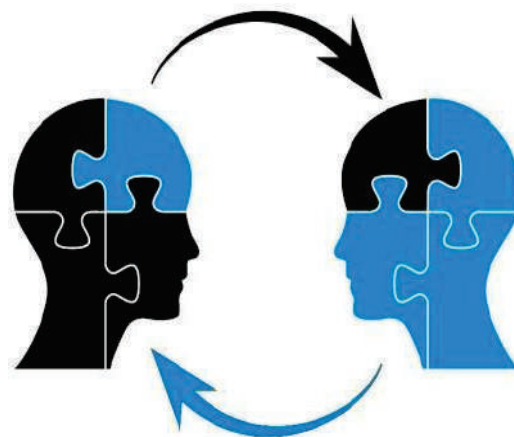
“I’m more a brother or a friend, I guess, than a parent or anything. That’s the way I try to act and be with him. I don’t want him to think — and I don’t think he does — that I’m like a teacher or a parent or something I don’t want him to be uncomfortable, like I’m going to be there always looking over his shoulder and always there to report him for things he does wrong and that he tells me. I just want to be there as his friend to help him out.

—Mentor, Minneapolis



RECORD OF MEETINGS

Sr. No.	Date & Time of Meeting	No. of Mentees Present
1.		
2.		
3.		
4.		
5.		



The Main thing at first was just gaining trust – that trust that he would confide to me. That was important first. I had to let her know that no matter what, she could tell me anything and I'd believe her and trust her and I'd support her. I think that's what these kids need I think it just takes a long time to build up a trust. ”



SPECIFIC ISSUES/PROBLEMS IDENTIFIED

Sr. No.	Major Issues/Problems Identified	Resolved/Unresolved
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		



KNOW YOUR MENTEES (KYM)

Name: _____

Gender: _____ Religion: _____ Caste: _____

Recent Passport Size
Photo

Home Address: _____

Mobile Nos.- Self: _____ Parents/Guardians: _____

E-mail ID.: _____

Hobbies/Interests: _____

Career Interest: _____

Subjects of Interest: _____

Subjects needing help in: _____

Average Percentage at previous exam: _____

Suitable day and time to meet mentor: _____

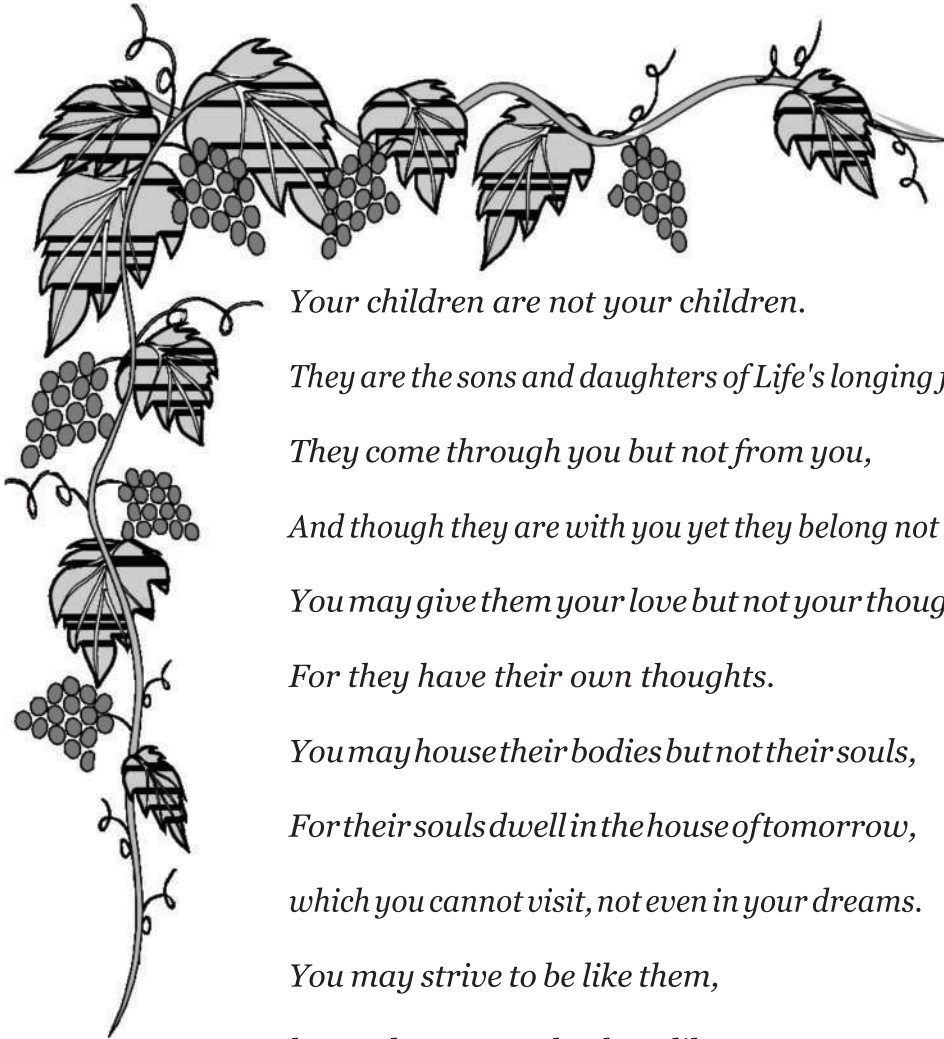
Mentor Expectations:

- Contact their mentees at least once a month.
- Keep confidential all proceedings between mentor and mentee.
- Offer criticism and critiques in positive and productive ways.
- Help mentees expand their repertoire of teaching skills, strategies, and knowledge.
- Communicate a passion for teaching as helping students to develop their potential.

Mentee Expectations:

- Reply to mentor contacts at least once a month.
- Keep confidential all proceedings between mentor and mentee.
- When desired, ask for help with grade level or subject matter expertise, the use of technology, classroom management and procedures, or better teaching methods.
- Respond to suggestions and criticism in positive and productive ways.

A Message to All Parents



*Your children are not your children.
They are the sons and daughters of Life's longing for itself.
They come through you but not from you,
And though they are with you yet they belong not to you.
You may give them your love but not your thoughts,
For they have their own thoughts.
You may house their bodies but not their souls,
For their souls dwell in the house of tomorrow,
which you cannot visit, not even in your dreams.
You may strive to be like them,
but seek not to make them like you.
For life goes not backward nor tarries with yesterday.*





Navneet Education Society's

NAVNEET COLLEGE **OF COMMERCE & SCIENCE**

Recognised under Section 2(f) of the UGC Act, 1956

Promoting Extensive Use of E-governance in Administration and Students Support



“ACADMiN” ERP

To Bring Equality in
Quality Education

 **ACADMiN**
YOUR TRUE ACADEMIC ADMIN...



“Daily, Every educational institution deals with massive amounts of data and information and must have constant access to all relative information of student. It is a common practice in many institutions to use manual or multiple method of processes for essential tasks and activities, such systems necessitate more time and energy, and they are also prone to human error, miscommunication and data duplication. Data integration is nearly impossible in the case of institutions with multiple branches with thousands of students, resulting in error-prone decision making.”

ERP , is a corporate term for enterprise resource planning that includes or is a single-source information system for all departments across an organisation. ERP, or enterprise resource planning, is a single database system that facilitates information transfer and communication across various departments and “ACADMiN” ERP demonstrate exact Meaning Of ERP !

“ACADMiN” ERP

- * Total Integrated Solution (30+ Modules) can be operated through any platform and device includes Mobile App for every stakeholder !
- * Built With 10 Years of R&D and Intense Market Research and Implementation Experience !
- * Zero Upfront Investment on Hardware or Software !
- * State Of The Art Cloud based Solutions
- * Dedicated Tech Support with Multiple Channels
- * Rapid Implementation without Additional Cost
- * Integration With Tally Prime

Introduction

“ACADMiN” ERP is a total integrated CLOUD based campus management system that contains all prime functionalities including Administrative, Academic, Learning Management, Communications and Productivity. It is an interactive platform for management, staff, students and parents to manage and collaborate with day-to-day campus associated tasks more efficiently and effectively from anywhere and at anytime.

It has got 30+ online features ranging from admission to alumni, fee management to bus tracking, attendance to results report, e-circulars to webinar, operational dashboard to extracurricular management, ID Card generation to Certificates Printing and many more...

“ACADMiN” ERP can be integrated with any 3rd party tools like Biometric, RFID, Online Payment Gateway, Accounts Software and so on.

This technology solution is tailor made to cater the needs of Pre-Schools, Main Stream Schools, Colleges, Universities and e-Governance Solution for Governments.

Why Future Face Tech (FFT)?

At FFT we have developed an innovative and creative web-based product called “ACADMiN” ERP, a powerful tool built on simple technologies and focused on Educational Institutes, since inception FFT chose to focus on developing its core competencies instead of diversifying into unfamiliar ventures. Our focus earned us unsurpassable mastery of our chosen domain, EDUCATIONAL INSTITUTES. We have a proven track record of delivering solutions that are Simple, Secure, Scalable, Customisable, Easy to implement and Ready to deliver MIS reports as per the REQUIREMENT of each institute! And yes we have successfully implemented “ACADMiN” ERP in more than 50+ Educational Institutes with more than 1 lakh students and 1000+ users!



Make your
Entire Campus
Fully automated
With the Help of

“ACADMiN” ERP.

Key Features



"ACADMIN" ERP is a Complete Cloud Based System - Zero Cost on IT Infrastructure and Accessible from Any Where, Any Device !



We have the MOST advanced infrastructure with Secure Algorithms to Protect Your Valuable Data and Accessible to YOU Only !



"ACADMIN" ERP is very Simple to use, No need of any Technical Expertise, Can be operated easily from DAY ONE!



No Need to Wait for Weeks or Months to Go Live.
"ACADMIN", Built On Technologies That Give Result From Day ONE !



Each Module is Easy to Configure and Customisable as per YOUR Requirement !



Access Using Phone, Tablet, Or Desktop, We Provide 24/7 Telephonic Support - Peace Of Mind!

MODULES OF “ACADMiN” ERP

Admission Online / Offline

Fees Collection Offline / Online
Through Payment Gateway

Result Management & Certificate
System

• Library Management

• Student Information
Systems

• Attendance System - App /
Biometric / RFID Cards

• Training & Placement

• Effective Communication through
App / email / SMS Between
-Management / Teacher / Student /
Staff and Parents

• Teacher's Log Book

• Alumni Connect

• Time Table

• Event & Task Management

• Dashboard for Bird's eye view

• Tally Integration

• Roll No / ID Card Generation

• Online & Offline Examination with
Mark Sheet Generation and Student
Analysis

• Mentor Mentee Interaction

• Home Work / Assignment Man-
agement

• e Learning and e Resource For
Supportive Learning

• LC / TC / Bonafide Certificate
Generation

• Staff/Student & Parents Login

• E- PTA With Forum

• Notice Manager

• Railway Concession

• Staff / Teacher's Portfolio

• Cloud Storage

• Internal Communications

• Bulk SMS &Email

• Website Management

• Data Management

• Appraisal/Feedback Management

• Grievances Handling

Benefits of “ACADMiN” ERP! Benefits to Everyone!

► Benefits to Management

- Complete Campus Management
- Zero Redundancy in Managing the Institution’s Records
- Effective Communication between Teachers, Parents, and Students
- Complete Automation of all Operations.
- Best possible Resource Optimisation.
- Accurate Reporting From Real-Time Data.

► Benefits to Administration

- Easy Performance Monitoring of Individual and Department.
- Automated and Quick Report Generation.
- User-friendly and Simple Interface.
- Design for Unproblematic Scalability.
- Reducing People-Dependency !
- Minimal Data Redundancy and Generation of Timetables with the Dynamic Substitute.

► Benefits to Teachers

- Maintain Historical and Real-time Data of Student Attendance.
- Computerised Management of Marks and Grades.
- Efficient and Effective Interaction With Each Stakeholders - Parents and Students.
- Access to a Forum Common to Students and Parents.
- Email & Internal Messaging System.
- Login from Any Where for Assignment Upload & Evaluation.

► Benefits to Students

- Enhanced Interaction With Teachers, Parents, and Peers.
- Freedom to Browse Through Library Books Catalogue and Identify the Book(s) to be Issued.
- Alert for Events & Holidays.
- Direct Connectivity with Teacher for Pending and Complete Assignment

► Benefits to Parents

- Frequent Interaction with Teachers and Institutions.
- Regular and Timely Update on Child’s Attendance, Progress Report, and Fee Payment.
- Sending SMS in case of Child Absent Status.
- Regular and Prompt Availability of Institution Updates through Mail and Text

DASH BOARD

Dashboards Gather and Visualise Critical Metrics from Across the Organisation, offering insight into the Performance, Outlook, and Interconnectivity of Institute Processes.

“ACADMiN” ERP dashboards Illustrate Key Metrics and Compellingly Communicate Operational Performance. Key Stakeholders will have a Clear Picture of the Health of the Institution—and make better, more informed Business Decisions as a RESULT !

Our Module “ACADMiN” ERP



“ACADMiN” ERP Student's Enquiry and Admission Management System

Simplifies the admission procedure of the institution as it helps a student to admit directly into the institution. It is quick and easy to use, Whether On Line or Off Line Enter all required basic information of subjects in the institution so that software easily gets synchronised to your present subject structure of the institution.



“ACADMiN” ERP Student Fees System

Module keeps track of all fees collected from students, our system categories fee data based on the initial setup with respective structure of class , terms etc. this system allows authorised individuals to be aware of all fees collected in a class or category at any time.



“ACADMiN” ERP ID Card Management System

Allows you to generate ID cards as per your school design needs with multiple formats for all departments



“ACADMiN” ERP Attendance Management System

The Challenging task of student daily attendance can be done easily with the help of this module.

Auto Alert of Attendance to Admin, Student & Parents

Informative Graphs are used to Display Attendance Information for Better Understanding.



“ACADMiN” ERP Live Class/E-Learning

Live online classes allow Interaction with Students' through Video, Chats and Comments, which helps to make the class more Dynamic, Encourages Debate, and allow Mediate Answers to Questions. Using a simple messaging system, that watching can interact with the teacher and other viewers.



“ACADMiN” ERP Assignments Management System

Allows the teacher to assign and upload Assignments in the student's respective account. Helps in evaluation and correction of Assignments remotely. Parents can easily keep track of all their kid's Assignments in one place.



“ACADMiN” ERP Exam Management System

This module of helps to evaluate and grade class work, homework, assignments, and project work done by the student of the institute throughout the year and finally the term-end examination evaluation. This evaluation is generally prone to several mistakes leading to both student and teacher dissatisfaction. ACADMiN ERP makes the assessment easy and helps the teaching staff to deliver the best education leaving the burden of assessment.



“ACADMiN” ERP Results/ Certificate Management

Generate result, mark sheet and certificates for students at any given points time - with no extra efforts



“ACADMiN” ERP Bulk SMS & Email

With Bulk SMS &Email, it becomes easy for you to send messages to selected or all group of students/teachers/staff. Text messages/emails provide you with utmost readability. Reach a large audience in expensively. Creation and editing of message/email templates.



“ACADMiN” ERP Messaging Mailbox (Internet)

ACADMiN ERP enables an internal communication system between every user of the web portal and Through Mobile App.

Notify message to every user on portals.



“ACADMiN” ERP MIS - Management Information System (Report)

Shows a graphic representation of admission, fees, exam, attendance, academics, transport, email, and events.



“ACADMiN” ERP Accounting (Integrated With Tally PRIME) (Add On)



“ACADMiN” ERP Payroll & Leave Management (Add On)

Future Face Tech is one of the leading solution providers that has proven track record of delivering industry Specific ERP Solutions and align proven technical expertise with better business insight.



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Navneet Education Society's

NAVNEET COLLEGE **OF COMMERCE & SCIENCE**

Recognised under Section 2(f) of the UGC Act, 1956

Undertaking Gender Audit



98195 99851

Ms. Rashmi Joshi
Gender Equality Activist

4, B/141, Yoganand Society, Vazira Naka, Borivali (W), Mumbai - 400 092.
Email : rashmijoshi72@rediffmail.com

GENDER AUDIT
of
**Navneet College of Arts , Science and
Commerce, Mumbai**
For the year 2022-2023
Conducted By
MS. RASHMI JOSHI
(Gender Equality Activist)

Gender Equality is a Human Right and is vital for a Peaceful, Prosperous World.



Ms. Rashmi Joshi

Gender Equality Activist

98195 99851

4, B/141, Yoganand Society, Vazira Naka, Borivali (W), Mumbai - 400 092.
Email : rashmijoshi72@rediffmail.com

Information about the College

Navneet College of Arts, Science and Commerce is run by Navneet Education Society which was established in 1998, with the sole motive of imparting quality education. At present it offers variety of Programmes across three Faculties (Arts, Science & Commerce) B. A.(Psychology), B.A. (M.M.C.) B. Com, BMS, BAF, B. Sc – IT. BCA at Underduate level and M. Com, M. Sc – IT at Post-graduate level. The two philosophies guiding us are “Vidya Vardhate Rashtram” (Enriching Nation through Education) and “Vidya Dadati Vinayam” (Education gives Humility). The College aims to cater to the students form different strata of the society in keeping with the ideal of Sarvodaya and is striving to achieve the holistic development of its students.

Vision

To create smart, responsible and humble citizens with vibrant and ethical thought process rooted in Indian values by providing opportunities for the holistic development of the youth.

Mission

- To ensure all round development of the students from various strata of the society to achieve the goal of Sarvodaya
- To encourage learners to achieve holistic development by taking part in co-curricular and extra-curricular activities.
- To inculcate research culture among staff and learners
- To create the human resource that can meaningfully contribute to industry and community at
- To enhance employability of learners by providing vocational and skill based learning
- To create strong base of ethical values among learners
- To mould the learners to become future leaders, entrepreneurs and most importantly, good human beings.

Gender Equality is a Human Right and is vital for a Peaceful, Prosperous World.



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Objectives:

- To provide an atmosphere of learning and empowerment to learners
- To create opportunities for staff and learners to achieve excellence in academic and other fields.
- To enhance and enrich the curriculum in keeping with the current trends of industry and society
- To optimally utilize technology, infrastructure and financial resources
- To strengthen academia- industry relationship
- To orient learners towards ethical and environmental values

Courses taught and total strength of students:

Sr. No.	Programme	Male	Female	Total
1.	B.Sc.(Information Technology)	104	16	120
2.	B.Com	233	106	339
3.	B.M.S	71	32	103
4.	B.Com (Accounting & Finance)	32	28	60
5.	M.Com (Advance Accountancy)	16	9	25
6.	M.Com (Business Management)	21	8	29
7.	M.Sc.(Information Technology)	33	8	41
8.	B.A. (Psychology)	7	6	13
9.	B.A. (Multimedia and Mass Communication)	1	0	1
	Total	518	213	731

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Need For Gender Audit:

- To find out gender balance in the institution.
- To take active steps in curbing gender related issues.
- To promote gender equality.
- To provide equal opportunities to both the genders.
- To tackle problems of sexual harassment through timely redressal of the complaint.

Gender Sensitive Features of the College:

A. Programmes /Activities conducted for Gender Related Issues :

NSS Unit and Women's Development Cell had organized the following programs for gender related issues :-

Date	Name of the event	Participants (in number) Male..... Female	Total
12 th February 2022	Udaan Festival with the theme of Transgender	8 Male and 6 Females	14
30 th September 2022	Women Empowerment	30 Males and 17 Females	47

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B. Achievement of Women in the College

C. Other Facilities

Entrance. : Yes

Staircase : Yes

StudyRoom: Yes

Safety Measures : Yes

Redressal of gender issues : Immediate with proper process

Common Room : Yes

Wash Rooms : Yes

Rest Rooms : Yes

Sanitary Napkins Vending Machine : Yes

Curricular Aspects of Gender Equality:

Gender Related Cross Cutting Issues in Course Curriculum

Program	Course	Semester and Module	Topic
B Com	Foundation Course	SEM – I MOD – II,III	Gender Equity and Sensitiveness
BMS	Foundation Course - I	SEM – I MOD – I,II,V	Gender Equity and Sensitiveness
BAF	Foundation Course - I	MOD – II,III	Gender Equity and Sensitiveness
BA	Introduction to Literature	Sem - I MOD – II,III	Gender & Literature, Gender and Human Values

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BA	Introduction to Literature	Sem - II MOD – II,III	Gender & Literature, Gender and Human Values, Gender Equality
BA	English I	Sem - III MOD – II,III	Gender and Human Values,
BA	English II	Sem - IV Sem - III MOD – II,III MOD – II,III	Gender and Human Values,
BA	English III	Sem - III MOD – II	Gender and Human Values
BA	English III	Sem - IV MOD – II	Gender and Human Values
BA	Foundation Course	SEM – I MOD – II,III	Gender Equity and Sensitiveness

As the part of curriculum, we not only discuss topics related to gender inequality and violence against women, we also teach them remedies to overcome them.

Gender Equality :

A. Number of teaching and non teaching staff in the college

	Male	Female	Total
Teaching Staff	13	5	18
Non-Teaching Staff	3	2	5

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B. Students' Ratio: 518: 213

C. Number of teachers registered for Ph D

Male : None Female : Two

D. Number of teachers recognized as Ph D guides :

Male : None Female : None

E. Number of teachers who have published research papers in the journals notified on UGC website

Male : Four Female : One

F. Number of teachers who have published books and chapters in edited volumes

Male : One Female: One

G. Number of students benefitted by scholarships and free-ships provided by government as well as besides government schemes :-

Sr. No.	Name of Scholarships	Male	Female	Total
1.	Freeship and scholarship for Sc/ST students	14	08	22
2.	Scholarship for SEBC./EWS	02	04	06
3.	Schoarship for OBC/SBC/VJNT	07	01	08
	Total	23	13	36



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Women's Development Cell (WDC):

Sr. No.	Name of the Teacher	Designation
1	Suman Yadav	Chairperson
2	Eram Qureshi	Member
3	Shashikala Tripathy	Member

Internal Complaints Committee (ICC):

Sr.No	Name	Designation	Position
1	Dr. Anjan Kumar (Presiding Officer)	Principal	Presiding Officer
2	Prof. Manasi Baghat	Ast. Prof.	Chairperson
3	Prof. Suman Yadav (Member)	Ast. Prof.	Member
4	Prof. Jitendra Mishra (Member)	Ast. Prof.	Member
5	Mrs. Asha Yashwant Masurkar	Senior Clerk	Member

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Best Practices About Gender Sensitivity

- Best Practice 1: The management give equal Pay and benefits for comparable roles with similar responsibilities to both male and female staff. Moreover, they are given equal opportunities for promotions and career progression.
- Best Practice 2: In keeping with the vision and mission, the College tries its best to maintain inclusive environment by encouraging teachers and students to achieve academic excellence without any gender discrimination.

I have conducted a study of various activities organized by Navneet College of Commerce, Arts and Science during the period 2022 To 2023 in order to provide equal opportunities to its women students.

I conclude that the college has taken various initiatives to protect and promote the interests of its women students.

However, i suggest the following recommendations :

- a. Self Defense
- b. Prevention and Protection against sexual harassment
- c. Women related health issues
- d. Vocational courses suitable to women
- e. Laws enacted for the betterment of women
- f. Awareness on problems less discussed such as menstruation

MRS. RASHMI JOSHI
(Gender Equality Activist)

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Navneet Education Society's

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Facilities for Women



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

FACILITIES FOR WOMEN

1) GIRLS COMMON ROOM



2) Sanitary Napkin Vending Machine & Disposal Machine



Gilderlane Mun. School Bldg. Belasis Road, Mumbai Central, Mumbai 400 008
Tel.: 022-23082017-18, 022-23012671 Website: www.necedu.in



Usha K. Mishra



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

3) CCTV Surveillance in College Campus



4) Security at the Entry Gate



Jushar .h. Mishra



H. Reddy
Principal

Gilderlane Mun. School Bldg. Belasis Bridge, Opp. Rly. Stn. Mumbai Central, Mumbai 400 008
Tel.: 022-23082017-18, 022-23012671 Email: degreecollege@nesedu.in Website: www.nesedu.in



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Recognised under Section 2(f) of the UGC Act, 1956

Undertaking Green, Energy and Environment Audit

Report

On

Green, Energy & Environment Audit

For

**Navneet Education Society's
Navneet College of Commerce & Science
Mumbai 400008**

Prepared

By

**Senergy Consultants Pvt Ltd
Mumbai 400 088**

November – 2023

Helping You to Conserve Energy

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I Introduction

Green, Energy & Environment Audit was undertaken at Navneet Education Society's Navneet College of Commerce & Science, Gilderlane Municipal School Building, Belasis Bridge, Opp. Railway Station, Mumbai Central, Mumbai - 400 008 during the month of November 2023.

The organization is very keen to promote green culture wherever possible, as a commitment towards better environment and conservation of energy. A lot of efforts have already been put up to bring down the carbon footprint. To further optimize consumption and identify saving opportunities, M/s Senergy Consultants was assigned to carry out Green & Environment Audit of the premises.

This Audit Report presents the analysis of the data collected, observations made at the facility and is governed by the objectives, scope of work, methodology etc. discussed in the ensuing paragraphs.

Team:

The team members of the audit study.

- Mr. Ravindra Datar
- Mr. Nitesh Kharche
- Mr. Tushar Kamble

Acknowledgment:

We wish to express our gratitude towards Dr. Harsha Badkar for having given us the opportunity for conducting the study and the support provided during the study.

II

Executive Summary

The premises were evaluated against the various criteria laid down by the National Assessment and Accreditation Council (NAAC). The major observations are.

Air Quality & Ventilation:

- The classrooms and other area are well ventilated to ensure proper air quality.
- The fans are appropriately installed to ensure proper air circulation
- The indoor as well as outdoor plants have also been provided to improve the environment.
- The air conditioned rooms are provided with proper ventilation and fresh air.

Lighting System:

- The usage of natural light is optimized through well designed structure and windows.
- It is suggested to automate switching of lamps in the common areas and washrooms with sensor based control.
- Most of the light fitting are provided with high efficiency LED lamps. The remaining lamps are being replaced with LED lamps.

Green Campus Initiative:

- The movement of vehicle inside the campus is restricted with vehicles of Special Dignitaries and VIP Guests are allowed to enter the campus.
- Pedestrian friendly pathways have been constructed for easy movement inside the campus.
- There is a completely ban plastic usage inside the campus.
- The campus is surrounded with a lot of greenery, trees, and proper landscaping.

Environment & Energy Initiative:

- The college has formed internal committees and student groups / clubs for promoting environmental and conservation activities.
- Green Consumerism and Green Entrepreneurship workshops are conducted to create awareness related to the environment.
- Various Tree Plantation programs have been carried out within and outside the campus.
- Various Beach Clean-up drives were undertaken by students and staff members.

Water Quality & Conservation:

- The water is supplied by the Municipal Corporation, which is a common practice in Mumbai, Thane & Navi Mumbai.
- Water purifiers & coolers are provided at convenient locations.
- The distribution network and piping are more or less satisfactory and adequate.
- The toilets are provided with water efficient (low usage) fittings.
- The rainwater harvesting pit is provided for ground water recharge.

Waste Management:

- The effluent water is discharged in the common municipal drain, which is a common practice in and around Mumbai Thane & Navi Mumbai.
- The organic waste is segregated and disposed through municipal system; which may be converted in to manure by installing composting pits / waste collector machine.
- The electronic gadgets / waste is either donated if useful or handed over to appropriate waste collectors.
- The general solid waste is disposed through municipal corporation.

Green IT culture:

- The Energy efficient computers and laptops have been procured.
- The electronic communication is encouraged to minimize usage of papers.
- Most of the papers are reused for doubled sided printing to further minimize usage of paper.

Helping You to Conserve Energy

Green, Energy and Environment Audit Report
Navneet College of Commerce & Science

Air Conditioning System:

- The Air Conditioners are operated as required with manual control. The operation is minimal consequently automation may not be economical.
- The room temperature is maintained at 24 to 25 °C, which is well within the recommended values.
- The Air Conditioners are serviced regularly and properly maintained.
- Most of the Air Conditioners units are energy efficient with star rating of 3 and above.
- The air conditioned space is properly sealed to prevent air ingress / cold air loss.

Infrastructure usage:

- Ramps are provided on the ground floor to address the needs of differently abled persons.
- The on-campus movement is distributed with multiple entrances as well as staircases.
- The fire extinguishers are provided at key areas.
- The college has initiated appropriate measures to meet the safety requirement.
- The draining system for washrooms is efficient and effective.
- There were no seepages observed in the building premises.

Renewable Energy:

- The possibility of installing Solar Photovoltaic System with NET metering may be assessed to meet part of the electricity consumption.
- The quantity of plate waste (organic waste with higher starch contents) is negligible, consequently, there is no potential for biogas generation.

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III Electrical System

Gadget List

Lamps:

Location	LED Tube Lights
	20 W
Ground Floor	
Hall	27
Male Washroom	2
Female Washroom	2
Ground Floor – Passage	
Passage No. 1	3
Passage No. 2	3
First Floor	
Principal / Administrative Office	9
Block No. 1	7
Block No. 2	7
Information Technology Lab	21
Male Washroom	2
Water Room	2
Block No. 3	7
Block No. 4	7
Block No. 5	7
Block No. 6	7
Block No. 7	7
Block No. 8	7
Block No. 9	7
Block No. 10	7
Girls Common Room	2
Female Washroom	2
Staff Room	2
Staff Washroom	2
First Floor - Passage	
Passage No. 3	11
Passage No. 4	4
Passage No. 5	
Second Floor	
Block No. 11 (Room No. 52)	6
Psychology Lab	
Male Washroom	2
Female Washroom	2
Water Room	2
Library and Reading Room	9
Block No. 12	6
Block No. 13	
Second Floor - Passage	
Passage No. 6	5
Passage No. 7	3

Helping You to Conserve Energy

Green, Energy and Environment Audit Report
Navneet College of Commerce & Science**Ceiling Fans:**

Location	Quantity (Nos.)
Ground Floor	
Hall	14
First Floor	
Principal / Administrative Office	4
Block No. 1	4
Block No. 2	4
Information Technology Lab	4
Block No. 3	4
Block No. 4	4
Block No. 5	4
Block No. 6	4
Block No. 7	4
Block No. 8	4
Block No. 9	4
Block No. 10	4
Staff Room	1
Second Floor	
Block No. 11 (Room No. 52)	4
Library and Reading Room	6
Block No. 12	4

Air Conditioning Units:

Location	Type	Capacity	Quantity (Nos.)
Office	Split	1.5	3
IT Lab	Split	1.5	2
Staff Room	Split	1.5	1

Computers:

Location	Quantity (Nos.)
Principal / Administrative Office	11
Information Technology Lab	48
Staff Room	2
Library and Reading Room	2

Observations & Suggestions:

- Most of the light fitting are provided with high efficiency LED lamps. The remaining lamps are being replaced with LED lamps.
- The fans are of standard efficiency; which may be replaced with high efficiency fans with BLDC motor.
- The Air Conditioning Units are with star rating of 3 and above, which are intrinsically operate at high energy efficiency.

Helping You to Conserve Energy

Green, Energy and Environment Audit Report
Navneet College of Commerce & Science

- The Air Conditioners are operated as required with manual control. The operation is minimal consequently automation may not be economical.
- The temperature is maintained at 24 to 25 °C for air conditioning spaces, which is within the recommended values.
- The rooms are well ventilated and provided with fans at appropriate location for proper air circulation.
- The gadgets are services properly and maintained in good condition.

Electricity Bills:

Consumer Name: Navneet Society	Service Provider: The Brihanmumbai Electric Supply & Transport Undertaking (BEST)
Tariff Category: LT II A	
Meter No: N57980	Consumer No. 815-161-001

Description	Unit	Jun-23	Aug-23	Sep-23	Oct-23	Average
Energy Consumption	KWH	1135	1566	1781	1631	1528
Bill	Rs	12571	17140	19419	17829	16740
Cost	Rs/KWH	11.08	10.95	10.90	10.93	10.95

Observation & Suggestions:

- The power cost is within the normal range.

Helping You to Conserve Energy

IV Environmental System

Ventilation & Air Quality:

- The air ventilation is adequate.
- Several indoor & outdoor plants have been installed to improve air quality.



- It has been a general practice to switch off the fans & lights in an unoccupied area.
- The air conditioned rooms are provided with proper ventilation and fresh air.



Helping You to Conserve Energy



Helping You to Conserve Energy

V Water Management

Water Source:

The water supplied by the municipal corporation is used for drinking and other requirements. The incoming water from the municipal corporation is metered.

Observation & Suggestions:

- The cost as well as consumption is within the normal range.

Water Purifiers:



Sr No	Location	Quantity (No.)	
		Water Cooler	Water Filter
1	First Floor	1	1
2	Second Floor	0	1

The water purifiers are provided at convenient locations.

Water Distribution System:

The distribution network and piping are more or less satisfactory and adequate.

Helping You to Conserve Energy

**Green, Energy and Environment Audit Report
Navneet College of Commerce & Science**

Rainwater Harvesting:

The rainwater is fed to the rainwater harvesting pit for ground water recharge.



VI Waste Generation & Management

Solid Waste:

- The organic waste is segregated in the college premises.
- The organic waste and other waste are separately disposed through Municipal system.
- There is no generation of hazardous or biomedical waste in the premises.
- Each Floor is provided is with segregated dustbin for Recyclable waste and Non-Recyclable Waste



- The electronic gadgets with residual life are donated while the electronic waste is properly segregated and handed over to appropriate scrap collector.

Sewage & Wastewater:

- The sewage is disposed through municipal system.
- There is no generation of harmful or hazardous effluent.
- The sewage treatment plant is not required due to minimal generation of waste.
- The municipal corporation charges cess for treating and disposing waste water.

Helping You to Conserve Energy

VII Infrastructure & Safety



Observations:

- The premises are provided with multiple staircases with necessary entrances to ensure quick and effective movement in normal as well as emergency conditions.



- The movement of vehicle inside the campus is restricted with vehicles of Special Dignitaries and VIP Guests are allowed to enter the campus.
- There are pedestrian friendly pathways for in-campus movement.

Helping You to Conserve Energy

Green, Energy and Environment Audit Report
Navneet College of Commerce & Science

- There is restriction on the usage of plastic, which may be extended to completely ban plastic usage inside the campus.
- There is adequate parking space for vehicles/four wheelers. However, almost all the students and many of the faculty members avail public transport system which is very convenient due to proximity to railway station and bus services.
- Ramp & wheelchair is available for differently abled student.



Draining system:

- The drains from the washrooms are connected to the municipal drainage, which is a common practice in the colleges in and around Mumbai.

Seepage in the building:

- The premise was visually inspected for seepages. No seepages were observed in any of the places.

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**Green, Energy and Environment Audit Report
Navneet College of Commerce & Science**

Firefighting & fire escape system:



Sr No	Location	Type	Quantity
1	First Floor	Powder	2
2	Second Floor	Powder	1

- There are efficient fire extinguishers in the premises, which are checked / refilled as per the stipulated frequency.
- The premise is provided with multiple staircases with requisite entrances to ensure quick and effective movement in emergency conditions.

Parking space:



- There is adequate parking space for vehicles/four wheelers. However, almost all the students and many of the faculty members avail public transport system which is very convenient due to proximity to railway station and bus services.

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VIII Green Culture



Computers:

Location	Quantity (Nos.)
Principal / Administrative Office	11
Information Technology Lab	48
Staff Room	2
Library and Reading Room	2

Observations & Suggestions:

- The LED / LCD monitors & Laptops has been procured, which are energy efficient.
- These monitors are not only energy efficient but also generate minimal heat and cut down on air conditioning load.
- The electronic communication is encouraged to minimize usage of papers.
- Most of the papers are reused for doubled sided printing to further minimize usage of paper.

The following steps may be initiated to further enhance efficiency of the systems.

1. An efficient power management system may be incorporated to
 - a. Switch off the display if not in use.
 - b. Put the computer in Sleep mode / switching off the machines, if not used for prolonged period.
2. Optimize brightness of the screen.
3. Discourage use of screen savers, which has similar power consumption.

Paper-less communication:

The major internal as well as external communication is through electronic medium.

Re-using one sided paper for printing:

It was observed that two side printing / printing on the back side of used paper in more than 80% of the cases.

Helping You to Conserve Energy

NSS Environmental Conservation Activities conducted by students & staff members:



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Helping You to Conserve Energy



Helping You to Conserve Energy

Green, Energy and Environment Audit Report
Navneet College of Commerce & Science



Helping You to Conserve Energy

IX Renewable Energy

Solar Photovoltaic:

It is suggested to install rooftop solar panels with net metering for captive usage.

Solar Thermal:

There is no application of solar thermal system and does not find attractive in this case.

Biogas Plant:

There is no possibility of installing biogas plant for cooking as the quantity of plate waste is negligible.



Navneet Education Society's

NAVNEET COLLEGE **OF COMMERCE & SCIENCE**

Recognised under Section 2(f) of the UGC Act, 1956

Regular IQAC Meetings and Recording of Proceedings of the Meetings



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

List of IQAC Meetings

Academic Year	Number of Meetings	Date of Meeting
2021-22	2	17 th July 2021
		18 th December 2021
2022-23	2	16 th July 2022
		10 th December 2022



PRINCIPAL



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Date: 3rd July 2021

NOTICE

All IQAC members are hereby informed to attend a meeting of IQAC scheduled to be held in Principal's Cabin on the 17th of July 2021 at 11 a.m.

The Agenda of the meeting is as follows:

1. Discussion on the Objectives and Functions of IQAC
2. Review of activities conducted in the academic year 2020-21
3. Plan the activities to be conducted in the academic year 2021-22
4. Workshops and Seminars to be conducted
5. Discuss the status of Online assessment of the University Examination
6. Any other matter with the permission of the Chair

S. P. K.
3/7/2021
IQAC Co-ordinator



[Signature]
PRINCIPAL



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Minutes of the IQAC Meeting dated 17th of July 2021

IQAC meeting was conducted on the 17th of July 2021 which marked the beginning of the academic year 2021-22. The meeting was attended by the following members to discuss the agenda with an objective to achieve the quality enhancement.

- (1) Mr. Kamlesh Mishra Kamlesh
- (2) Mr. Tushar Mishra Tushar. K. Mishra
17/07/21
- (3) Dr. Vijaynarayan Singh Vijay Singh
- (4) Mr. Satyendra Pal SPal
17/7/21
- (5) Ms. Smruti Vasavada SRV
- (6) Ms. Pranjal Powar P. A. Powar
- (7) Dr. Khushpat Jain Jain. K. S.
- (8) Dr. Mohammed Ali Patankar M. A. Patankar
- (9) Mr. Sarvannan R Sarvannan. R.
- (10) Ms. Nivedeta Gatpelli Nivedeta
- (11) Ms. Santosh Singh Singh S.
- (12) Ms. Shweta Mandale S. S. Mandale
17/07/2021

Dr. Anjankumar Sahay was in the chair.

Leave of absence was granted to Mr. Dhananjay Garg, Dr. Vitthal Sontakke, Dr. Allaudin Shaikh, Ms. Azimah Qureshi and Mr. Mohammad Kaseem Rupani.





Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

BUSINESS TRANSACTED:

- The IQAC co-ordinator briefed about the functions and objectives of IQAC and highlighted upon the important role played by IQAC in the process of quality enhancement of the institution.
- The activities conducted in the year 2020-21 were reviewed. It was observed that more student –centric activities need to be conducted in the academic year 2021-22. Hence, it was decided that the certificate course to cater to the employability needs of the students should be addressed, especially in the IT sector
- It was also prescribed to increase the number of activities to develop the soft skills of the students. Various workshops on this line were decided to be planned for the current academic year.
- The need was felt to have the MoUs with other institutes for the sake of student and teachers exchange programs.
- Principal Dr. Anjankumar Sahay suggested that the activities should be planned in keeping with the NAAC guidelines
- Dr. Khushpat Jain suggested that the Short Term Certificate and Diploma Courses should be offered to students in collaboration with University of Mumbai. The duration of the course should be minimum of 30 hours.
- In keeping with the demand of the Programme of BA with Psychology and BAMMC, Mr. Kamlesh Mishra suggested that the attempts should be made to get the approval to introduce these programs from the next academic year.
- It was suggested that all commerce and IT teachers must be registered for University paper correction and must try to correct maximum number of papers at the University examination.
- It was also suggested to improve the sports and infrastructural facilities for the students.


IQAC Co-ordinator




PRINCIPAL



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

3rd December 2021

NOTICE

All IQAC members are hereby informed to attend a meeting of IQAC scheduled to be held in Principal's Cabin on the 18th of December 2021 at 11 am.

The Agenda of the meeting is as follows:

1. To review the activities conducted at the first half of the academic year 2021-22 and to plan more activities in the second half in keeping with the NAAC guidelines
2. Promote ICT Activities among teachers and students
3. Plan to improve use of Library facility
4. Discuss the plan to implement Faculty Exchange Program
5. Decide about the Certificate Courses to be conducted
6. Any other matter with the permission of the chair

Spd
31/12/2021

IQAC Co-ordinator



[Handwritten Signature]
PRINCIPAL



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Minutes of the IQAC Meeting dated 18th December, 2021

IQAC meeting was conducted on the 18th December 2021. The meeting was attended by the following members to discuss the agenda with an objective to achieve the quality enhancement.

(1) Mr. Kamlesh Mishra

Kamlesh

(2) Mr. Tushar Mishra

Tushar. h. mishra
18/12/2021

(3) Mr. Satyendra Pal

Spd

(4) Ms. Smruti Vasavada

SRV

(5) Mr. Dhananjay Garg

Darg

(6) Dr. Khushpat Jain

Jain. h. S.

(7) Dr. Allaudin Shaikh

Shaikh
A.A.

(8) Dr. Mohammed Ali Patankar

Patankar
Mohammed Ali Patankar

(9) Mr. Sarvannan R

Sarvannan R.

(10) Ms. Nivedeta Gatpelli

Gatpelli

(11) Ms. Santosh Singh

Singh S.

(12) Ms. Shweta Mandale

S. S. Mandale

18/12/2021

(13) Ms. Azimah Qureshi

Qureshi

Dr. Anjankumar Sahay was in the chair.





Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Leave of absence was granted to Dr. Vijaynarayan Singh, Ms. Pranjal Powar, Dr. Vitthal Sontakke and Mr. Mohammad Kaseem Rupani.

BUSINESS TRANSACTED:

- The IQAC Co-ordinator welcomed the members of IQAC
- Minutes of the IQAC meeting conducted on the 17th July 2021 were approved and confirmed unanimously
- The efforts of the teachers who coordinated the activities in the first half of the academic year were appreciated
- It was decided to plan the Certificate courses for Commerce and IT in the next academic year
- It was recommended that the IQAC coordinator should contact different institutions for initiating the process of doing MoUs for staff and students exchange program
- The Librarian was advised to appeal to the publishers for the donation of books and journals
- In order to improve the use of ICT by staff and students, it was recommended to purchase more computers
- It was also recommended that the sports and cultural activities should be increased and the students should be encouraged to take part in the same.
- It was suggested that though the college undertakes a number of extension activities, the official registration with NSS and DLLE should be done in the next academic year


IQAC Co-ordinator




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NAVNEET COLLEGE OF COMMERCE & SCIENCE

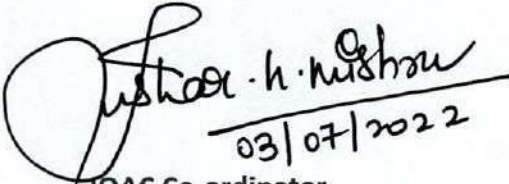
3rd July 2022

NOTICE

All IQAC members are hereby informed to attend a meeting of IQAC scheduled to be held in Principal's Cabin on the 16th July 2022 at 11 a.m.

The Agenda of the meeting is as follows:

1. Review of activities conducted in the academic year 2021-22
2. Plan the activities to be conducted in the academic year 2022-23
3. Workshops and Seminars to be conducted
4. Discuss the status of Online assessment of the University Examination
5. Conduct Career Counselling Program for students
6. Sign MoUs with other institutions for Staff and Students Exchange
7. Any other matter with the permission of the Chair


03/07/2022
IQAC Co-ordinator


PRINCIPAL



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Minutes of the IQAC Meeting dated 16th July, 2022

Dr. Anjankumar Sahay was in the chair.

IQAC meeting was conducted on the 16th of July 2022 which marked the beginning of the academic year 2022-23. The meeting was attended by the following members to discuss the agenda with an objective to achieve the quality enhancement.

- (1) Mr. Kamlesh Mishra Kamlesh
- (2) Mr. Tushar Mishra Tushar. K. Mishra
16/07/2022
- (3) Dr. Vijaynarayan Singh Vijay Singh
- (4) Mr. Satyendra Pal SPal
- (5) Ms. Smruti Vasavada SRV
- (6) Mr. Dhananjay Garg Darg
- (7) Ms. Pranjal Powar P.A. Powar
16/07/2022
- (8) Dr. Khushpat Jain Jain. K.
- (9) Dr. Vitthal Sontakke V. Sontakke
- (10) Mr. Sarvannan R. Sarvannan R.
- (11) Ms. Santosh Singh Singh. S.
- (12) Ms. Vaibhavi Sawardekar Vaibhavi S.



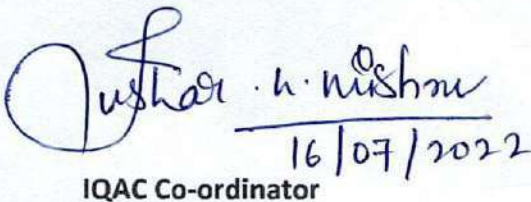
Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Leave of absence was granted to Dr. Mohammed Ali Patankar, Dr. Allaudin Shaikh and Ms. Nivedeta Gatpelli.

BUSINESS TRANSACTED:

- The IQAC coordinator welcomed the members
- Minutes of the IQAC meeting conducted on the 18th December 2021 were approved and confirmed unanimously
- It was reported that as per the suggestion of IQAC, the programme of BA in Psychology and MMC have been introduced from the academic year 2022-23
- The report of the activities conducted in the academic year 2021-22 which was well appreciated
- It was suggested that in the year 2022-23, the number of activities in keeping with NAAC guidelines should be increase.
- It was also prescribed to get the Gender Audit done in order to make the environment of campus Inclusive and gender sensitive
- It was also suggested to conduct the workshops and seminars for both students and teachers to develop their soft skills
- The need to encourage teachers to take part in the online paper correction of the University of Mumbai
- It was recommended that the MoUs should be signed by the college with other institutes to facilitate the activities like teacher and student exchange program
- It was recommended that the seminars for Career Counselling should be organized for the students.


Jushar W. Nisham
16/07/2022
IQAC Co-ordinator


PRINCIPAL



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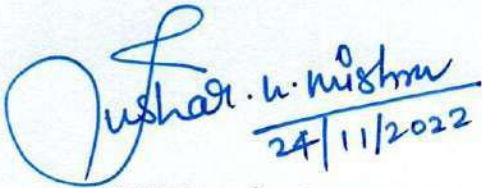
24th November 2022

NOTICE

All IQAC members are hereby informed to attend a meeting of IQAC scheduled to be held in Principal's Cabin on the 10th December 2022 at 11 a.m.

The Agenda of the meeting is as follows:

1. To confirm the minutes of the IQAC meeting held on 16th July 2022
2. To review the activities conducted in the first half of the academic year 2022-23 and to plan more activities in the second half in keeping with the NAAC guidelines
3. Discuss the plan to implement Faculty Exchange Program with the help of MoUs that are already signed
4. Progress and status of preparation of SSR
5. Any other matter with the permission of the chair


Pooja W. Mishra
24/11/2022

IQAC Co-ordinator


PRINCIPAL



Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Minutes of the IQAC Meeting dated 10th December, 2022

IQAC meeting was conducted on the 10th December 2022. The meeting was attended by the following members to discuss the agenda with an objective to achieve the quality enhancement.

- (1) Mr. Kamlesh Mishra Kamlesh
- (2) Mr. Tushar Mishra Tushar. h. mishra
10/12/2022
- (3) Mr. Satyendra Pal SPal
- (4) Ms. Smruti Vasavada SKV
- (5) Mr. Dhananjay Garg Garg
- (6) Ms. Pranjal Powar P.A. Powar
10/12/2022
- (7) Dr. Khushpat Jain Jain. k. S.
- (8) Dr. Vitthal Sontakke V. Sontakke
- (9) Dr. Allaudin Shaikh Shaikh
- (10) Mr. Sarvannan R Sarvannan R.
- (11) Ms. Santosh Singh Singh. S.
- (12) Ms. Vaibhavi Sawardekar Vaibhavi S.

Dr. Anjankumar Sahay was in the chair.



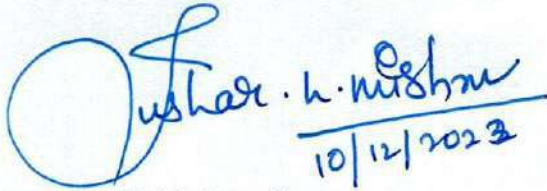
Navneet Education Society's

NAVNEET COLLEGE OF COMMERCE & SCIENCE

Leave of absence was granted to Dr. Vijaynarayan Singh, Dr. Mohammed Ali Patankar and Ms. Nivedeta Gatpelli.

BUSINESS TRANSACTED:

- The IQAC Coordinator welcomed the members
- Minutes of the IQAC meeting conducted on the 16th July 2022 were approved and confirmed unanimously
- The exhaustive report of the activities conducted in the first half the academic year 2022-23 was presented
- The IQAC appreciated the efforts of the teachers in organizing and conducting various workshops and seminars as per NAAC guidelines
- It was recommended that the staff and student exchange activities should be initiated immediately
- As it is advisable that the institute should try to get NAAC accreditation
- As the IIQA has already been submitted, it was suggested that the process of SSR submission must be started immediately


Ushar K. Mishra
10/12/2023

IQAC Co-ordinator


PRINCIPAL